

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 14 April 2016
Minutes

PRESENT: Wayne Smith, Sara Wynn, Sue Blackall, Scott Bull, Gary Koeller, Colleen Rafferty, Dee Runnels

ABSENT: Regina Nelson, JoAnn Waldron

STAFF: Bryon Lear, Sue Wheatley, Christina Conklin, Deborah Shippy, Kelly Giovanine, Lisa Powell Williams, Michael Crawford, Janna Batey

GUESTS: Ald. David Parker, Mayor Raes, Alison Fleming/City HR Manager, Maureen Riggs/City Attorney, Nate Scott/City IT Manager

I. Business Meeting Called to Order

President Smith called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. Roll Call, Sue Wheatley, Recorder

Roll call was taken with Blackall, Bull, Rafferty, Koeller, Runnels, Wynn, Smith Absent: Nelson, Waldron

III. Approval of Agenda

The agenda was approved as presented.

IV. Approval of Minutes 10 March 2016 Regular Board Meeting

Koeller moved to approve the minutes from the 10 March 2016 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

Approval of Minutes 10 March 2016 Building & Grounds Committee Meeting

Bull moved to approve the minutes from the 10 March 2016 Building & Grounds Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

V. Correspondence

None

VI. Director's Report (Lear)

- Lear reported a letter from the Secretary of State, Jesse White, awarded the Library with a \$33,518.87 Per Capita Grant. The Library typically receives approximately \$54,000 and budgeted about 10% below by State direction. This however is approximately a 38% decrease.
- The ILA Trustee Workshop is scheduled for Saturday, 16 April in Coal Valley. If you would like further information, please contact Bryon.
- Conklin introduced new Children's Library Assistant, Janna Batey.
- Shred day is scheduled for Saturday, 23 April at the Library.
- Birdies for Charity will go out next week.

- Lear reported all new staff computers have been installed. Public computers will be installed next.

VII. Financial Reports

The Trustees reviewed the list of library bills as of 31 March 2016. *The payment of the individual bills, totaling \$37,317.17 was approved and ratified upon the motion of Bull. The motion was seconded and passed unanimously.*

VIII. Committee Reports

A. Executive Committee (Smith, Wynn, Blackall)

No meeting.

B. Building and Grounds Committee (Bull, Koeller, Waldron)

The Committee met before the Board meeting. Minutes will be distributed in the May Board packet.

- Landscape Development Plan (motion to approve)
Heritage Landscape has outlined a Landscape Development Plan for the Library. The Building & Grounds Committee recommends to the full Board for approval of the following:

Install Brick Edge:

(charcoal in color) in 8" wide pattern (where metal edging was bulging) and top dress with river rock. **Cost: \$3,740**

Salt damaged area along walk:

Along both sides of the sidewalk edge from the main entry around to the east entry area, strip and removed any remaining turf from the walk out approximately 2 feet and top dress with river rock. **Cost: \$4,620**

Front Entry (Brick Paver area)

Pull up pavers along the edge of the walks and in areas where the brick has settled or raised up due to the frost-freeze. Re-caulk around the base of the three light poles. **Cost: \$945.00**

After discussion, *Bull moved to accept the Landscape Development Plan for up to \$10,000 to be funded with Trust Funds. The motion was seconded and passed unanimously.*

C. Policy and Public Relations Committee (Wynn, Rafferty, Runnels)

No meeting.

D. Art Committee (Nelson, Rafferty, Runnels)

No meeting.

IX. Unfinished Business

A. City Network Services Recommendation (Lear)

Lear outlined options to move forward and join the City network and hire a full-time Library Technician. After discussion, *Rafferty moved to join the City network and hire a full-time Library Technician. The motion was seconded and passed unanimously.* Lear will update the Board when a timeline is established.

B. RAILS/PrairieCat Update

Lear reported key dates for the conversion from Polaris to Sierra.

- 15 April - MPL Cardholders can only put holds at Illinois Libraries
- 17 May - Go Live date with PrairieCat/Sierra
- PrairieCat will push a press release with details

X. New Business

A. Interstate Intergovernmental Agreement w/Davenport Public Library (motion)

Runnels moved to enter into an agreement with the Davenport Public Library as presented in the Interstate Intergovernmental Agreement. The motion was seconded and passed unanimously.

B. Other

Runnels will run for a position on the RAILS Board to represent the Moline Public Library. Polls are open until 13 May.

XI. Public Comment

None

XII. Executive Session

None

XIII. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 12:54 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Sue Blackall, Secretary of the Moline Public Library Board of Directors.