

Bass Street Landing SSA #5

SPECIAL MEETING

Friday, October 6, 2017

9:00 am

**Quad Cities Chamber of Commerce
1601 River Drive, Suite 310**

MINUTES

Board Members Present:

Laurie Peters, Ruhl Commercial
Mike Waldron, City of Moline
John Miller, KONE
Kim Bothel, Stoney Creek Hotel & Conference Center
Mike Wennekamp, Two Rivers YMCA

Staff Present:

Adam Holland
Terri Smith

Guests

Stephanie Acri, City of Moline Mayor
Betsy Brandsgard, COO QC Chamber of Commerce

Laurie Peters called the meeting to order at 9:00 a.m.

AGENDA ITEM #1 – Public Comment

There was no public comment.

AGENDA ITEM #2 – 2018 Budget Approval

Adam Holland addressed the Board regarding the proposed 2018 Budget. Discussion as follows:

1. 2018 property tax income will decrease from 2017. Proposed 2018 amount is \$132,465, compared to \$145,465 in 2017. The hotel/motel tax (\$35,000) is built into the total. That amount gets refunded back to Stoney Creek and is not included as revenue.
2. We have \$25 in bank interest.
3. We have \$550 in Illinois Funds interest.
4. The 2018 budget requested amount is \$168,040.
5. Professional/Technical amount is \$5,930. This is a decrease of \$195.
6. Payments to Agencies increase \$770.
7. Rental Expense remains the same at \$4,000.
8. Utilities remain consistent at \$9,000.

9. Contractual Services have been reduced to \$90,200. (2017 was \$100,200). Each line item within that heading was reviewed by the board. General questions were as follows:
 - a. Is General Maintenance put out to bid? A bid is sent out after the winter months.
 - b. Mike Waldron would like to see a detailed service report from Quality Construction. That information will be provided to him.
 - c. Fountain maintenance includes start-up fees, monthly chlorine tablets, etc. Fees should not be too expensive going forward since we do have a new fountain in place.
10. Postage/Shipping will remain at \$0.
11. Advertising will remain the same at \$1,460. Mike Wennekamp requested copies of advertising invoices. We will forward those to him.
12. Contingency funds will be reduced to \$2,000.

The total 2018 budget request is \$168,040, which reflects a decrease of -6.88%.

Mike Wennekamp made a motion to approve the 2018 SSA #5 budget. John Miller seconded the motion. Motion was approved unanimously.

Laurie Peters asked when the fountain will be shut down. Adam Holland indicated within the next two weeks. The company that installed the new fountain is supposed to return and show All Around Town and City employees how that procedure works. The shutdown session is part of the installation fee.

AGENDA ITEM #3 – By-law Review

Laurie Peters passed out a copy of the By-laws. She asked that the Board refer to Article 5, Section 2, where it states “the officers of the organization shall be elected bi-annually” and asked for their opinion regarding this option. She felt that electing officers twice in a year was odd and should be changed.

After a brief discussion Kim Bothel made a motion to change election of officers to every two years. John Miller seconded the motion. Motion was approved unanimously.

Mike Waldron asked why the City Administrator was coming to the meetings. Laurie Peters stated that the City owns the boat house property. When it was built originally, Lew Steinbrecher came to the meetings representing the City. When the YMCA purchased the boat house, Mike Wennekamp began attending meetings as a representative of the YMCA. Mike Waldron asked if it was appropriate for two members of that property to vote.

Laurie Peters stated that she votes as a representative of both River Station and Caxton. Originally, Kaizen was the owner of both buildings, now there are two separate owners.

A brief discussion ensued regarding these matters. It was determined that certain sections of the by-laws need to be updated with regard to the following items:

1. The Two Rivers YMCA Boathouse should only have one representative.
2. River Station and the Caxton Building should have a representative from each building.

Mike Wennekamp made a motion to update the by-laws to reflect River Station and Caxton building as two separate properties with a voting member from each. Additionally, the Two

Rivers YMCA Boathouse should only have one voting representative. Kim Bothel seconded the motion. Motion was passed unanimously.

Laurie Peters asked that everyone take a copy of the by-laws home to review in further detail. We will discuss any additional modifications at our next meeting.

AGENDA ITEM #4 – 2018 Meeting Dates/Times/Locations

Due to the late hour of the meeting this item was tabled and will be discussed at our next meeting.

AGENDA ITEM #5 – Other Business

There were no other items to discuss.

The meeting was adjourned at 10:00 a.m.

Respectfully submitted by Terri Smith