

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 12 April 2018
Minutes

PRESENT: Gary Koeller, Sue Blackall, Colleen Rafferty, Diane Sommers, Wayne Smith, JoAnn Waldron, Dee Runnels

ABSENT: Regina Nelson, Scott Bull

STAFF: Bryon Lear, Sue Wheatley, Jennifer Christiansen, Lisa Williams, Deborah Shippy, Kelly Giovanine, Michael Crawford

GUESTS: Ald. David Parker

I. Business Meeting Called to Order

President Koeller called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. Roll Call, Sue Wheatley, Recorder

Roll call was taken with Koeller, Blackall, Rafferty, Sommers, Smith, Waldron and Runnels present. Absent: Nelson and Bull

III. Approval of Agenda

The agenda was approved as presented.

IV. Approval of Minutes 8 February 2018 Regular Board Meeting

Smith moved to approve the minutes from the 15 February 2018 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

Approval of Minutes 15 February 2018 Special Board Meeting

Rafferty moved to approve the minutes from the 15 February 2018 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

Approval of Minutes 30 January 2018 Executive Committee Meeting

Blackall moved to approve the minutes from the 30 January 2018 Executive Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

V. Correspondence

Included in packet.

VI. Director's Report (Lear)

- Lear announced this week is National Library Week. A social media post has asked followers to share and comment to be entered for a chance to win a \$25 gift card from Java Lab Grind & Dine. HyVee recently did a similar promotion for the FOL overflow book sale.
- In next month's Board packet, Lear will include the "State of America's Libraries" report. The report outlines trends and the future of America's libraries.

- Author Jill Esbaum is making two appearances at our library today to read a few of her books to all the 2nd graders of Moline. Ms. Esbaum will make another appearance on Saturday, 14 April.
- The VR experience has been a huge hit. The event has had over 2,000 visitors.
- Passports continues to be a draw to the library. In March we had a big day where 21 passports were processed. On 1 April, the library processing fee went from \$25 to \$35.
- The 2017 Per Capita Grant has been received and deposited.
- Lear reviewed the quarter 1, year 2, Strategic Plan update.
- Lear has compiled a utilization report with statistics collected in a six-month study using areas of the library that are not counted electronically. Physical counts were made one week out of each month. Lear made recommendations at the end of the report.
- In the next month or two, the classification and compensation study will be talked about with City Council in an executive session. There will be recommendations for pay ranges and classifications but anything that comes from this will have to be bargained with all the city unions. Lear will keep the Board updated as things change.
- Lear thanked the Building & Grounds Committee for fast response in regards to concrete work in the front of the building near the parking lot. The new sidewalk has been well utilized with the hopes that patrons will not walk through the grass/mud to get into the library.
- Lear shared a postcard that was sent to him showing a picture of the downtown library in 1909.

VII. Financial Reports

The Board of Director's reviewed the list of library bills as of 31 March 2018. *The payment of the individual bills, totaling \$67,813.63 was approved and ratified upon the motion of Rafferty. The motion was seconded and passed unanimously.*

VIII. Committee Reports

A. Executive Committee (Koeller, Blackall, Nelson)

No meeting.

B. Building and Grounds Committee (Bull, Waldron, Smith)

No meeting.

C. Policy Committee (Runnels, Rafferty, Sommers)

Met before the Board meeting and will have a recommendation to approve four policies during the next Board meeting.

D. Art Committee (Nelson, Rafferty, Runnels)

No meeting. A meeting is scheduled for 25 April.

IX. Unfinished Business

A. Other

Runnels asked if a program was scheduled to outline the bridge construction. The Reference Department has scheduled a program for Monday, 23 April @ 6:00 p.m. with IDOT (Iowa) to discuss the bridge construction process.

X. New Business

A. Trustee Facts File, Chapter 7 – Planning

Discussion was held.

B. Other

None

XI. Public Comment

None

XII. Executive Session

None

XIII. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 12:33 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Gary Koeller, President of the Moline Public Library Board of Directors.