

MINUTES

BOARD OF FIRE AND POLICE COMMISSIONERS

Tuesday, June 9, 2015

PRESENT

COMMISSIONERS: Robert Schwieder, Chairman
Scott Lohman
Gary Koeller

STAFF: Kim Hankins, Chief of Police / Public Safety Director
Alison Fleming, HR Manager
Kevin Irby, Fire Battalion Chief
Brian Vyncke, Fire Captain

1. **Meeting Called to Order**
Chairman Schwieder called the meeting to order at 3:01 p.m.
2. **Roll Call of Members** – Commissioners Schwieder, Lohman and Koeller present.
3. **Approval of Minutes**
Commissioner Lohman made a motion to approve the minutes of the May 12, 2015 regular meeting; Commissioner Koeller seconded; motion unanimously carried.
4. **Resignation – Firefighter/Paramedic Girard**
Nathan Girard submitted a letter of resignation effective May 28, 2015. Commissioner Koeller made a motion to accept the resignation; Commissioner Lohman seconded; motion unanimously carried.
5. **Firefighter/Paramedic Position Vacancy**
Chief Hankins requested that the board authorize the hire of one candidate to fill the vacancy created by the resignation of Nathan Girard, once a list has been finalized. Commissioner Lohman made a motion to grant the Chief's request, Commissioner Koeller seconded; motion unanimously carried.
6. **Fire Battalion Chief Eligibility Register**
HR Manager, Alison Fleming, distributed copies of the eligibility register that was compiled with the results of the recent promotional testing process. Commissioner Koeller made a motion to approve the Fire Battalion Chief Eligibility Register for the period June 9, 2015 through June 8, 2017; Commissioner Lohman seconded; motion unanimously carried.
7. **Other**
 - a. The Chief shared that at the next meeting he will be requesting the promotions of a Fire Battalion Chief, Captain and Lieutenant, as well as the hire of a Firefighter/Paramedic, due to the upcoming retirement of Battalion Chief Maynard.
 - b. HR Manager Fleming discussed scheduling upcoming Police Officer interviews. The interviews will be held on July 7, 8 and 9, starting at 1:00 p.m. at the Police Department.
8. **Public Comment** – None.

9. **Executive Session: Firefighter/Paramedic Applicant Interviews**

Commissioner Lohman made a motion to adjourn into executive session pursuant to 5 ILCS 120/2c(1); Commissioner Koeller seconded; roll call vote: Chairman Schwieder, aye; Commissioner Lohman, aye; Commissioner Koeller, aye; adjourned into executive session at 3:10 p.m. Regular session resumed at 7:45 p.m. pursuant to motion by Commissioner Lohman, second by Commissioner Koeller, and unanimous vote.

10. **Adjournment**

With no further business to discuss, Commissioner Koeller made a motion to adjourn; Commissioner Lohman seconded; by unanimous vote, the meeting was adjourned at 7:45 p.m.

Alison Fleming, HR Manager
Acting Recording Secretary
Board of Fire & Police Commissioners