

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 12 July 2018
Minutes

PRESENT: Gary Koeller, Sue Blackall, Regina Nelson, Scott Bull, JoAnn Waldron

ABSENT: Colleen Rafferty, Dee Runnels, Wayne Smith, Diane Sommers

STAFF: Bryon Lear, Sue Wheatley, Jennifer Christiansen, Lisa Williams, Deborah Shippy, Kelly Giovanine, Michael Crawford

GUESTS: Alderman Parker

I. Business Meeting Called to Order

President Koeller called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. Roll Call, Sue Wheatley, Recorder

Roll call was taken with Koeller, Blackall, Nelson, Boll and Waldron present. Absent: Rafferty, Runnels, Smith and Sommers

III. Approval of Agenda

The agenda was approved as presented.

IV. Approval of Minutes 14 June 2018 Regular Board Meeting

Nelson moved to approve the minutes from the 14 June 2018 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

V. Correspondence

Included in packet.

VI. Director's Report (Lear)

- Lear thanked Ald. Parker for his help to ensure the library grounds were cleaned up. Lear also thanked the Public Works Department for their prompt attention to the library grounds.
- Interviews for the vacant Children's Assistant position were held on Wednesday, 11 July. Second interviews will be scheduled soon.
- The McKamey annual lemonade stand raised \$349.14. The donation will be used to sponsor the Harry Potter program
- Lear reviewed the quarter 2 strategic plan update. The plan is on schedule.
- Lear will schedule an Executive Committee meeting before the August Board meeting to present the FY2019 budget.

VII. Financial Reports

The Board of Directors reviewed the list of library bills as of 31 July 2018. *The payment of the individual bills, totaling \$28,793.43 was approved and ratified upon the motion of Blackall. The motion was seconded and passed unanimously.*

VIII. Committee Reports

A. Executive Committee (Koeller, Blackall, Nelson)

No meeting. The Committee will meet on 2 August @ 10:00 a.m. to review the proposed FY2019 budget.

B. Building and Grounds Committee (Bull, Waldron, Smith)

The B&G Committee meet directly before Board meeting. Minutes will be included in next months Board packet. Bull gave a brief synopsis of the meeting.

C. Policy Committee (Runnels, Rafferty, Sommers)

After discussion, *Runnels moved to accept the revised Unattended Children Policy as presented. The motion was seconded and approved unanimously.*

D. Art Committee (Nelson, Rafferty, Runnels)

No meeting.

IX. Unfinished Business

A. Other

None.

X. New Business

A. Trustee Facts File – Chapter 9, Facilities

Discussion was held.

B. Other

None.

XI. Public Comment

None

XII. Executive Session

None

XIII. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 12:21 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Regina Nelson, Secretary of the Moline Public Library Board of Directors.