
MINUTES

BOARD OF FIRE AND POLICE COMMISSIONERS

*** RESCHEDULED MEETING ***

Wednesday, May 18, 2016

PRESENT

COMMISSIONERS: Robert Schwieder, Chairman
Mark Beckwith
Laura Ford

STAFF: Kim Hankins, Chief of Police / Public Safety Director

1. **Meeting Called to Order**

Chairman Schwieder called the meeting to order at 4:33 p.m.

2. **Roll Call of Members** – Commissioners Schwieder, Beckwith and Ford present.

3. **Approval of Minutes**

Commissioner Beckwith made a motion to approve the minutes of the April 12, 2016 regular meeting; Commissioner Ford seconded; motion unanimously carried.

4. **Police Captain Eligibility Register**

The Eligibility Register for the rank of Police Captain, compiled as a result of the promotional testing process, was distributed. Commissioner Beckwith made a motion to approve the Police Captain Eligibility Register for the period May 18, 2016 through May 17, 2018; Commissioner Ford seconded; motion unanimously carried.

5. **Police Promotions**

In a letter to the board, Chief Hankins recommended that the top candidates from the Police Captain, Lieutenant and Sergeant Eligibility Registers be promoted to fill the vacancies that will occur upon the retirement of Captain Jerome Patrick.

Commissioner Beckwith made a motion to promote John Hitchcock to the rank of Police Captain, effective May 21, 2016; Commissioner Ford seconded; motion unanimously carried.

Commissioner Beckwith made a motion to promote Pedro Valladares, Jr. to the rank of Police Lieutenant, effective May 21, 2016; Commissioner Ford seconded; motion unanimously carried.

Commissioner Ford made a motion to promote Kenneth Monti II to the rank of Police Sergeant, effective May 21, 2016; Commissioner Beckwith seconded; motion unanimously carried.

Per the rules, each will be required to serve a six-month promotional probationary period.

6. **Position Vacancies - Police**

There will be two vacancies in the rank of Police Officer to fill due to retirements. The department has two slots reserved in the academy session starting in September. Commissioner Beckwith made a motion to authorize the two hires, with the effective date to be determined; Commissioner Ford seconded; motion unanimously carried.

7. **Proposed Changes to Rules and Regulations**

A proposed change is being sought to make the assessment center process for the Rank of Police Lieutenant more efficient and allow for cost savings. The rules were recently amended in the same manner for Police Captain; union approval was required for the change for lieutenants and has since been received. The change retains the listed minimum “at least three” and removes the maximum, allowing HR the flexibility to schedule however many are needed. Commissioner Beckwith made a motion to approve the amendment of Chapter IV (Promotions-Police) to remove a maximum number of assessors for an assessment center; Commissioner Ford seconded; motion unanimously carried.

8. **End of Promotional Probationary Period – Fire Lt. C. Elliott**

In a letter to the board, Chief Hankins advised that Fire Lt. Elliott successfully completed his promotional probationary period and is recommended for regular appointment to that rank. Commissioner Ford made a motion to approve the regular appointment of Christopher Elliott to the rank of Fire Lieutenant effective March 2, 2016; Commissioner Beckwith seconded; motion unanimously carried.

9. **Other** – Only two days will be needed to conduct Police Officer interviews. The interviews will be held on June 6 and 7, starting at 1:00 p.m. each day.

10. **Public Comment** – Lt. Dave Gass commented that the board is doing a great job.

11. **Adjournment**

With no further business to discuss, Commissioner Beckwith made a motion to adjourn; Commissioner Ford seconded; meeting adjourned at 4:47 p.m.

Jody C. Walker, Recording Secretary
Board of Fire & Police Commissioners