

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 8 November 2018
Minutes

PRESENT: Gary Koeller, Sue Blackall, Regina Nelson, Scott Bull, Colleen Rafferty, Diane Sommers, Wayne Smith, JoAnn Waldron, Dee Runnels

ABSENT: Dee Runnels

STAFF: Bryon Lear, Sue Wheatley, Christina Conklin, Jennifer Christiansen, Deborah Shippy, Lisa Powell Williams, Kelly Giovanine, Priscilla Perez Taylor

GUESTS: Alderman Parker

I. Business Meeting Called to Order

President Koeller called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. Roll Call, Sue Wheatley, Recorder

Roll call was taken with Koeller, Blackall, Nelson, Bull, Rafferty, Sommers, Smith and Waldron present. Absent: Runnels

III. Approval of Minutes 11 October 2018 Regular Board Meeting

Waldron moved to approve the minutes from the 11 October 2018 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

IV. Correspondence

Included in Board packet.

V. Director's Report (Lear)

- Lear reported that October was the highest library gate count of the year. Many popular programs were held in October including early voting, Tiger Tales and the display of an original Norman Rockwell.
- Lear attended the quarterly PC Delegates Assembly meeting with the following updates:
 - A new consortium, Northern Illinois Cooperative, has joined PrairieCat. The new partnership will add over a million materials available to PrairieCat libraries.
 - During the Delegates meeting checks are disbursed for fines/fees paid online. Approximately 10% of our fines/fees comes from online payments.
 - We received budget numbers for the PC FY2020 fees with only a slight increase.
 - We are currently beta testing the updated RAILS Membership Standards.
- Matt Moyer will be picking up his outdoor sculpture on 17 November. Zahn has asked Moyer to put a different sculpture in the learning circle in the front of the Library.

VI. Financial Reports

The Board of Directors reviewed the list of library bills as of 31 October 2018. *The payment of the individual bills, totaling \$33,857.75 was approved and ratified upon the motion of Nelson. The motion was seconded and passed unanimously.*

VII. Committee Reports

A. Executive Committee (Koeller, Blackall, Nelson)

No meeting.

B. Building and Grounds Committee (Bull, Waldron, Smith)

No meeting.

C. Policy Committee (Runnels, Rafferty, Sommers)

No meeting.

D. Art Committee (Nelson, Rafferty, Runnels)

No meeting.

VIII. Unfinished Business

A. E-Rate Discussion

After discussion, the Board gave no further direction. Lear stated if the Board has any follow-up questions, he will investigate further.

B. Budget FY2019 Update

Lear reported the Library now has a balanced FY2019 budget. The budget accounts for all 29 positions and a 9.07% materials budget. Final Council approval will be at the Council meeting on 18 December.

C. Other

None.

IX. New Business

A. Trustee Facts File – Per Capita Grant Requirements 2019

Lear showed two online educational videos with the focus of meeting the needs of patrons with challenges or disabilities and a video outlining the Illinois Veteran's History Project. Lear reviewed the Chapter 8, Public Services: Reference and Readers Advisory of Serving our Public.

B. Other

None.

X. Public Comment

None

XI. Executive Session

None.

XII. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 1:16 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Regina Nelson, Secretary of the Moline Public Library Board of Directors.