

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 11 May 2017
Minutes

PRESENT: Wayne Smith, Gary Koeller, Sue Blackall, Scott Bull, Colleen Rafferty, Diane Sommers, JoAnn Waldron, Regina Nelson, Dee Runnels

ABSENT:

STAFF: Bryon Lear, Sue Wheatley, Kelly Giovanine, Jennifer Christiansen, Lisa Williams, Christina Conklin, Michael Crawford

GUESTS: Mayor Acri

I. Business Meeting Called to Order

President Smith called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. Roll Call, Sue Wheatley, Recorder

Roll call was taken with Smith, Koeller, Blackall, Bull, Rafferty, Sommers, Waldron, Nelson and Runnels present. Absent: None

III. Approval of Agenda

The agenda was approved as presented.

IV. Approval of Minutes 13 April 2017 Regular Board Meeting

Nelson moved to approve the minutes from the 13 April 2017 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

Approval of Minutes 18 April 2017 Special Board Meeting

Koeller moved to approve the minutes from the 18 April 2017 Special Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

Approval of Minutes 2 May 2017 Policy & PR Committee Meeting

Koeller moved to approve the minutes from the 2 May 2017 Policy & PR Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

Approval of Minutes 3 May 2017 Regular Board Meeting

Waldron moved to approve the minutes from the 3 May 2017 Ad-hoc Bylaws Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

V. Correspondence

In packet.

VI. Director's Report (Lear)

- A letter was received from Jesse White, Secretary of State, awarding the Library the Per Capita Grant in the amount of \$33,761.94. The funds have been delayed due to the State of IL financial situation.
- Lear reported the library webpage is being designed by CivicPlus with a tentative roll out date of 13 December. The Friends of the Library has approved hiring a professional photographer to take current pictures of the library to be used on the webpage.
- The MPLtoGo App is up and running. There have been 221 downloads to date.
- The Library will host a scale model of the new I74 bridge beginning Monday, 15 May. The model will be at the Library for two weeks.
- The Friends of the Library will be hosting a book sale on 20 May from 10:00 a.m. until 2:00 p.m. Our neighbors, Oak Knoll, will be hosting an open house the same day which may draw customers to the book sale.
- Lear reviewed the Strategic Plan.
- Conklin and Williams spoke about the summer Reading Program.

VII. Financial Reports

The Board of Director's reviewed the list of library bills as of 30 April 2017. *The payment of the individual bills, totaling \$47,878.75 was approved and ratified upon the motion of Blackall. The motion was seconded and passed unanimously.*

VIII. Committee Reports

A. Executive Committee (Smith, Koeller, Blackall)

No meeting.

B. Building and Grounds Committee (Bull, Koeller, Waldron)

No meeting.

C. Policy and Public Relations Committee (Runnels, Rafferty, Sommers)

- **Public Computer Use and Wifi Policy**

After discussion, *Nelson moved to approve the Public Computer Use and Wifi Policy as presented. The motion was seconded and passed unanimously.*

- **Closing Policy**

After discussion, *Koeller moved to approve the Closing Policy as presented. The motion was seconded and passed unanimously.*

- **Food Policy**

After discussion, *Rafferty moved to approve the Food Policy as presented. The motion was seconded and passed unanimously.*

- **Meeting Room Policy**

After discussion, *Koeller moved to approve the Meeting Room Policy with one change. The motion was seconded and passed unanimously.*

D. Art Committee (Nelson, Rafferty, Runnels)

No meeting.

E. Ad-hoc Bylaws Committee (Runnels, Bull, Nelson)

The Committee met on 3 May to review the Bylaws. The Committee will meet again directly after the Board meeting.

IX. Unfinished Business

A. Cafe Improvement Update

The approved updates are scheduled to begin on Tuesday, 16 May and should be completed within two days.

B. Other

None.

X. New Business

A. Informational Topic - MPLtoGo

Williams walked the Board through the new library app.

B. Other

None.

XI. Public Comment

None

XII. Executive Session

None.

XIII. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 12:51 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Sue Blackall, Secretary of the Moline Public Library Board of Directors.