

MINUTES

BOARD OF FIRE AND POLICE COMMISSIONERS

Tuesday, July 14, 2015

PRESENT

COMMISSIONERS: Robert Schwieder, Chairman
Scott Lohman
Gary Koeller

STAFF: Kim Hankins, Chief of Police / Public Safety Director
Alison Fleming, HR Manager

1. **Meeting Called to Order**

Chairman Schwieder called the meeting to order at 4:30 p.m.

2. **Roll Call of Members** – Commissioners Schwieder, Lohman and Koeller present.

3. **Approval of Minutes**

Commissioner Lohman made a motion to approve the minutes of the June 9, 2015 regular meeting; Commissioner Koeller seconded; motion unanimously carried.

4. **Fire Promotions**

Chief Hankins advised the board that the upcoming retirement of Battalion Chief Mike Maynard will result in promotional vacancies in the Fire Department, and requested the board approve the promotions from the applicable eligibility registers.

Commissioner Koeller made a motion to promote Captain Jeff Snyder to the rank of Battalion Chief effective July 17, 2015; Commissioner Lohman seconded; motion unanimously carried.

Commissioner Lohman made a motion to promote Lieutenant Kevin Neff to the rank of Captain effective July 17, 2015; Commissioner Koeller seconded; motion unanimously carried.

Commissioner Koeller made a motion to promote Engineer Travis Noyd to the rank of Lieutenant effective July 17, 2015; Commissioner Lohman seconded; motion unanimously carried.

5. **Retirement Notification – Officer D. Garrison**

Chief Hankins provided the board with a copy of a letter he received from Police Officer Douglas Garrison providing notification of his intent to retire on July 27, 2015, after 23 years of service. Commissioner Koeller made a motion to accept Officer Garrison's notice of retirement; Commissioner Lohman seconded; motion unanimously carried.

6. **Firefighter/Paramedic Eligibility Register**

Ms. Fleming provided the board with the final eligibility register compiled from the testing process. Commissioner Lohman made a motion to approve the Firefighter/Paramedic Eligibility Register as presented for the period July 14, 2015 through July 13, 2017; Commissioner Koeller seconded; motion unanimously carried.

7. **Resignation – Firefighter/Paramedic J. Walden**
James Walden submitted a letter of resignation effective July 10, 2015. Commissioner Koeller made a motion to accept the resignation; Commissioner Lohman seconded; motion unanimously carried.
8. **Firefighter/Paramedic Position Vacancy**
Chief Hankins requested that the board authorize the hire of one candidate to fill the vacancy created by the aforesaid resignation. Commissioner Koeller made a motion to grant the Chief's request, Commissioner Lohman seconded; motion unanimously carried.
9. **Police Officer Eligibility Register**
Ms. Fleming provided the board with the final eligibility register compiled from the testing process. Commissioner Lohman made a motion to approve the Police Officer Eligibility Register as presented for the period July 14, 2015 through July 13, 2016; Commissioner Koeller seconded; motion unanimously carried
10. **Other**
Chief Hankins requested that the board authorize the appointment of two candidates from the Police Officer Eligibility Register to fill the upcoming vacancies that will occur upon the retirements of Todd Engstrom and Douglas Garrison. Commissioner Koeller made a motion to grant the Chief's request, Commissioner Lohman seconded; motion unanimously carried.
11. **Public Comment – None.**
12. **Adjournment**
With no further business to discuss, Commissioner Lohman made a motion to adjourn; Commissioner Koeller seconded; by unanimous vote, the meeting was adjourned at 4:50 p.m.

Jody C. Walker, Recording Secretary
Board of Fire & Police Commissioners