

AGENDA

PARK AND RECREATION BOARD MEETING

Thursday, December 1, 2016
3:30 p.m.

Location: Public Works
3635 Fourth Avenue, Moline, Illinois

CALL TO ORDER

ROLL CALL

PRESENTATION

Green Valley Report (Amanda Bolt, Recreation Coordinator)
River Action Update for Green Valley (Laura Morris-Program Director, Kathy Wine-Executive Director, River Action)

PUBLIC COMMENT

CONSENT AGENDA

All items under the consent agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a Board Member so requests, in which case, the item will be moved from the Consent Agenda and considered as the first item after approval of the Omnibus Vote.

APPROVAL OF MINUTES

Park and Recreation Board meeting minutes of October 27, 2016.
Park and Recreation Board special meeting minutes of November 10, 2016.

Consent Agenda Items

1. Approval and acceptance of departmental November bill payment and departmental November revenue, expenditures, capitol projects, park reserve and cemetery reports.

OMNIBUS VOTE

BOARD MEMBER	PRESENT	ABSENT
Welvaert		
Knaack		
Bull		
Clawson		
Navarro		
Schrier		
Waldron		

OMNIBUS VOTE		
Board Member	Aye	Nay
Welvaert		
Knaack		
Bull		
Clawson		
Navarro		
Schrier		
Waldron		

NON-CONSENT AGENDA ITEMS

1. Approval of the 2017 Park Board meeting dates. (Lori Wilson, Parks Recreation Director)

Explanation: Park Board meeting dates for the 2017 calendar year are as follows; January 26, February 23, March 23, April 27, May 25, June 22, July 27, August 24, September 28, October 26, December 7.

Attachment: No

Staff Recommendation: Staff recommends approval.

Fiscal Impact: N/A.

Board Member	Aye	Nay
Welvaert		
Knaack		
Bull		
Clawson		
Navarro		
Schrier		
Waldron		

2. Consideration of a Special Use Application for Make-A-Wish Illinois to utilize a portion of Ben Butterworth Parkway, Ben Butterworth West Shelter, and a portion of River Drive for a fundraiser walk/run. (Lori Wilson, Parks Recreation Director)

Explanation: Consideration of a Special Use Application for Make-A-Wish Illinois to utilize Ben Butterworth Parkway, Ben Butterworth West Shelter, and a portion of River Drive for a fundraiser walk/run. The event is to be held on Saturday June 3, 2017, from 6:00 a.m. to 1:00 p.m. (this includes set-up and clean-up time). Make-A-Wish Illinois will also be working with City Hall for the use of River Drive. Supporting information and special consideration requests are detailed on the Special Use Application.

Attachment: Yes

Staff Recommendation: Staff recommends approval.

Fiscal Impact: N/A

Board Member	Aye	Nay
Welvaert		
Knaack		
Bull		
Clawson		
Navarro		
Schrier		
Waldron		

3. Approval to create a new lease with John Rogers DBA Roy’s All Fed Up for mobile vending services on Ben Butterworth Parkway. (Lori Wilson, Parks Recreation Director)

Explanation: John Rogers has provided mobile vending services on Ben Butterworth Memorial Parkway since 2008. He would like offer his vending service again in 2017. Staff is seeking direction to remain at \$650 per season or look at adjusting this amount with a 5% increase (\$683) for April 1-October 31, 2017, payable in two increments: \$341.50 due on May 15, 2016 and \$341.50 due on July 15, 2017. The vendor is also requesting language that would allow him to remain on site during November, weather permitting.

Attachment: No

Staff Recommendation: Staff is seeking direction to potentially adjust the rent for DBA Roy’s All Fed Up mobile vending.

Fiscal Impact: By adjusting the rent the City of Moline would receive \$683 per year for the lease term into 120-0000-363.15-00.

Board Member	Aye	Nay
Welvaert		
Knaack		
Bull		
Clawson		
Navarro		
Schrier		
Waldron		

4. Approval to create a new lease with Action Valley Paintball at Green Valley park for the purpose of operating a paintball field that is open the public. (Lori Wilson, Parks Recreation Director)

Explanation: Action Valley paintball has operated at Green Valley Park since 2015. They would like to operate again in 2017. Staff is seeking direction to remain at \$400 or look at adjusting this amount with a 5% increase to \$420 due on or before May 1, 2017. The term of the agreement shall commence on April, 2017 and continue through April 1, 2018.

Attachment: No

Staff Recommendation: Staff is seeking direction to potentially adjusting the rent for Action Valley Paintball.

Fiscal Impact: By adjusting the rent the City of Moline would receive \$420 per year for the lease term in 120-0000-363.15-00.

Board Member	Aye	Nay
Welvaert		
Knaack		
Bull		
Clawson		
Navarro		
Schrier		
Waldron		

5. WQAD Parking Lot Lease. (Lori Wilson, Parks Recreation Director)

Explanation: The City has been without a lease since 2012 with WQAD in reference to parking spaces at Prospect Park. Negotiations were attempted this summer with a successful outcome. Staff is seeking approval to enter into a 10 year lease with WQAD, LLC for use of the 23 parking spacing in the north lot of Prospect Park. The terms of the lease are \$5.00 per space x 23 spaces + \$115 a month x 12 months = \$1,380 per year.

Attachment: No

Staff Recommendation: Staff recommends approval.

Fiscal Impact: \$1,390 annually in 120-0000-363.15-00

Board Member	Aye	Nay
Welvaert		
Knaack		
Bull		
Clawson		
Navarro		
Schrier		
Waldron		

6. Realtor Benches at Millennium Park. (Lori Wilson, Parks Recreation Director)

Explanation: Dave Bert, REALTOR® Community Marketing Executive has applied for a grant to their National Association of Realtors® Placemaking Grant committee asking for funding of two Park Benches. The association would like to donate two benches with the realtor insignia on the backs to Millennium Park. Cement foundation would need to be provided in-house. Cost for the foundation would be approximately \$150 per bench.

Attachment: Yes

Staff Recommendation: Staff is seeking Board’s direction.

Fiscal Impact: N/A

Board Member	Aye	Nay
Welvaert		
Knaack		
Bull		
Clawson		
Navarro		
Schrier		
Waldron		

INFORMATIONAL

1. 48th St. Field Update (Lori Wilson, Parks Recreation Director)
2. 2016 Completed Projects and Recreation Successes (Lori Wilson, Parks Recreation Director)
3. Prospect Pavilion Update (Lori Wilson, Parks Recreation Director)
4. Cemetery Tree Master Plan (Lori Wilson, Parks Recreation Director)

OTHER PARK BUSINESS

Any person with disabilities who wishes to attend the meeting who requires a special accommodation in attending the meeting should notify the Park Office, (309)524-2424, at least 24 hours prior to the scheduled meeting.