

MOLINE PUBLIC LIBRARY
Library Board of Directors
8 November 2012
Minutes

PRESENT: Regina Nelson, Colleen Rafferty, Gary Koeller, Pat Koranda, Kay Peterson, Wayne Smith, Sara Wynn

ABSENT: Scott Bull, Dee Runnels

STAFF: Bryon Lear, Sue Wheatley, Christina Conklin, Lisa Powell Williams, Jennifer Christiansen

GUESTS: Ald. Lori Turner, Ald. Scott Raes

I. BUSINESS MEETING CALL TO ORDER

President Nelson called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. APPROVAL OF MINUTES

Smith moved to approve the minutes from the 11 October 2012 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

III. DIRECTOR'S REPORT

Lear reported:

- **Miscellaneous Notes**

- The library compressor has been repaired. Travelers Insurance was onsite to examine the compressor before it was sent to Trane for further inspection.
- The Library has received a bequest from the Helen Maes estate of \$50,000. The \$50,000 is unrestricted but it cannot be used to supplement operating expenses.
- The Library has received notice that JPMorgan Chase has resigned as our agent to manage the Canterbury bequest. After discussion, **Peterson moved to go with the other three beneficiaries and transfer the Canterbury bequest money to Farmers National. The motion was seconded and approved unanimously.**
- The Coordinators are currently working on policies. Lear will set up a meeting with the Policy/PR Committee to review policies in early 2013.
- Lear is working on the Annual Gift Giving letter. Lear will send it to Nelson for review and approval before the letter goes in the mail. We will also be offering another paver planting in 2013 and the form will be included with the mailing.
- We are back to full janitor staff. Barb DeGreve works Tuesday – Saturday from 7:00 a.m. to 3:30 p.m. and Jason Welvaert works Monday – Friday, 3:00 p.m. to 11:30 p.m.
- Lear reminded the Board that the Library Christmas party is on Friday, 7 December at LaFlama in Moline. The cost is \$10 per person. Cocktail hour will begin at 6:00 and a buffet dinner will be served at 7:00. Please see Sue or Christina if you would like to attend.

IV. BILLS AS OF 31 OCTOBER 2012

The Trustees reviewed the list of library bills as of 31 October 2012. *The payment of the*

individual bills, totaling \$52,207.36 was approved and ratified upon the motion of Rafferty. The motion was seconded and passed unanimously.

V. CORRESPONDENCE

Included in Board packet

VI. COMMITTEE REPORTS

A. Executive (Nelson, Bull, Rafferty)

No meeting.

B. Building and Grounds (Peterson, Bull, Koeller, Smith)

No meeting.

C. Policy and Public Relations (Wynn, Koranda, Rafferty, Runnels)

No meeting.

D. Art Committee (Peterson, Koeller, Rafferty, Runnels)

No meeting. A meeting is scheduled to be held on 20 November 2012.

E. City Council Liaison (Ald. Lori Turner)

No report.

VII. UNFINISHED BUSINESS

None.

VIII. NEW BUSINESS

None.

IX. OTHER

- Public Comment - None
- Executive Session

Executive Session

The adoption of the following was moved by Wynn, seconded and unanimously approved:

RESOLVED that pursuant to the Open Meetings Act of Illinois, the Board of Directors of the Moline Public Library go into closed session at 12:27 p.m. for the purpose of:

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, [5 ILCS120/2 (C) (1)]

The Directors voted as follows:

Rafferty	Yes
Peterson	Yes
Koeller	Yes
Smith	Yes
Koranda	Yes
Wynn	Yes
Nelson	Yes

The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 12:44 p.m. upon the motion of Wynn, seconded and unanimously approved.

The Directors voted as follows:

Rafferty	Yes
Peterson	Yes
Koeller	Yes
Smith	Yes
Koranda	Yes
Wynn	Yes
Nelson	Yes

No action taken in closed session.

X. ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 12:37 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Colleen Rafferty, Secretary of the Moline Public Library Board of Trustees.