



**SSA #6 Meeting Minutes
Wednesday, April 19, 2023
3:00pm**

Moline City Hall
619-16th Street
Moline, IL 61201

Members Present

Nick Bowes, Bent River Brewing Co.
Ajay Singh, IH Mississippi Valley Credit Union
Lora Adams, Black Box Theatre (V)
Arturo Salinas, Tony's Chicago Style Pizzeria

Members Absent

Amy Trimble, Watermark Corners
Christiana Headley, Splash
Chelsey Waterman, MetroLINK

City Staff

Tara Osbourne

Renew Staff

Kirk Marske
Crystal Beale

Members of the Public

Katie Hylton – Lagomarcino's

- **Call to Order:** Kirk Marske called the meeting to order at 3:05 p.m.
- **Approval of Minutes:** Kirk Marske tabled the approval of the minutes until the Board is at nine members.
- **Introduction of New SSA #6 Board Member:** Katie Hylton, with Lagomarcino's, was introduced as the new board member. The City Council will approve her nomination during next Tuesday's meeting, replacing Chelsey Waterman. Katie stated, downtown Moline is very important to her since she is in the Lagomarcino's family. They have operated a business in downtown Moline since 1908.
- **SSA #6 Board Vacancies:** Kirk announced the vacancies on the board. Chelsey Waterman's Board eligibility ended due to a recent job change, and Christiana Headley gave her resignation for the SSA #6 Board due to a schedule change. There are no stated procedures

for resignation or nomination in the SSA#6 bylaws. Eligible nominees for the SSA#6 board must be a property owner or designated by a property owner. Board members are appointed by the Mayor, with the advice and consent of City Council. The member's term is three years. The eligibility of potential nominees will be verified based on the ordinance and bylaws for SSA#6. Kirk will meet with them to discuss the requirements and time commitments of Board membership. Ajay suggested reaching out to the property owners for eligible nominees. Tara asked Kirk what type of criteria he is looking for in new members. He stated a mix of skills would be important. Nomination suggestions can be emailed to Kirk.

- **Other Business:** The SSA#6 Board focuses on the budget, services, and vendor contracts for Special Service Area Six. The Main Street Commission focuses on managing programs and events in Moline Centre. The Main Street Commission only needs one SSA#6 representative, and Nick Bowes will fill that role. Other SSA#6 board members on the Commission will serve as citizens. Their roles will be reflected on the rosters.

In the June meeting, Kirk would like to elect officers, He would also like to discuss the tasks done by Quality Construction Services and the cost associated. Quality Construction Services has a three-year contract which expires in 2024. The planting in City's containers is scheduled by Quality Construction Services and planted by Meyer Landscaping. The upkeep is done by Quality Construction Services.

Kirk plans to have a Strategic Plan for 2024 by the Main Street Commission presented to SSA #6 for budget planning.

To explain the difference in the Ordinance and bylaws, Kirk created a comparison spreadsheet. The ordinance holds precedence over the bylaws. Kirk lined up all similarities in the spreadsheet and left blanks where there were not any. He noted the bylaws state, "The number of directors shall be no more than nine (9)... The number of directors may be decreased to no fewer than seven or increased to no more than eleven from time to time by amendment of this section."

Kirk asked the members to verify the information on the roster since he plans to update it. Ajay suggested that the affiliated businesses be added.

Ajay asked what the budget looks like next year after the loan is paid in full. Tara stated that paying off that loan will offer an additional \$100,000 to the budget since the last payment is in 2023 and is \$96,507 with interest of \$2,000. Tara also added that the 2022 budget was not "as over" as she stated it was at the beginning of this year. Many of the expenses should have been allocated to the Moline 150 event. After the adjustments the budget was only slightly over.

No public comments.

Meeting was adjourned at 3:30 pm.

Respectfully submitted, Crystal Beale, Renew Moline staff.