



Temporary Food Application

City of Moline

3635 4th Ave. Moline, IL 61265

ALL TEMPORARY FOODS SHALL BE PREPARED ON SITE OR IN A LICENSED FACILITY

Fill out the application in its entirety and return with payment to:

MOLINE BUILDING DIVISION – PUBLIC WORKS BUILDING

3635 4TH AVE.

MOLINE, IL 61265

Vendor Information

Name of Food Operation: _____

Person In Charge: _____

Email Address: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Onsite Contact Person: _____ Phone #: _____

Event Information

Name of Event: _____ Date(s): _____

Location of Event: _____

Type of Service (Circle One):

Tent

Trailer

Stand

Mobile Unit

Fees

Both the application and payment MUST be receive no less than five (5) business days prior to the event. Applications received after that time may not be accepted. Fees for the accepted applications are non-refundable and non-transferable.

1 – 5 Day Event: \$40

Food Preparation:

1. Will any of the food preparation take place off-site? Yes No

Name and address of off-site location: _____

2. Will time only as a control be used instead of proper hot and cold holding?

Yes No

*If Yes, Written procedures shall be submitted with this application and the food item must be labeled properly.

Menu:

Food Item	How Served		Made to Order		Off- Site Prep		On- Site Prep		Describe Preparation Method
	Hot	Cold	Yes	No	Yes	No	Yes	No	
Example: Hot Dogs	X			X		X	X		Cooked on Grill, placed into bun using tongs, wrapped in foil and placed in hot held roaster.

Initial next to the statements below, indicating that you understand and will abide by them.

	I will prepare items on-site or at a licensed food facility.
	I will provide a handwashing station with water, soap, paper towels, and a waste receptacle.
	I will ensure all Time/Temperature Controlled for Safety Foods (TCS) are cold held at 41°F or below at all times, including transportation.
	I will ensure all TCS foods are hot held at 135°F or above at all times, including transportation.
	I will have and use a thermometer to check temperatures.
	I will have sanitizer and sanitizer test strips to ensure proper concentration.
	I will ensure all food and single use items are elevated at least 6 inches off the ground.
	I will use water from an approved source or commercially bottled.
	I understand that this application is to be submitted, with fees, at least five (5) days prior to the event.

This application hereby states that the applicant is familiar with the provisions of the Moline Food Sanitation Regulations and will operate this food service facility in compliance with said provisions at all times. Applicant's failure to comply will result in the food service facility being closed until all violations have been corrected.

Applicant Signature: _____

Date: _____

Inspector Signature: _____

Date: _____

Comments:
