

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**Thursday, 9 March 2017**  
**Minutes**

**PRESENT:** Wayne Smith, Gary Koeller, Sue Blackall, Scott Bull, Diane Sommers, JoAnn Waldron,  
Regina Nelson

**ABSENT:** Colleen Rafferty, Dee Runnels

**STAFF:** Bryon Lear, Sue Wheatley, Kelly Giovanine, Jennifer Christiansen, Christina Conklin,  
Michael Crawford

**GUESTS:** Ald. David Parker

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**I. Business Meeting Called to Order**

President Smith called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

**II. Roll Call, Sue Wheatley, Recorder**

Roll call was taken with Smith, Koeller, Blackall, Bull, Sommers, Waldron and Nelson present. Absent: Rafferty and Runnels

**III. Approval of Agenda**

The agenda was approved as presented.

**IV. Approval of Minutes 9 February 2017 Regular Board Meeting**

*Nelson moved to approve the minutes from the 9 February 2017 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**V. Correspondence**

None

**VI. Director's Report (Lear)**

- Lear presented a description of the Library Board including how the Board is appointed, term limits and the charge of the Board to City Council as part of an informational series on all Boards, Commissions, and Committees in the City.
- Lear has asked to have an Ad-hoc Committee appointed to review the Library Board Bylaws. Lear will add the appointment request on the April agenda.
- Lear reported the LED light savings of \$732 for the first month.
- As part of the Technology Fund the following is earmarked to be purchased:
  - Computers/monitors (8) - Dell
  - Large Format Printers – RK Dixon
  - Library Website – CivicPlus
- Lear reported the joint Rotary/Kiwanis meeting will host the State of the City Address at 12:00 p.m., 27 March, at the IWireless Center.
- Lear reported that our Library will host the PrairieCat semi-annual meetings.

- The Administrative Team has reviewed the first quarters of the Strategic Plan and will have an update in the April packet.
- The new MPLTOGo app will be demonstrated at the April meeting.
- Lear will be on vacation beginning Wednesday, 15 March and will return on Monday, 27 March. Williams will be the point person during his absence.

**VII. Financial Reports**

The Trustees reviewed the list of library bills as of 28 February 2017. *The payment of the individual bills, totaling \$25,927.47 was approved and ratified upon the motion of Bull. The motion was seconded and passed unanimously.*

**VIII. Committee Reports**

**A. Executive Committee (Smith, Koeller, Blackall)**

No meeting.

**B. Building and Grounds Committee (Bull, Koeller, Waldron)**

No meeting.

**C. Policy and Public Relations Committee (Runnels, Rafferty, Sommers)**

No meeting.

**D. Art Committee (Nelson, Rafferty, Runnels)**

No meeting.

**IX. Unfinished Business**

**A. Cafe Lease/Improvements**

Lear reported that Tom Waggoner has asked to add another counter to make the flow of the cafe more convenient. Lear will work with Tom to ensure that the cabinetry is up to the specification of the Library.

**B. Other**

None.

**X. New Business**

**A. Informational Topic – Online account access and features**

Christiansen gave an overview of online account access and special features.

**B. Other**

None.

**XI. Public Comment**

None

**XII. Executive Session**

None.

**XIII. Adjournment**

There being no further business brought before the Board, the meeting was adjourned at 12:52 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Sue Blackall, Secretary of the Moline Public Library Board of Directors.