

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 8 December 2016
Minutes

PRESENT: Wayne Smith, Gary Koeller, Sue Blackall, Diane Sommers, JoAnn Waldron, Regina Nelson

ABSENT: Scott Bull, Colleen Rafferty, Dee Runnels

STAFF: Bryon Lear, Sue Wheatley, Kelly Giovanine, Jennifer Christiansen, Lisa Powell Williams, Christina Conklin, Deborah Shippy, Michael Crawford

GUESTS: Ald. David Parker

I. Business Meeting Called to Order

President Smith called the meeting to order at 12:02 p.m. in the Platinum Room of the Moline Public Library.

II. Roll Call, Sue Wheatley, Recorder

Roll call was taken with Smith, Koeller, Blackall, Sommers, Waldron, Nelson present. Absent: Bull, Rafferty and Runnels

III. Approval of Agenda

The agenda was approved as presented.

IV. Approval of Minutes 10 November 2016 Regular Board Meeting

Nelson moved to approve the minutes from the 10 November 2016 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

V. Correspondence

None

VI. Director's Report (Lear)

- The Annual Gift Giving letter will go out within a week.
- As an additional revenue source, Lear reported the Library will start taking passport photos in 2017.
- The City LED lighting update will begin with the Library. The Library lights will be changed out in early 2017.
- Lear reported the vendor, Boopsie, is in the process of building an MPL app for mobile devices. The app will be funded by the technology fund.
- New PC reservation software will be installed soon. Public internet stations will likely be unavailable for two days during installation.
- The Library is now linked to the City of Moline internet connection. This change has greatly increased our bandwidth.
- The Library had an incident with graffiti on the sidewalks near the staff parking lot. The incident was reported to the police and the artists were caught. Thanks to Public Works for sending someone up in a very timely manner to remove the graffiti.

- UAW contract negotiations will begin next week.
- Lear will be on vacation the week between Christmas and New Years.

VII. Financial Reports

The Trustees reviewed the list of library bills as of 30 November 2016. *The payment of the individual bills, totaling \$81,434.24 was approved and ratified upon the motion of Nelson. The motion was seconded and passed unanimously.*

VIII. Committee Reports

A. Executive Committee (Smith, Koeller, Blackall)

No meeting.

B. Building and Grounds Committee (Bull, Koeller, Waldron)

No meeting.

C. Policy and Public Relations Committee (Runnels, Rafferty, Sommers)

No meeting.

D. Art Committee (Nelson, Rafferty, Runnels)

No meeting.

IX. Unfinished Business

A. Long Range Plan Update (motion to approve)

Lear presented the Board with draft MPL Strategic Plan. After discussion, *Blackall moved to accept the Strategic Plan as presented. The motion was seconded and passed unanimously.*

B. Cafe Lease

After discussion, *Blackall motioned to approve the Cafe Lease as presented. The motion was seconded and passed unanimously.*

C. Other

None.

X. New Business

A. Other

None.

XI. Public Comment

None

XII. Executive Session

None

XIII. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 12:55 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Sue Blackall, Secretary of the Moline Public Library Board of Directors.