



**CITY OF MOLINE**  
**APPLICATION FOR LICENSE UNDER**  
**CHAPTER 14 FOOD & FOOD HANDLERS ORDINANCE**  
**LICENSE YEAR: May 1 to April 30 of every year**

**Establishment Name:** \_\_\_\_\_  
**Establishment Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**State sales tax ID:** \_\_\_\_\_  
**Manager/Person in charge:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_

*Send license to—*  
**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_

The Illinois Food Service Sanitation Code requires that one person have a current Illinois Food Service Sanitation Certificate:

**Name on Certificate:** \_\_\_\_\_  
**Dept of Public Health ID #:** \_\_\_\_\_  
**Expiration Date:** \_\_\_\_\_

**Type of License (Check One):**

- Food Service Establishment \_\_\_\_\_ Sq Ft
- Retail Food Sales Establishment \_\_\_\_\_ Sq Ft
- Mobile Food Unit
- Retail Sales Vehicle
- Kiosk w/ Potentially Hazardous Foods
- Kiosk w/o Potentially Hazardous Foods
- Seasonal Concession Stand w/ Potentially Hazardous Foods
- Seasonal Concession Stand w/o Potentially Hazardous Foods

**Fee Schedule (Check One):**

- \$275.00 Operations of 2000 sq ft or less in size
- \$325.00 Operations of 2001-3000 sq ft in size
- \$425.00 Operations of 3001 sq ft and over in size
- \$100.00 Mobile food unit with commissary
- \$100.00 Mobile Retail sales vehicle - not to exceed 180 days per calendar year
- \$40.00 Temporary food service facility
- \$100.00 Kiosk (serving potentially hazardous food)
- \$40.00 Kiosk (serving only non-potentially hazardous food)
- \$100.00 Seasonal concessions stand (serving potentially hazardous food)
- \$40.00 Seasonal concessions stand (serving only non-potentially hazardous food)
- No Charge Public Schools

Note: On first application, payment of license fee does not entitle applicant to operate. Premises must be inspected and approved by the Health Authority before a license will be issued. This fee is **non-refundable**. Any person failing to obtain a license prior to operating any type of food service establishment or any type of retail food sales shall be assessed two (2) times the applicable fee in addition to any other fine, penalty or cost assessed for violating the ordinance.

- **A separate application is required for each type of license, i.e. Food License and Retail Food License.**

**SUBMIT APPLICATION AND PAYMENT TO:**

City of Moline  
 Finance Department  
 1630 8<sup>th</sup> Avenue  
 Moline, IL 61265

**Name of Applicant:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Applicant E-mail:** \_\_\_\_\_  
**Building owner:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**E-mail:** \_\_\_\_\_

*Office Use Only*

**I have inspected the premises and found:**

- No major violations of Chapter 14 of the Moline Code of Ordinance, I authorize license to be issued in accordance with application.
- Violation(s) of Chapter 14 of the Moline Code of Ordinance, the application is rejected for the following reasons:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Environmental Health Specialist \_\_\_\_\_ Date

**Review Process:**

\_\_\_\_\_  
 Zoning Manager \_\_\_\_\_ Date