

MOLINE PUBLIC LIBRARY
Library Board of Directors
11 October 2012
Minutes

PRESENT: Regina Nelson, Scott Bull, Colleen Rafferty, Gary Koeller, Pat Koranda, Kay Peterson, Dee Runnels, Wayne Smith

ABSENT: Sara Wynn

STAFF: Bryon Lear, Sue Wheatley, Deborah Shippy, Bob Conklin, Marta McConville, Zach Berkley

GUESTS: Ald. Lori Turner, Ald. Scott Raes

I. BUSINESS MEETING CALL TO ORDER

President Nelson called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. APPROVAL OF MINUTES

Rafferty moved to approve the minutes from the 13 September 2012 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

III. DIRECTOR'S REPORT

Lear reported:

- **MPL Closing Schedule 2013 (motion to approve)**
Rafferty moved to approve the Closing Schedule 2013 as presented. The motion was seconded and passed unanimously.
- **Miscellaneous Notes**
 - Lear reported that the FY 2013 Budget Work Session is on Tuesday, 23 October during the City Council meeting.
 - Nine month projections are due on Friday, 19 October.
 - The Per Capita Grant has been submitted.
 - Lisa Williams and Christina Conklin will be making presentations at ILA.
 - Lear introduced new staff members, Zach Berkley, Librarian in the Reference Department and Marta McConville, Library Assistant in the Children's Department.
 - Lear reported that early voting will take place at the Library beginning Monday, 22 October with the last early voting day being Friday, 2 November. Voting will be Monday – Friday (both weeks) from 11:00 – 7:00 in the Gold Room.
 - Lear reported that we have implemented a new morale builder at the Library. “Caught doing a good job” is designed for each staff member to catch their colleagues going out of their way to help others and to recognize the effort. Each “caught doing a good job” submission will go into a drawing at the end of each month with prizes being awarded. The prizes will be funded by the social committee.
 - Lear will prepare the library annual gift giving letter and send to Nelson for approval. The letters will be sent out mid-November.

IV. BILLS AS OF 30 SEPTEMBER 2012

The Trustees reviewed the list of library bills as of 30 September 2012. *The payment of the individual bills, totaling \$42,138.33 was approved and ratified upon the motion of Peterson. The motion was seconded and passed unanimously.*

V. CORRESPONDENCE

Included in Board packet

VI. COMMITTEE REPORTS

A. Executive (Nelson, Bull, Rafferty)

The Executive Committee met to prepare and discuss Lear's evaluation. The Committee also reviewed Shippy & Conklin's evaluations that were prepared by Lear.

B. Building and Grounds (Peterson, Bull, Koeller, Smith)

The Committee met before the Board meeting to discuss the compressor. Lear was asked by the Committee to go back to TMI and ask for an updated quote to include the cost of each severity of burn. The costs are as follows:

<i>Mild</i>	<i>\$43,346</i>
<i>Medium</i>	<i>\$68,010</i>
<i>Severe</i>	<i>\$99,941</i>

The severity of burn will not be known until the compressor is taken out and examined. Lear also is hopeful that the compressor will be covered under insurance subject to a \$25,000 deductible. *Peterson motioned to have TMI begin the process to remove and install a new compressor. The motion was seconded and passed unanimously.*

After discussion, *Peterson motioned to accept and sign the Tru-Green contract for FY2013 for \$750. The motion was seconded and approved unanimously.*

C. Policy and Public Relations (Wynn, Koranda, Rafferty, Runnels)

No meeting.

D. Art Committee (Peterson, Koeller, Rafferty, Runnels)

No meeting. Will meet in November.

E. Ad-Hoc Bylaws Committee (Runnels, Peterson, Wynn, Nelson)

The Committee met on 26 September to revise the Bylaws. The draft revision was sent in the mail to Board members for review. After discussion, *Rafferty moved to approve the Bylaws as revised and presented. The motion was seconded and passed unanimously.* The Bylaws Committee will now be disbanded.

F. City Council Liaison (Ald. Lori Turner)

No report.

VII. UNFINISHED BUSINESS

- Nominating Committee Report (Peterson, Runnels, Wynn)
Peterson reported – The Nominating Committee having determined eligibility and consent presents the following slate of officers for the 2012-13 term:

- President Regina Nelson
- Vice-President Scott Bull
- Secretary Colleen Rafferty

Peterson moved that the nominating slate become the elected slate. The motion was seconded and passed unanimously.

VIII. NEW BUSINESS:

None

IX. OTHER

- Public Comment - None
- Nelson attended ILA for a one day session designed for Board members.

Executive Session

The adoption of the following was moved by Rafferty, seconded and unanimously approved:

RESOLVED that pursuant to the Open Meetings Act of Illinois, the Board of Directors of the Moline Public Library go into closed session at 12:34 p.m. for the purpose of:

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, [5 ILCS120/2 (C) (1)]

The Directors voted as follows:

Rafferty	Yes
Peterson	Yes
Koeller	Yes
Smith	Yes
Koranda	Yes
Runnels	Yes
Bull	Yes
Nelson	Yes

The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 12:44 p.m. upon the motion of Rafferty, seconded and unanimously approved.

The Directors voted as follows:

Rafferty	Yes
Peterson	Yes
Koeller	Yes
Smith	Yes
Koranda	Yes
Runnels	Yes
Bull	Yes
Nelson	Yes

No action taken in closed session.

X. ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 12:45 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Colleen Rafferty, Secretary of the Moline Public Library Board of

Trustees.