

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**Thursday, 12 December 2019**  
**Minutes**

**PRESENT:** Sue Blackall, Regina Nelson, Diane Sommers, Scott Bull, Colleen Rafferty, Gary Koeller, Wayne Smith, JoAnn Waldron, Dee Runnels

**ABSENT:**

**STAFF:** Bryon Lear, Sue Wheatley, Kelly Giovanine, Lisa Williams, Christina Conklin

**GUESTS:** Alderman Parker

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**I. Business Meeting Called to Order**

President Blackall called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

**II. Roll Call, Sue Wheatley, Recorder**

Roll call was taken with Blackall, Nelson, Sommers, Bull, Rafferty, Koeller, Smith, Waldron and Runnels present.

**III. Approval of Minutes 14 November 2019 Regular Board Meeting**

*Nelson moved to approve the minutes from the 14 November 2019 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**IV. Correspondence**

Included in Board packet.

**V. Director's Report (Lear)**

- Lear announced the 33<sup>rd</sup> Avenue construction project is complete. The sidewalk from the street to our parking lot is now tied together.
- Lear asked the café to deliver cookies and coffee, on behalf of the Library Board, to the Friends of the Library Board meeting to thank them for their service to our Library.
- Lear and the Friends of the Library will be working together to add more signage in the library directing patrons to the Friends book sale room.
- The Council will formally adopt the FY 2020 budget on Tuesday, 17 December.
- Library spending for FY 2019 is on track.
- A total of three library page positions will be vacant as of the end of December. The Page job description is being updated and when that is complete, all three positions will be filled.
- Social media has been turned over to Jennifer Christiansen.
- With the new budget year comes a big change. The library will no longer charge for media of any type. This should increase circulation and this also puts us in line with the trend in other libraries.
- The Per Capita Grant required video will be shown directly after the Board meeting in the bronze room.

- Jennifer Christiansen and Becca Bacon worked to come up with options for selling bags to the public. Lear chose the first two bags and after the bags are gone, two more options will be chosen by the staff.
- Lear will be on vacation 26 December through 7 January. Jennifer Christiansen will be the point person.

**VI. Financial Reports**

The Board of Directors reviewed the list of library bills as of 30 November 2019. *The payment of the individual bills, totaling \$48,830.69 was approved and ratified upon the motion of Runnels. The motion was seconded and passed unanimously.*

**VII. Committee Reports**

**A. Executive Committee (Koeller, Blackall, Nelson)**

No meeting.

**B. Building and Grounds Committee (Bull, Waldron, Smith)**

No meeting.

**C. Policy Committee (Runnels, Rafferty, Sommers)**

No meeting.

**D. Art Committee (Nelson, Rafferty, Runnels)**

No meeting.

**VIII. Unfinished Business**

**A. Lime Stone Benches**

Lear will continue to work with Public Works to remove the benches from the lobby.

**B. Other**

None.

**IX. New Business**

**A. Other**

On behalf of the City Council and Mayor, Parker thanked the Library Board for their service to the library and our community.

**X. Public Comment**

None

**XI. Executive Session**

*The adoption of the following was moved by Sommers, seconded and unanimously approved:*

RESOLVED that pursuant to the Open Meetings Act of Illinois, the Executive Committee of the Moline Public Library go into closed session at 12:34 p.m. for the purpose of:

**Purchase, or Lease of Real Property, [5 ILCS 120/2(C) (5)]**

The Directors voted as follows:

Blackall	Yes	
Sommers	Yes	
Bull	Yes	
Rafferty	Yes	
Koeller		Yes
Smith	Yes	
Waldron	Yes	
Runnels	Yes	

*The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 1:03 p.m. upon the motion of Runnels, seconded and unanimously approved.*

The Directors voted as follows:

Blackall	Yes	
Sommers	Yes	
Bull	Yes	
Rafferty	Yes	
Koeller		Yes
Smith	Yes	
Waldron	Yes	
Runnels	Yes	

No action was taken in closed session.

## **XII. Adjournment**

There being no further business brought before the Board, the meeting was adjourned at 1:04 p.m.

**Approved:** \_\_\_\_\_  
Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Diane Sommers, Secretary of the Moline Public Library Board of Directors.