

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**Thursday, 14 November 2019**  
**Minutes**

**PRESENT:** Sue Blackall, Regina Nelson, Diane Sommers, Gary Koeller, Wayne Smith, JoAnn Waldron, Dee Runnels

**ABSENT:** Colleen Rafferty, Scott Bull

**STAFF:** Bryon Lear, Sue Wheatley, Kelly Giovanine, Lisa Williams, Jennifer Christiansen, Christina Conklin

**GUESTS:**

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**I. Business Meeting Called to Order**

President Blackall called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

**II. Roll Call, Sue Wheatley, Recorder**

Roll call was taken with Blackall, Nelson, Sommers, Koeller, Smith, Waldron and Runnels present. Rafferty and Bull absent.

**III. Approval of Minutes 10 October 2019 Regular Board Meeting**

*Koeller moved to approve the minutes from the 10 October 2019 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**Approval of Minutes 9 October 2019 Executive Committee Meeting**

*Nelson moved to approve the minutes from the 9 October 2019 Executive Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**Approval of Minutes 16 October 2019 Executive Committee Meeting**

*Smith moved to approve the minutes from the 16 October 2019 Special Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**IV. Correspondence**

Included in Board packet.

**V. Director's Report (Lear)**

- Lear made available business cards for the Library Board with monthly library highlights. These talking points can keep the Board informed of programs and events happening at the Library.
- Lear relayed the donor wall has been dismantled and hung on a wall in the lobby. The limestone benches remain. Lear has reached out to the Park's department to ask if they would like to reuse the benches. After discussion, the limestone bench discussion was tabled and will be put on the December agenda.

- The annual appeal letter will be mailed out the first week of December. All donations will be run through the birdies campaign again this year.
- The Library will host Operation Warm on 23 November. Select students from Moline and Rock Island schools were invited to attend and receive a winter coat.
- The 2019 budget is on track to be spent out by year end.

## **VI. Financial Reports**

The Board of Directors reviewed the list of library bills as of 30 November 2019. *The payment of the individual bills, totaling \$36,187.18 was approved and ratified upon the motion of Runnels. The motion was seconded and passed unanimously.*

## **VII. Committee Reports**

### **A. Executive Committee (Koeller, Blackall, Nelson)**

Met on 9 October to discuss the draft FY2010 budget.

### **B. Building and Grounds Committee (Bull, Waldron, Smith)**

No meeting.

### **C. Policy Committee (Runnels, Rafferty, Sommers)**

No meeting.

### **D. Art Committee (Nelson, Rafferty, Runnels)**

No meeting.

## **VIII. Unfinished Business**

### **A. FY2020 Budget Update**

Lear reminded the Board the FY2020 second budget review work session will be held on Tuesday, 19 November.

### **B. Other**

None.

## **IX. New Business**

### **A. Digital Public Library of America and the IL Digital Archives (Per Capita Grant requirement)**

Lear presented the various services that can be obtained through the DPLA and the Illinois Digital Archives. Additionally, each will be linked from the library's web page.

### **B. Other**

For anyone still needing to view the final Per Capita Grant requirement called "Trends in Safety and Security in Libraries", it will be available for viewing following the December Board meeting.

## **X. Public Comment**

None

## **XI. Executive Session**

*The adoption of the following was moved by Sommers, seconded and unanimously approved:*

RESOLVED that pursuant to the Open Meetings Act of Illinois, the Executive Committee of the Moline Public Library go into closed session at 12:41 p.m. for the purpose of:

**Purchase, or Lease of Real Property, [5 ILCS 120/2(C) (5)]**

The Directors voted as follows:

Blackall	Yes	
Sommers	Yes	
Koeller		Yes
Smith	Yes	
Waldron	Yes	
Runnels	Yes	

*The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 1:10 p.m. upon the motion of Runnels, seconded and unanimously approved.*

The Directors voted as follows:

Blackall	Yes	
Sommers	Yes	
Koeller		Yes
Smith	Yes	
Waldron	Yes	
Runnels	Yes	

No action was taken in closed session.

**XII. Adjournment**

There being no further business brought before the Board, the meeting was adjourned at 1:11 p.m.

**Approved:** \_\_\_\_\_  
Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Diane Sommers, Secretary of the Moline Public Library Board of Directors.