

MOLINE PUBLIC LIBRARY
Library Board of Directors
Building and Grounds Committee Meeting
Thursday, 12 July 2018

PRESENT: Scott Bull, Gary Koeller, JoAnn Waldron

ABSENT:

STAFF: Bryon Lear, Sue Wheatley

GUESTS: Wayne Smith

I. Business Meeting Call to Order

Bull called the meeting to order at 11:00 a.m. in the Platinum Room at the Moline Public Library.

II. Landscape Update

The City Public Works staff have taken care of the library grounds saving the library approximately \$4000.

III. Local History Room Conversion

After the usability study was completed, it was apparent that the local history room is underutilized. Lear would like to move the local history materials out onto the floor for easier access for patrons. The room will be converted into a program room for the Adult/YA department. This will allow the revenue generating meeting rooms to be available for public use.

IV. Line of Sight Plan Implementation – cameras

Lear would like to add additional cameras on the public floor to allow staff better awareness of all areas in the library. This has been a concern of staff since our library opened and adding the cameras should alleviate the concern of the spaces that are not in a line of site.

V. Building Signage

A signage committee was appointed and has met. Interior and exterior signage has been reviewed with recommendations. After discussion, Lear will investigate a variance for exterior signage. The Committee has recommended interior signage enhancements.

VI. Meeting Room Technology Enhancements

With the library being 12 years old, it is time for a technology upgrade in the revenue generating meeting rooms and the much used Children's program room. Approximate cost for both upgrades is approximately \$35,000.

VII. Building Efficiency Measures

After discussion, LEED Certification will be tabled.

ADJOURNMENT:

There being no further business brought before the Building & Grounds Committee, the meeting was adjourned at 11:38 a.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, from notes taken by her at the meeting and reviewed and revised by Scott Bull, Building and Grounds Committee Chair.