

MINUTES
SPECIAL MEETING
BOARD OF FIRE AND POLICE COMMISSIONERS
Tuesday, March 31, 2015

PRESENT

COMMISSIONERS: Robert Schwieder, Chairman
Scott Lohman

STAFF: Kim Hankins, Police Chief / Public Safety Director
Alison Fleming, HR Manager

1. **Meeting Called to Order**

Chairman Schwieder called the meeting to order at 1:37 p.m.

2. **Roll Call of Members** – Commissioners Schwieder and Lohman present; Commissioner Koeller absent.

3. **Police Promotions**

Chief Hankins advised the board that there is a vacancy in the rank of Lieutenant and requested that the top candidate from the current Police Lieutenant Eligibility Register be promoted. Commissioner Lohman made a motion to promote Sergeant Brian Johnson to the rank of Police Lieutenant effective April 5, 2015; Chairman Schwieder seconded; motion unanimously carried.

Chief Hankins requested that the top two candidates from the current Police Sergeant Eligibility Register be promoted. One is to fill the vacancy created by the promotion of Brian Johnson, and the other is due to the upcoming special assignment of Sergeant Todd Noe to serve as Deputy Director of MEG. Commissioner Lohman made a motion to promote Aron Burns and Matthew Russell to the rank of Police Sergeant effective April 5, 2015; Chairman Schwieder seconded; motion unanimously carried.

4. **Police Officer Position Vacancy**

Chief Hankins advised there is only one vacancy to fill in the rank of Police Officer, as the MEG assignment does not create a reduction in authorized strength. Commissioner Lohman made a motion to authorize the hire of one candidate from the current Police Officer Eligibility Register, in accordance with the rules; Chairman Schwieder seconded; motion unanimously carried.

5. **Retirement – Fire Battalion Chief Maynard**

The board was provided with a copy of a letter signed by Battalion Chief Michael Maynard giving notification of his intent to retire as of July 15, 2015. Battalion Chief Maynard will complete 30 years of service as of that date. Commissioner Lohman made a motion to accept Battalion Chief Maynard's notice of retirement; Chairman Schwieder seconded; motion unanimously carried.

6. **Firefighter/Paramedic Position Vacancy**

Chief Hankins requested authority to hire a Firefighter/Paramedic for the upcoming vacancy, once an eligibility register has been established. Testing is scheduled to occur in May. There will also be testing for the rank of Battalion Chief. Commissioner Lohman made a motion to authorize filling the vacancy; Chairman Schwieder seconded; motion unanimously carried.

7. **Public Comment** – None.

8. **Adjournment**

With no further business to discuss, Commissioner Lohman made a motion to adjourn, Chairman Schwieder seconded; motion unanimously carried. Meeting adjourned at 1:45 p.m.

Jody C. Walker, Recording Secretary
Board of Fire & Police Commissioners