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# MINUTES

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## BOARD OF FIRE AND POLICE COMMISSIONERS

Tuesday, December 8, 2015

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### PRESENT

COMMISSIONERS: Robert Schwieder  
Mark Beckwith

STAFF: Kim Hankins, Chief of Police / Public Safety Director  
Alison Fleming, HR Manager

- 1. Meeting Called to Order**  
Chairman Schwieder called the meeting to order at 4:30 p.m.
- 2. Roll Call of Members** – Commissioners Schwieder and Beckwith present; Commissioner Ford absent.
- 3. Approval of Minutes**  
Commissioner Beckwith made a motion to approve the minutes of the November 10, 2015 regular meeting; Chairman Schwieder seconded; motion unanimously carried.
- 4. End of Probationary Period – Officer S. Victor**  
Chief Hankins advised the board that Officer Victor will complete his 18-month probationary period on December 30, 2015, and is recommended for regular appointment. Commissioner Beckwith made a motion to approve the regular, commissioned appointment of Salvador Victor to the position of Police Officer effective December 30, 2015; Chairman Schwieder seconded; motion unanimously carried.
- 5. Firefighter/Paramedic Eligibility Register**  
HR Manager, Alison Fleming, distributed copies of the Firefighter/Paramedic Eligibility Register compiled from the results of the recent recruitment and testing process. The existing register had not yet expired; however, the two candidates remaining are not yet eligible for hire. They were given the option of retesting or being slotted into the new register based on their prior scores. Neither elected to retest, so were slotted in at positions 5 and 13. Commissioner Beckwith made a motion to approve the Firefighter/Paramedic Eligibility Register for the period December 8, 2015 through December 7, 2017; Chairman Schwieder seconded; motion unanimously carried.
- 6. Resignation – Firefighter/Paramedic A. Diederich**  
The board was provided with a copy of a letter of resignation received from Firefighter/Paramedic Diederich. Commissioner Beckwith made a motion to accept Firefighter/Paramedic Angela Diederich's resignation; Chairman Schwieder seconded; motion unanimously carried.
- 7. Position Vacancy - Firefighter/Paramedic**  
Chief Hankins requested that the board authorize the hire of two candidates from the Firefighter/Paramedic Eligibility Register. One will fill the vacancy created by the aforesaid resignation, and the second will fill a vacancy resulting from a recently awarded disability pension. Commissioner Beckwith made a motion to grant the Chief's request; Chairman Schwieder seconded; motion unanimously carried.

8. **Other** – HR Manager Fleming reminded the board that fire lieutenant promotional interviews will be held on January 6 and 7, 2016, commencing at 3:00 p.m. on both days, and fire captain promotional interviews will be held on January 11 and 12, 2016, commencing at 3:00 p.m. on both days. The regular meeting scheduled for January 12, 2016 will be moved from 4:30 p.m. to 2:30 p.m., prior to the interviews that day.
9. **Public Comment** – None.
10. **Adjournment**  
With no further business to discuss, Commissioner Beckwith made a motion to adjourn; Chairman Schwieder seconded; by unanimous vote, the meeting was adjourned at 4:45 p.m.



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Jody C. Walker, Recording Secretary  
Board of Fire & Police Commissioners