

# MINUTES

## BOARD OF FIRE AND POLICE COMMISSIONERS

Tuesday, March 10, 2015

### PRESENT

COMMISSIONERS: Scott Lohman  
Gary Koeller

STAFF: Kim Hankins, Chief of Police / Public Safety Director  
Alison Fleming, HR Manager

1. **Meeting Called to Order**  
Commissioner Lohman called the meeting to order at 4:35 p.m.
2. **Roll Call of Members** – Commissioners Lohman and Koeller present; Chairman Schwieder absent.
3. **Approval of Minutes**  
Commissioner Koeller made a motion to approve the minutes of the February 10, 2015 regular meeting; Commissioner Lohman seconded; motion unanimously carried.
4. **Review of Executive Session Minutes**  
The minutes from executive sessions held on April 1, October 14 and October 22, 2014 were reviewed. Commissioner Koeller made a motion to approve the minutes from each of the three sessions and retain all as confidential; Commissioner Lohman seconded; motion unanimously carried.
5. **End of Probationary Period – Officer J. Feehan**  
Chief Hankins advised that James Feehan will complete his 12-month probationary period on March 25, 2015, and is being recommended for regular commissioned appointment to the position of Police Officer. Commissioner Koeller made a motion to approve the regular commissioned appointment of Police Officer James Feehan effective March 25, 2015; Commissioner Lohman seconded; motion unanimously carried.
6. **Executive Session** – Canceled and item tabled at the request of Chief Hankins.
7. **Other**  
HR Manager, Alison Fleming, advised the board that Jeff Snyder, Fire Department, could not be present and requested that she encourage the commissioners to attend the upcoming Fire Ops event. Each commissioner received an invitation. Commissioner Lohman advised he recommended attendance at any opportunities to observe police and fire operations and tactical demonstrations. He is currently attending the Citizens Police Academy.  
  
Commissioner Koeller advised he was contacted by a citizen who inquired whether Representative Neal Anderson was on leave from the fire department and how his duties were being covered. Chief Hankins advised that he is on intermittent leave for those dates when his presence is required in Springfield.
8. **Public Comment** – None.

9. **Adjournment**

With no further business to discuss, Commissioner Koeller made a motion to adjourn; Commissioner Lohman seconded; meeting adjourned at 4:43 p.m.

---

Jody C. Walker, Recording Secretary  
Board of Fire & Police Commissioners