

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**Thursday, 14 September 2017**  
**Minutes**

**PRESENT:** Gary Koeller, Sue Blackall, Scott Bull, Colleen Rafferty, Diane Sommers, JoAnn Waldron, Regina Nelson

**ABSENT:** Wayne Smith, Dee Runnels

**STAFF:** Bryon Lear, Sue Wheatley, Jennifer Christiansen, Lisa Williams, Deborah Shippy

**GUESTS:** Alderman Parker

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**I. Business Meeting Called to Order**

Vice-President Koeller called the meeting to order at 12:01 p.m. in the Platinum Room of the Moline Public Library.

**II. Roll Call, Sue Wheatley, Recorder**

Roll call was taken with Koeller, Blackall, Bull, Rafferty, Sommers, Waldron and Nelson present. Absent: Smith and Runnels

**III. Approval of Agenda**

The agenda was approved as presented.

**IV. Approval of Minutes 10 August 2017 Regular Board Meeting**

*Nelson moved to approve the minutes from the 10 August 2017 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**Approval of Minutes 10 August 2017 Executive Committee Meeting**

*Blackall moved to approve the minutes from the 10 August 2017 Executive Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**V. Correspondence**

In packet.

**VI. Director's Report (Lear)**

- Lear sadly reported Theo Giebel, Library Janitor, passed away on 13 September.
- Lear reported MPLtoGo has over 1,000 downloads.
- Lear met with City Administrator Doug Maxeiner and City Finance Director Kathy Carr to review the submitted FY2018 draft budget. A second meeting has been scheduled.
- The 8-month projections have been submitted to the City. The anticipated savings for FY2017 is \$35,000.
- The Library Strategic Plan is in progress and it tracking on-time.
- St. Paul Lutheran School was the winner of the Summer Reading Program contest between schools. A \$100 check will be presented to the school at a future date.

**VII. Financial Reports**

The Board of Director's reviewed the list of library bills as of 31 August 2017. *The payment of the individual bills, totaling \$25,999.59 was approved and ratified upon the motion of Blackall. The motion was seconded and passed unanimously.*

**VIII. Committee Reports**

**A. Executive Committee (Smith, Koeller, Blackall)**

The committee met on 10 August to discuss Director's goals.

**B. Building and Grounds Committee (Bull, Koeller, Waldron)**

The Committee met on 14 September before the regular meeting. The discussion was in regards to the landscape of the Library. A full report will be available during the October meeting.

**C. Policy and Public Relations Committee (Runnels, Rafferty, Sommers)**

No meeting.

**D. Art Committee (Nelson, Rafferty, Runnels)**

No meeting. The Committee will meet in September.

**IX. Unfinished Business**

**A. Nominating Committee Report**

The Nominating Committee having determined eligibility and consent presents the following slate of officers for the 2017-2018 term:

President	Gary Koeller
Vice-President	Sue Blackall
Secretary	Regina Nelson

*Rafferty moved to accept the nominated slate of officers as the elected slate of officers. The motion was seconded and passed unanimously.*

**B. Kruse Memorial**

Lear discussed the Kruse Memorial with Joy Boruff and a plan has been put in place for an annual Krista Kruse Book Club. The book club will be funded, \$750 per year, by the Kruse Memorial fund. The books will be chosen by the Book Club members from a list of the IL Reads Initiative. The Library will purchase the books and provide programming to coincide with the book.

**C. Other**

None.

**X. New Business**

**A. Strategic Plan – Technology Plan (update)**

Lear presented and discussed the updated Technology Plan.

**B. Per Capita Grant Requirements – Trustee Facts File Chapter 1 & 2**

Lear reviewed Trustee Facts File Chapter 1, Trustee Duties and Responsibilities and Chapter 2, Orientation for New Trustees.

**C. Other**

In light of the shooting that occurred at the Clovis Library in New Mexico, Lear has made available a “training for active shooting” video for all staff to review. Lear will show the video to the Board at the October meeting. Lear will also ensure that the Fire and Police Departments have a floor plan of the Library.

**XI. Public Comment**

None

**XII. Executive Session**

None.

**XIII. Adjournment**

There being no further business brought before the Board, the meeting was adjourned at 12:43 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Regina Nelson, Secretary of the Moline Public Library Board of Directors.