

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**Thursday, 11 October 2018**  
**Minutes**

**PRESENT:** Gary Koeller, Sue Blackall, Regina Nelson, Scott Bull, Diane Sommers, Wayne Smith, JoAnn Waldron, Dee Runnels

**ABSENT:** Colleen Rafferty

**STAFF:** Bryon Lear, Sue Wheatley, Jennifer Christiansen, Deborah Shippy, Christina Conklin, Michael Crawford

**GUESTS:** Alderman Parker, Carrie Bull

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**I. Business Meeting Called to Order**

President Koeller called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

**II. Roll Call, Sue Wheatley, Recorder**

Roll call was taken with Koeller, Blackall, Nelson, Bull, Sommers, Smith, Waldron and Runnels present. Absent: Rafferty.

**III. Approval of Agenda**

The agenda was approved as presented.

**IV. Approval of Minutes 13 September 2018 Regular Board Meeting**

*Runnels moved to approve the minutes from the 13 September 2018 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**Approval of Minutes 18 September 2018 Art Committee Meeting**

**Smith moved to approve the minutes from the 18 September 2018 Art Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.**

**V. Correspondence**

Included in Board packet.

**VI. Director's Report (Lear)**

- Lear met with Lisa Martinez, MHS Assistant Principal and Dan Brown, MHS Dean of Students, to name the Library as a temporary relocation site in the event of a crisis at Moline High School. After discussion and a consensus of the Board, Lear will move forward to secure an agreement (LOU or Intergovernmental) with the district and will report back to the Board when an agreement has been received.
- Lear met with Parks Maintenance staff to discuss the needs of the library grounds. The Parks Department will start working on the island across from the book drop when weather permits.
- Early voting begins on Monday, 22 October and runs through 2 November. Days and hours are Monday – Friday, 11:00 a.m. to 7:00 p.m.

- Lear reported a letter has been received from The Exploratorium in San Francisco asking the Library to change the name of the Exploratorium program that is held in the Children's department on Wednesday's. The letter explains that we are in violation of copyright. The Children's Department is working to rename the program as soon as possible.
- An Afternoon in Paris program is being held this Saturday, 13 October. This is in conjunction with the Figge Art Museum.
- The Library will offer a viewing of an original Rockwell painting on Saturday, 27 October and Saturday, 3 November. The artwork will be displayed on the blue wall. Artwork by Rose Frantzen and Jeffrey O'Boyle will complement the Rockwell during the showings. Security will be provided by the Moline Police Department during the Rockwell viewing dates.

## **VII. Financial Reports**

The Board of Directors reviewed the list of library bills as of 30 September 2018. *The payment of the individual bills, totaling \$35,317.81 was approved and ratified upon the motion of Nelson. The motion was seconded and passed unanimously.*

## **VIII. Committee Reports**

### **A. Executive Committee (Koeller, Blackall, Nelson)**

No meeting.

### **B. Building and Grounds Committee (Bull, Waldron, Smith)**

No meeting.

### **C. Policy Committee (Runnels, Rafferty, Sommers)**

No meeting.

### **D. Art Committee (Nelson, Rafferty, Runnels)**

Runnels reported Zahn is working with Artist Matt Moyer to bring options to the Committee to fill the learning circle space.

Zahn brought forward samples of works done by artist Sara Burrier. After discussion, Zahn will bring back a possible commission idea for one of the walls in the Children's area.

Zahn has arranged for an original Norman Rockwell be to displayed at the Library. The Rockwell will be displayed on the blue wall and will be complimented by artwork by Rose Frantzen and Jeffrey O'Boyle. The dates for Rockwell is Saturday, 27 October and Saturday, 3 November. There will also be an opportunity for a preview on Friday, 26 October from 5:00 p.m until 6:00 p.m.

## **IX. Unfinished Business**

### **A. E-Rate Discussion**

Lear reported a comparison between our current chargeback from the City for internet versus potential associated costs with applying for the rebate. The comparison showed going out on our own and receiving a 60% discount it would cost the Library approximately \$5,000 more that we currently pay. After discussion and the consensus of the Board the library will continue to use the City wide internet. If requirements change for e-rate and it makes financial sense, the Board will reopen discussion. After

discussion regarding filtering, at this time, the Board does not feel there is a need to filter. Lear will report to the Board if there is a trend of misuse on library computers.

**B. Budget FY2019 Update**

Lear presented the Library with the new cuts to the previously presented draft budget to the Board. The Library budget is now balanced as it goes to the Council to review.

**C. Other**

None.

**X. New Business**

**A. Closed Session Minutes Review (Runnels) (motion to approve)**

*Runnels moved to approve the resolution, dated 11 October to maintain confidentiality for the dates of 06/09/2016 – 08/09/2018. The motion was seconded and approved unanimously.*

**B. Trustee Facts File – Chapter 10, Budgeting and Financial Management**

Discussion was held.

**C. Other**

None.

**XI. Public Comment**

None

**XII. Executive Session**

None.

**XIII. Adjournment**

There being no further business brought before the Board, the meeting was adjourned at 1:22 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Regina Nelson, Secretary of the Moline Public Library Board of Directors.