

**MOLINE PUBLIC LIBRARY
LIBRARY BOARD OF DIRECTORS
13 September 2012
Minutes**

PRESENT: Regina Nelson, Scott Bull, Colleen Rafferty, Kay Peterson, Dee Runnels, Sara Wynn, Gary Koeller, Pat Koranda

ABSENT: Wayne Smith

STAFF: Bryon Lear, Lisa Powell Williams, Christina Conklin, Jan Laroche

GUESTS: Ald. Lori Turner, Ald. Scott Raes, Alison Fleming/HR Manager

I. BUSINESS MEETING CALL TO ORDER

President Nelson called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. APPROVAL OF MINUTES

Koranda moved to approve the minutes from the 9 August 2012 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

III. DIRECTOR'S REPORT

Lear reported:

- **Budget Update**

Lear noted that our budget review went well with Finance Director, Kathy Carr, commending the library for being the sole city department to submit a balanced budget.

- **Chiller Update**

Lear reported that one bid had been received from TMI at a cost of \$43,346 for a mild burn repair. The bid also included a cost of a complete Trane chiller replacement of \$218,480. Rich Westmoreland, Municipal Services Operations Manager, informed Lear that a cost for moderate and severe levels should be sought; a 2nd RFP is not needed for said quote. Lifespan of the chiller repair carries a 5 year warranty. Lear shared that as per Karen Poudier, City Risk Management Specialist, that there may be possible insurance funds to cover part of this cost, after a \$25,000 deductible. Lear thanked Legal and Public Works for their assistance with this matter.

- **Per Capita Grant**

Lear reported that the annual Per Capita Grant is due to the State Library on 10/15/12. The three board requirements concerning 75 ILCS, State Standard 9, and Tax Rate were reviewed.

IV. BILLS AS OF 31 AUGUST 2012

The Trustees reviewed the list of library bills as of 31 August 2012. *The payment of the individual bills, totaling \$47,138.18 was approved and ratified upon the motion of Rafferty. The motion was seconded and passed unanimously.*

V. CORRESPONDENCE

Included in Board packet

VI. COMMITTEE REPORTS

A. Executive (Nelson, Bull, Rafferty)

No meeting.

B. Building and Grounds (Peterson, Bull, Koeller, Smith)

No meeting. Koeller requested that after receiving all three burn severity quotes from TMI, Lear will set up a Building & Grounds meeting to review and present a recommendation to the Board.

C. Policy and Public Relations (Wynn, Koranda, Rafferty, Runnels)

No meeting.

D. Art Committee (Peterson, Koeller, Rafferty, Runnels)

No meeting.

E. Ad-Hoc Bylaws Committee (Runnels, Peterson, Wynn, Nelson)

Meeting to be scheduled for 26 September 2012 at 5 p.m.

F. City Council Liaison (Ald. Lori Turner)

Turner shared Moline Centre Main Street is running a “Girl Whirl” business promotion culminating in an October 5th event.

VII. UNFINISHED BUSINESS

None.

VIII. NEW BUSINESS:

Nelson appointed the Nominating Committee of Peterson, Runnels and Wynn. The nominating Committee is to be scheduled immediately following the Ad-Hoc committee meeting on 26 September 2012.

IX. OTHER

• **Public Comment**

No comments from the public. Peterson reported that the Board’s Bylaws require 24 hour notice for public comment. The Ad-Hoc committee will review this in conjunction with the City’s Public Comment process.

Executive Session

The adoption of the following was moved by Koeller, seconded and unanimously approved:

RESOLVED that pursuant to the Open Meetings Act of Illinois, the Board of Directors of the Moline Public Library go into closed session at 12:30 p.m. for the purpose of:

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, [5 ILCS120/2 (C) (1)]

The Directors voted as follows:

Rafferty Yes

Peterson	Yes
Koeller	Yes
Koranda	Yes
Runnels	Yes
Wynn	Yes
Bull	Yes
Nelson	Yes

The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 12:35 p.m. upon the motion of Koeller, seconded and unanimously approved.

The Directors voted as follows:

Rafferty	Yes
Peterson	Yes
Koeller	Yes
Koranda	Yes
Runnels	Yes
Wynn	Yes
Bull	Yes
Nelson	Yes

X. ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 12:36 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Lisa Powell Williams, Adult Services Coordinator, and have been reviewed and revised by Colleen Rafferty, Secretary of the Moline Public Library Board of Trustees.