

MINUTES

BOARD OF FIRE AND POLICE COMMISSIONERS

Tuesday, November 10, 2015

PRESENT

COMMISSIONERS: Robert Schwieder
Mark Beckwith
Laura Ford

STAFF: Kim Hankins, Chief of Police / Public Safety Director
Alison Fleming, HR Manager

1. **Meeting Called to Order**
Chairman Schwieder called the meeting to order at 4:30 p.m.
2. **Roll Call of Members** – Commissioners Schwieder, Beckwith and Ford present.
3. **Approval of Minutes**
Commissioner Ford made a motion to approve the minutes of the October 13, 2015 regular meeting; Commissioner Beckwith seconded; motion unanimously carried.
4. **Removal of Candidate from Firefighter/Paramedic Eligibility Register**
Ms. Fleming advised the board that Terry Rawls has been offered employment on two separate occasions and declined both. She requested that he be removed from the register as provided by the Rules and Regulations of the Board of Fire and Police Commissioners. Commissioner Beckwith made a motion to remove candidate eleven, Terry Rawls, from the eligibility register; Commissioner Ford seconded; motion unanimously carried.
5. **Retirement Notification – Fire Engineer Luis Puentes**
The board was provided with a copy of a letter of intent to retire received from Fire Engineer Luis Puentes. His last 24-hour duty shift will be November 23, 2015. Commissioner Ford made a motion to accept Engineer Puentes' notice of retirement; Commissioner Beckwith seconded; motion unanimously carried. Discussion ensued regarding diversity, recruiting and the practice of exit interviews.
6. **Position Vacancy - Firefighter/Paramedic**
Chief Hankins requested that the board authorize the hire of one candidate to fill the vacancy created by the aforesaid retirement. Commissioner Ford made a motion to grant the Chief's request; Commissioner Beckwith seconded; motion unanimously carried.
7. **Firefighter/Paramedic Recruitment**
Ms. Fleming advised that the interviews are scheduled for November 18 and 19, 2015, starting at 3:00 p.m. each day. The results of the written exam were received, and there will be 12 candidates to interview.

8. **Election of Board Officers**

Laura Ford nominated Robert Schwieder to serve as Chairman; Mark Beckwith seconded; elected by unanimous vote. Laura Ford nominated Mark Beckwith to serve as Secretary; Robert Schwieder seconded; elected by unanimous vote.

9. **Other** – None.

10. **Public Comment** – None.

11. **Adjournment**

With no further business to discuss, Commissioner Beckwith made a motion to adjourn; Commissioner Ford seconded; by unanimous vote, the meeting was adjourned at 4:52 p.m.

Jody C. Walker, Recording Secretary
Board of Fire & Police Commissioners