



**SSA #6 Meeting Minutes
Wednesday, July 19, 2023
3:00pm**

Moline City Hall
619-16th Street
Moline, IL 61201

Members Present

Nick Bowes, Bent River Brewing Co.
Ajay Singh, IH Mississippi Valley Credit Union
Lora Adams, Black Box Theatre
Arturo Salinas, Tony's Chicago Style Pizzeria
Katie Hylton, Lagomarcino's
Justin Smith, Bi-State Masonry
Charles Lahl, Dead Poet's Espresso
Amy Trimble, WaterMark Corners (V)

Members Absent

Nick Holke, Axis Hotel/Fifth Avenue Syndicate

City Staff

Tara Osborne

Renew Staff

Kirk Marske
Crystal Beale

Members of the Public

Sam Gerstel
Jacob Uhlmann

- **Call to Order:** Kirk Marske called the meeting to order at 3:05 p.m.
- **Vote to Allow Zoom Participants:** Amy Trimble is traveling for the work she does for Alleman High School, leaving the Zoom attendance her only option. Kirk Marske asked for a motion to approve the Zoom attendance. Motion to approve was made by Lora Adams, seconded by Nick Bowes. The motion carried unanimously.
- **Introduction of New SSA #6 Board Members:** The new SSA6 Board members include Justin Smith with Bi-State Masonry and Charles Lahl with Dead Poet's Espresso. Justin owns buildings downtown Moline, and Charles is the owner of Dead Poet's Espresso, serving on behalf of his landlord, KJMC Properties.

- **Moline Centre Clean Up Day**: Kirk mentioned the merchants' cleanup day will be held on August 19, 2023. He invited the SSA6 board to participate, and he passed around a sign-up sheet. This clean up may include litter or weeds and no one is required to stay the entire time.

- **SSA #6 - Year to Date Budget 2023**: As of the end of May, revenue was slightly high, and expenses were on budget. The \$1,855 for the 2022 Holiday Hop expense will come out of the 2023 SSA #6 Advertising Budget. Overall, the budget is consistent from year to year. However, a final loan payment will be paid in 2023, increasing the 2024 SSA 6 budget by roughly \$100,000. Quality Construction Services costs have increased, and the operating expenses for their services have increased about \$30,000 annually. Because of the increase, Nick Bowes asked when the contract for Quality Construction Services would be up. Kirk stated there have been discussions with QCS to find common ground for extending their contract into a third year. Progress has been made for improved communication by the parties, accuracy of scope of services, and more detailed invoices. Kirk is optimistic this will result in a one-year contract extension with QCS that will allow for better management of responsibilities and costs. The 2024 proposed SSA6 budget increases the service maintenance budget by \$30,000, to \$70,000, to meet the anticipated expenses. Kirk noted that much of the cost increase in 2022 was due to additional assignments to QCS. Lora Adams asked which extra tasks they handled, and Kirk said the extra responsibilities included dumpster corral repair and constructing, moving and maintaining parklets. Kirk stated that if the current contract is extended with QCS for one more year, an RFP will be necessary in 2024. It could be one RFP with all the SSA maintenance responsibilities, or the RFP could be divided up for different responsibilities such as watering plants and trash pickup. Kirk Marske asked for a motion to approve the first draft of the proposed 2024 SSA6 budget. Motion to approve was made by Charles Lahl, seconded by Lora Adams. The motion carried unanimously.

- **Approval of Minutes**: Kirk Marske asked for a motion to approve the April 19, 2023, SSA6 meeting minutes. Motion to approve was made by Lora Adams, seconded by Katie Hylton. The motion carried unanimously.

- The next SSA #6 meeting will be held in October.

No public comments.

Meeting was adjourned at 3:30 pm.

Respectfully submitted, Crystal Beale, Renew Moline staff.