

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 10 November 2016
Minutes

PRESENT: Wayne Smith, Sue Blackall, Scott Bull, Colleen Rafferty, Diane Sommers, JoAnn Waldron, Regina Nelson

ABSENT: Gary Koeller, Dee Runnels

STAFF: Bryon Lear, Sue Wheatley, Kelly Giovanine, Jennifer Christiansen, Lisa Powell Williams, Christina Conklin, Marta Timbrook

GUESTS: Ald. David Parker, Mayor Raes

I. Business Meeting Called to Order

President Smith called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. Roll Call, Sue Wheatley, Recorder

Roll call was taken with Smith, Blackall, Bull, Rafferty, Sommers, Waldron, Nelson present. Absent: Koeller and Runnels

III. Approval of Agenda

The agenda was approved as presented.

IV. Approval of Minutes 13 October 2016 Regular Board Meeting

Nelson moved to approve the minutes from the 13 October 2016 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

V. Approval of Minutes 25 October 2016 Policy & PR Committee Meeting

Rafferty moved to approve the minutes from the 25 October 2016 Policy & PR Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

VI. Correspondence

None

VII. Director's Report (Lear)

- Miller Trucking & Excavating has completed the detention basin project.
- Lear reported the library was an early voting destination and brought in a total of 3,972 voters.
- The City LED lighting project has been approved. The Library lights will be changed out in early 2017.
- The annual gift giving letter will go out in early December.
- The Library will be closed on 11 November in observance of the Veteran's Day holiday.
- The Rock Island Public Library fundraiser, Food for Thought, will be held on 10 November from 5:00-7:30 at the Main Library.

VIII. Financial Reports

The Trustees reviewed the list of library bills as of 31 October 2016. *The payment of the individual bills, totaling \$44,826.97 was approved and ratified upon the motion of Nelson. The motion was seconded and passed unanimously.*

IX. Committee Reports

A. Executive Committee (Smith, Koeller, Blackall)

No meeting.

B. Building and Grounds Committee (Bull, Koeller, Waldron)

No meeting.

C. Policy and Public Relations Committee (Runnels, Rafferty, Sommers)

The committee met on 25 October and recommends the following policies for Board approval:

- **Cell Phone Use Policy (motion to approve)**
After discussion, *Nelson moved to approve the Cell Phone Use Policy as presented. The motion was seconded and approved unanimously.*
- **Collection Development Policy (motion to approve)**
After discussion, *Blackall moved to approve the Collection Development Policy as presented. The motion was seconded and approved unanimously.*
- **Exhibits and Public Information Policy (motion to approve)**
After discussion, *Bull moved to approve the Exhibits and Public Information Policy as presented. The motion was seconded and approved unanimously.*
- **Gift and Donation Policy (motion to approve)**
After discussion, *Rafferty moved to approve the Gift and Donation Policy as presented. The motion was seconded and approved unanimously.*

D. Art Committee (Nelson, Rafferty, Runnels)

No meeting.

X. Unfinished Business

A. Long Range Plan Update

Linda Wastyn met with the Coordinators and Administration staff to develop the Vision 2020 – Strategic Initiative. A copy of the draft plan will be included in the December Board packet.

B. Other

None.

XI. New Business

A. Per Capita Grant Requirements

As part of the Per Capita Grant requirements, Lear reviewed State Standards, Chapter 6, “Access” with the Board.

B. Cafe Lease

Lear is working with Maureen Riggs, City Attorney, to update the Cafe Lease and if time allows, the draft lease will be included in the December Board packet for approval.

C. Other

- UAW negotiations will begin soon. The current contract expires at the end of December 2016.
- Lew Steinbrecher, City Administrator, has retired. Ald. Mike Waldron will serve as City Administrator pro-tem.

XII. Public Comment

None

XIII. Executive Session

None

XIV. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 12:57 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Sue Blackall, Secretary of the Moline Public Library Board of Directors.