

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 14 May 2020
Minutes

PRESENT: Sue Blackall, Regina Nelson, Diane Sommers, Scott Bull, Gary Koeller, Wayne Smith, JoAnn Waldron, Dee Runnels, Colleen Rafferty

ABSENT:

STAFF: Bryon Lear

GUESTS: Alderman David Parker, Christina Conklin, Marta Timbrook

I. Business Meeting Called to Order

President Blackall called the meeting to order at 12:00 p.m. in the Council Chambers at City Hall.

II. Roll Call, Diane Sommers, Recorder

Roll call was taken with Blackall, Nelson, Sommers, Bull, Koeller, Smith, Waldron, Runnels and Rafferty present.

III. Approval of Minutes 12 March 2020 Regular Board Meeting

Waldron moved to approve the minutes from the 12 March 2020 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

Approval of Minutes 12 March 2020 Executive Committee Meeting

Waldron moved to approve the minutes from the 12 March 2020 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

Approval of Minutes 21 April 2020 Special Board Meeting

Waldron moved to approve the minutes, as amended, from the 21 April 2020 special Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

Approval of Minutes 28 April 2020 Special Board Meeting

Nelson moved to approve the minutes, as amended, from the 28 April 2020 special Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

IV. Correspondence

Included in Board packet.

V. Director's Report (Lear)

- Lear announced the retirement of Children's Associate Sarah Beldin. Sarah worked at the Library for 29 years in the circulation and children's departments and will be missed.
- Lear reported the PrairieCat annual fee for FY21 will be \$35,563.14, which is a reduction of fourteen cents from FY20. Waldron inquired if PrairieCat is offering any kind of credit for lessened services during the COVID19 closures across the system.

- Lear mentioned a new “Bigger than a Building” advocacy campaign from the Illinois Library Association with information relevant to the pandemic and libraries. The site can be found at www.ila.org/advocacy/bigger-than-a-building.
- Lear shared a few building notes. One of the boilers needed repair by TMI on May 11. The badging system for the building had failed on May 13, but has been repaired. Xenotronics tested smoke detectors on May 11.

VI. Financial Reports

The Board of Directors reviewed the list of library bills from 1 March 2020 to 30 April 2020. *The payment of the individual bills, totaling \$64,031.53 was approved and ratified upon the motion of Runnels. The motion was seconded and passed unanimously.*

VII. Committee Reports

A. Executive Committee (Blackall, Nelson, Sommers)

No meeting.

B. Building and Grounds Committee (Bull, Waldron, Smith, Koeller)

No meeting

C. Policy Committee (Runnels, Rafferty, Sommers)

No meeting.

D. Art Committee (Nelson, Rafferty, Runnels)

No meeting.

VIII. Unfinished Business

A. Library Reopen Plan

Lear reviewed updates to the Library’s reopen plan and will send a weekly update to the Board. RAILS has changed their recommended quarantine period for returned materials from 72 hours to 7 days. Lear is working with Sarah Mark from Public Works on ensuring proper protective supplies will be available for the staff and patrons.

B. Other

Upon the request of Blackall, Alderman Parker reviewed the outcomes of the City Council meetings and work sessions from 5 May 2020 and 12 May 2020.

IX. New Business

A. Library Roof

Lear reviewed progress to date on the replacement of the Library’s roof. Sarah Mark from Public Works has reached out to the Building and Grounds Committee to introduce herself and provide an overview of the project. She will continue to provide updates as progress continues.

B. Other

Smith suggested a drop off box inside the Library for Birdies for Charity forms.

Lear sent a press release regarding available library services on May 8. A suggestion was presented to try another letter to the editor or guest columnist article in the future.

X. Public Comment

None

XI. Executive Session

The adoption of the following was moved by Sommers, seconded and unanimously approved:

RESOLVED that pursuant to the Open Meetings Act of Illinois, the Executive Committee of the Moline Public Library go into closed session at 1:15 p.m. for the purpose of:

**Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, [5 ILCS 120/2(C)(1)]
and
Collective Negotiating Matters [5 ILCS 120/2 (C)(2)]**

The Directors voted as follows:

Blackall	Yes	
Sommers	Yes	
Bull	Yes	
Koeller		Yes
Smith	Yes	
Waldron	Yes	
Runnels	Yes	
Nelson	Yes	
Rafferty	Left meeting at 1:15	

The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 2:32 p.m. upon the motion of Runnels, seconded and unanimously approved.

The Directors voted as follows:

Blackall	Yes	
Sommers	Yes	
Bull	Yes	
Koeller		Yes
Smith	Yes	
Waldron	Yes	
Runnels	Yes	
Nelson	Yes	
Rafferty	Left meeting at 1:15	

No action was taken in closed session.

XII. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 2:33 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Diane Sommers, Secretary of the Moline Public Library Board of Directors.