

MINUTES

BOARD OF FIRE AND POLICE COMMISSIONERS

Tuesday, October 13, 2015

PRESENT

COMMISSIONERS: Mark Beckwith
Laura Ford

STAFF: Kim Hankins, Chief of Police / Public Safety Director
Alison Fleming, HR Manager

1. **Meeting Called to Order**
Commissioner Beckwith called the meeting to order at 4:33 p.m.
2. **Roll Call of Members** – Commissioners Beckwith and Ford present; Chairman Schwieder absent.
3. **Approval of Minutes**
Commissioner Ford made a motion to approve the minutes of the July 14, 2015 regular meeting and September 2, 2015 special meeting; Commissioner Beckwith seconded; motion unanimously carried.
4. **Retirement Notification – Police Officer T. Krakovec**
Chief Hankins provided the board with a copy of a letter he received from Police Officer Timothy Krakovec providing notification of his intent to retire on November 13, 2015, after 33 years of service. Commissioner Ford made a motion to accept Officer Krakovec's notice of retirement; Commissioner Beckwith seconded; motion unanimously carried.
5. **Position Vacancy – Police Officer**
The retirement of Officer Krakovec will create a vacancy in the rank of police officer. Chief Hankins requested authorization to hire a candidate from the existing eligibility register to fill the position in time for the next police academy session scheduled for January 2016. Commissioner Ford made a motion to approve the Chief's request; Commissioner Beckwith seconded; motion unanimously carried.
6. **End of Probationary Period – Firefighter/Paramedic A. Brown**
Chief Hankins advised that Firefighter/Paramedic Brown has successfully completed his probationary period and is being recommended for regular appointment. Commissioner Ford made a motion to approve the regular appointment of Anthony Brown to the position of firefighter/paramedic effective October 6, 2015; Commissioner Beckwith seconded; motion unanimously carried.
7. **Firefighter/Paramedic Recruitment**
Ms. Fleming advised that the application process will continue through October 30, 2015. The candidates remaining on the current eligibility register have been given the option of retaining their prior scores and being slotted in the new register accordingly, or participating in the testing process. There is currently one vacancy, with more anticipated through retirements. The interviews are planned for November 18 and 19, 2015.
8. **Other**

Ms. Fleming advised that the fire promotional interviews planned for December 2 and 3, 2015 are being postponed to January 11 and 12, 2016, due to a scheduling conflict. The interviews normally begin at 3:00 p.m.

9. **Public Comment** – None.

10. **Adjournment**

With no further business to discuss, Commissioner Ford made a motion to adjourn; Commissioner Beckwith seconded; by unanimous vote, the meeting was adjourned at 4:43 p.m.

Jody C. Walker, Recording Secretary
Board of Fire & Police Commissioners