

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**Thursday, 12 May 2016**  
**Minutes**

**PRESENT:** Wayne Smith, Sara Wynn, Sue Blackall, Scott Bull, Colleen Rafferty, Regina Nelson,  
JoAnn Waldron

**ABSENT:** Gary Koeller, Dee Runnels

**STAFF:** Bryon Lear, Christina Conklin, Deborah Shippy, Kelly Giovanine, Lisa Powell Williams,  
Jan LaRoche

**GUESTS:** Ald. David Parker

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**I. Business Meeting Called to Order**

President Smith called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

**II. Roll Call, Sue Wheatley, Recorder**

Roll call was taken with Blackall, Bull, Rafferty, Waldron, Nelson, Wynn, Smith Absent: Koeller, Runnels

**III. Approval of Agenda**

The agenda was approved as presented.

**IV. Approval of Minutes 14 April 2016 Regular Board Meeting**

*Rafferty moved to approve the minutes from the 14 April 2016 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**Approval of Minutes 14 April 2016 Building & Grounds Committee Meeting**

*Blackall moved to approve the minutes from the 14 April 2016 Building & Grounds Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**V. Correspondence**

None

**VI. Director's Report (Lear)**

- Lear reported Jennifer Christiansen, Librarian, has been promoted to Circulation Services Coordinator, effective 16 May. The Librarian position will be posted in the near future.
- Interviews for the vacant Library Technician position will be held on 26 May.
- Conklin will be interviewed about our Read to win! Summer Reading Program on Paula Sands Live on 17 May. Children's Assistant, Marta Timbrook, will be interviewed in June about the children's July Harry Potter program.
- Lear will give a library update/projects presentation to City Council on 24 May at 6:30.
- Lear noted the Illinois libraries go live on PrairieCat on 17 May.

- Lear reported that he, as Director, cast the library's vote for RAILS Board of Trustees candidates. Our very own, Dee Runnels, is a candidate for this election.

**VII. Financial Reports**

The Trustees reviewed the list of library bills as of 30 April 2016. *The payment of the individual bills, totaling \$59,209.61 was approved and ratified upon the motion of Nelson. The motion was seconded and passed unanimously.*

**VIII. Committee Reports**

**A. Executive Committee (Smith, Wynn, Blackall)**

No meeting.

**B. Building and Grounds Committee (Bull, Koeller, Waldron)**

The Committee was scheduled to meet before the Board meeting but due to lack of quorum the meeting was canceled.

**C. Policy and Public Relations Committee (Wynn, Rafferty, Runnels)**

No meeting.

**D. Art Committee (Nelson, Rafferty, Runnels)**

No meeting. Will meet on 18 May @ 4:30 p.m. in the Platinum room.

**IX. Unfinished Business**

**A. PrairieCat Update**

Lear reported holds in RiverShare will migrate to PrairieCat. No patron updates or holds can be done on Monday, 16 May, as part of the transition; these will be available again after the 17 May transition date.

**B. Other**

None

**X. New Business**

**A. Long Range Plan**

Lear will meet with Linda Wastyn of Wastyn and Associates next week regarding the library Strategic Plan. The planning process will be funded by Friends or a grant proposal.

**B. Other**

- Parker reported all departments are providing council updates to aid in the Council's understanding of how their decisions effect City department operations.
- Wynn's son was the Water Department student artist contest winner this year and his designed will be features on the cover of the Water Department's report.
- City goal setting and strategic planning meetings will be held on next week. The Board noted they would like to have Sunday hours back.

**XI. Public Comment**

None

**XII. Executive Session**

None

**XIII. Adjournment**

There being no further business brought before the Board, the meeting was adjourned at 12:32 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Sue Blackall, Secretary of the Moline Public Library Board of Directors.