

# MOLINE PUBLIC LIBRARY

## Library Board of Directors

9 August 2012

### Minutes

**PRESENT:** Regina Nelson, Scott Bull, Colleen Rafferty, Kay Peterson, Dee Runnels, Wayne Smith, Sara Wynn

**ABSENT:** Gary Koeller, Pat Koranda

**STAFF:** Bryon Lear, Sue Wheatley, Christina Conklin, Lisa Williams, Deborah Shippy, Bob Conklin

**GUESTS:** Ald. Lori Turner, Ald. Scott Raes, Alison Fleming/HR Manager

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#### **I. BUSINESS MEETING CALL TO ORDER**

President Nelson called the meeting to order at 12:00 p.m. in the Platinum Room at the Moline Public Library.

#### **II. APPROVAL OF MINUTES**

*Rafferty moved to approve the minutes from the 12 July 2012 regular Library Board meeting previously distributed by mail/e-mail to each Trustee. The motion was seconded and passed unanimously.*

#### **III. DIRECTOR'S REPORT**

Lear reported:

- **Budget Update**

Lear met with the Executive Committee to review scenarios to balance the FY 2013 budget. With the Executive Committee's support, a balanced budget has been submitted to the City for approval. The first round budget meeting is on Wednesday, 5 September at 10:30 a.m. Lear will attend the budget hearing on behalf of the Library.

#### **IV. BILLS AS OF 31 JULY 2012**

The Trustees reviewed the list of library bills as of 31 July 2012. *The payment of the individual bills, totaling \$65,653.29 was approved and ratified upon the motion of Peterson. The motion was seconded and passed unanimously.*

#### **V. CORRESPONDENCE**

*Included in Board packet*

#### **VI. COMMITTEE REPORTS**

##### **A. Executive (Nelson, Bull, Rafferty)**

The Executive Committee met on Friday, 20 July 2012 to discuss the FY 2013 budget. After discussion, the committee agreed to not reduce staff and supported submitting a balanced budget by reducing the materials budget and taking the remaining deficit out of reserves.

##### **B. Building and Grounds (Peterson, Bull, Koeller, Smith)**

The Committee met on Wednesday, 8 August to discuss the compressor issues. The

Library is waiting to receive the final report from TRANE to pinpoint the cause of the compressor failure. After discussion, Lear will ask staff to note any electrical surges with the time and date to identify any possible consistencies. Lear has submitted information to Karen Pouder for the possibility of the boiler/machinery insurance to cover the cost of the chiller. To date, a determination has not been made. The RFP is nearly complete and will be posted in the paper within the next few weeks.

**C. Policy and Public Relations (Wynn, Koranda, Rafferty, Runnels)**

*No meeting.*

**D. Art Committee (Peterson, Koeller, Rafferty, Runnels)**

No meeting. Zahn has hung the two pieces of Artwork that were purchased from Artist Aaron Coleman.

**E. Ad-Hoc Bylaws Committee (Runnels, Peterson, Wynn, Nelson)**

*No meeting.*

**F. City Council Liaison (Ald. Lori Turner)**

*No report.*

**VII. UNFINISHED BUSINESS**

None.

**VIII. NEW BUSINESS**

None.

**IX. OTHER**

- Public Comment

*None*

**Executive Session**

*The adoption of the following was moved by Bull, seconded and unanimously approved:*

**RESOLVED** that pursuant to the Open Meetings Act of Illinois the Board of Directors of the Moline Public Library go into closed session at 12:20 p.m. for the purpose of:

*Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, [5 ILCS 120/2(C)(1)]*

The Directors votes as follows:

Rafferty	Yes
Peterson	Yes
Smith	Yes
Runnels	Yes
Wynn	Yes
Bull	Yes
Nelson	Yes

*The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 12:46 p.m. upon the motion of Rafferty, seconded and unanimously approved.*

The Directors votes as follows:

Rafferty	Yes
Peterson	Yes
Smith	Yes
Runnels	Yes
Wynn	Yes
Bull	Yes
Nelson	Yes

Upon coming out of closed session, *Runnels moved to award 5% temporary assignment pay to Bryon Lear for additional duties in the Director's absence retroactive back to 5/1/12. The motion was seconded and passed unanimously.*

**X. ADJOURNMENT**

There being no further business brought before the Board, the meeting was adjourned at 12:49 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Colleen Rafferty, Secretary of the Moline Public Library Board of Trustees.