

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**Thursday, 14 June 2018**  
**Minutes**

**PRESENT:** Gary Koeller, Sue Blackall, Regina Nelson, Colleen Rafferty, Wayne Smith, JoAnn Waldron, Dee Runnels

**ABSENT:** Scott Bull, Diane Sommers

**STAFF:** Bryon Lear, Sue Wheatley, Jennifer Christiansen, Lisa Williams, Deborah Shippy, Christina Conklin, Kelly Giovanine, Priscilla Perez-Taylor

**GUESTS:** Alderman Parker

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**I. Business Meeting Called to Order**

President Koeller called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

**II. Roll Call, Sue Wheatley, Recorder**

Roll call was taken with Koeller, Blackall, Nelson, Rafferty, Smith, Waldron and Runnels present. Absent: Bull, Sommers

**III. Approval of Agenda**

The agenda was approved as presented.

**IV. Approval of Minutes 10 May 2018 Regular Board Meeting**

*Rafferty moved to approve the minutes from the 10 May 2018 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**V. Correspondence**

Included in packet.

**VI. Director's Report (Lear)**

- The Friends of the Library Annual meeting was held on the same day as the Board meeting.
- As part of our new summer outdoor loan sculpture program, Zahn has arranged three sculptures on the grounds of the library. All three sculptures are on loan through the end of September.
- As part of the QC Museum week, if you show your Moline Public Library card you will receive free admission.
- Lear will set up a Building & Grounds Committee meeting to talk about the upkeep of the library grounds and how best to address clean up.
- Scott Hinton, City Engineer, has agreed to do a traffic study as it hasn't been done in quite a few years. This will provide an opportunity to have a turn signal when visiting the library. Hinton also indicated that the current trigger loop for the stop light could be moved back off of the sidewalk to alleviate any safety concerns for walkers and/or bikers.
- Lear explained reciprocal borrowing to the Board for a better understanding.

- Library staff are in the beginning phases of planning the first library art fair. The date will be 9 June 2019.
- Lear will be on vacation beginning 2 July through 10 July.
- Due to a non-duty disability leave of absence, a temp has been assigned to the library to cover 20 hours of front desk coverage.

**VII. Financial Reports**

The Board of Director's reviewed the list of library bills as of 31 May 2018. *The payment of the individual bills, totaling \$35,550.23 was approved and ratified upon the motion of Smith. The motion was seconded and passed unanimously.*

**VIII. Committee Reports**

**A. Executive Committee (Koeller, Blackall, Nelson)**

No meeting.

**B. Building and Grounds Committee (Bull, Waldron, Smith)**

No meeting.

**C. Policy Committee (Runnels, Rafferty, Sommers)**

After discussion, *Runnels moved to accept the revised Unattended Children Policy as presented. The motion was seconded and approved unanimously.*

**D. Art Committee (Nelson, Rafferty, Runnels)**

No meeting.

**IX. Unfinished Business**

**A. Other**

None.

**X. New Business**

**A. Trustee Facts File – Chapter 8, Human Resources**

Discussion was held.

**B. Service Spotlight – Library Web Calendar (Christiansen)**

Christiansen demonstrated the new web calendar.

**C. Other**

None.

**XI. Public Comment**

None

**XII. Executive Session**

None

**XIII. Adjournment**

There being no further business brought before the Board, the meeting was adjourned at 12:55 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Regina Nelson, Secretary of the Moline Public Library Board of Directors.