
AGENDA

CONSOLIDATED PUBLIC SAFETY COMMUNICATIONS BUDGET BOARD

Wednesday, July 15, 2015 - 4:00 p.m.

East Moline City Hall Annex
Conference Room
915 16th Avenue, East Moline, IL

Board Members:	(Moline)	(East Moline)
	Scott Raes (Mayor) Vice Chairman David Parker, Jr. (Alderman) John Zelnio (Alderman)	John Thodos (Mayor) Chairman Helen Heiland (Alderman) Jeff Stulir (Alderman)

1. Call to Order
2. Approval of Minutes (June 25, 2014 meeting)
3. Final Report 2014 Centre Budget
4. Proposed 2016 Centre Budget
5. 2016 Meeting Schedule
6. Other
7. Public Comment
8. Adjournment

Any person with disabilities who wishes to attend the meeting who requires a special accommodation, or any other person requiring a special accommodation in attending the meeting, should notify Jody Walker, Moline Police Department, 524-2230, at least 24 hours prior to the scheduled meeting time.

MINUTES

CONSOLIDATED PUBLIC SAFETY COMMUNICATIONS BUDGET BOARD

Wednesday, June 25, 2014

PRESENT

East Moline

Moline

BOARD MEMBERS:

Mayor John Thodos, Vice Chairman
Alderman Jeff Stulir

Mayor Scott Raes, Chairman
Alderman David Parker

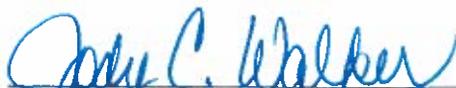
STAFF:

Victor Moreno, Chief of Police
Nanette Anderson, Centre Manager
Doris Moreno, Centre Manager

Kim Hankins, Chief of Police
Trevor Fisk, Captain
Jody Walker, Executive Coordinator

1. Chairman Raes called the meeting to order at 4:01 p.m. Roll call conducted.
2. *Approval of Minutes*
Alderman Stulir made a motion to approve the minutes of the July 31, 2013 meeting; Mayor Thodos seconded; motion unanimously carried.
3. *Retirement of Public Safety Communications Manager and Introduction of Successor*
Nanette Anderson is retiring effective July 7, 2014. She has served as the Centre Manager for just under 16 years, and has a total of over 32 years service in public safety communications. Her successor, Doris Moreno was hired on May 27, 2014.
4. *Final Report 2013 Centre Budget*
Board members were provided with a copy of the Centre budget for the year ending December 31, 2013; actual expenditures were two percent over budget due to unbudgeted equipment maintenance costs.
5. *Proposed 2015 Centre Budget*
The proposed budget for the period January 1 through December 31, 2015 was presented and reviewed. Alderman Parker made a motion to approve the budget as submitted; Alderman Stulir seconded; motion unanimously carried.
6. *Other*
All were invited to attend the retirement reception for Nanette Anderson on Thursday, July 3, 2014 at 2:00 p.m. in the banquet room in Centre Station.
7. *Public Comment* – None.
8. *Adjournment*
Alderman Parker made a motion to adjourn; Alderman Stulir seconded; motion unanimously carried. Meeting adjourned at 4:15 p.m.

Respectfully submitted,



Jody C. Walker

FUND 010 GENERAL FUND			DEPT/DIV 0920 POLICE/911 CENTRE						ANNUAL BUDGET	% BDG
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP		
42		PUBLIC SAFETY								
421		POLICE								
	01	SALARIES/WAGES								
	01 01	FULL-TIME SALARIES	7720	9138.36	118	92530	91547.74	99	92530	99
	01 14	FIELD TRAINING OFFCR PAY	68	494.79	728	750	2989.46	399	750	399
	01 19	LEAD DISPATCHER PAY	224	400.00	179	2600	2250.00	87	2600	87
	01 24	ACCUMULATED SICK LEAVE	0	.00	0	0	5333.70	0	0	0
	01 27	OTHER ACCUM LEAVE PAY	0	.00	0	0	14385.51	0	0	0
	01 **	SALARIES/WAGES	8012	10033.15	125	95880	116506.41	122	95880	122
	02	EMPLOYEE BENEFITS								
	02 30	RETIREMENT-FICA/MEDICARE	596	690.82	116	7075	7892.20	112	7075	112
	02 34	SUPPLEMENTAL IMRF	0	.00	0	0	8749.73	0	0	0
	02 35	RETIREMENT - IMRF	929	1046.03	113	11115	12671.03	114	11115	114
	02 50	GROUP HEALTH INSURANCE	1150	432.78	38	13690	10503.81	77	13690	77
	02 55	PROFESSIONAL DEVELOPMENT	386	1000.00	259	4610	4447.73	97	4610	97
	02 57	CLOTHING ALLOWANCE	49	.00	0	500	.00	0	500	0
	02 **	EMPLOYEE BENEFITS	3110	3169.63	102	36990	44264.50	120	36990	120
	03	PROFESSIONAL SERVICES								
	03 21	SEASONAL EMPLOYMENT	87	.00	0	1000	.00	0	1000	0
	03 **	PROFESSIONAL SERVICES	87	.00	0	1000	.00	0	1000	0
	04	PROPERTY SERVICES								
	04 25	CONTRACTUAL REPAIRS	87	87.50	101	1000	87.50	9	1000	9
	04 26	MAINTENANCE SERV CONTRACT	1224	493.81	40	14655	14641.30	100	14655	100
	04 **	PROPERTY SERVICES	1311	581.31	44	15655	14728.80	94	15655	94
	05	OTHER SERVICES								
	05 02	PRINTING/DUPLICATING	55	.00	0	550	105.00	19	550	19
	05 05	MEMBERSHIP/PUBLICATION	24	92.00	383	200	230.79	115	200	115
	05 10	TRAVEL ON CITY BUSINESS	33	.00	0	275	152.68	56	275	56
	05 55	LIABILITY INS COVERAGES	27	.00	0	225	225.00	100	225	100
	05 **	OTHER SERVICES	139	92.00	66	1250	713.47	57	1250	57
	06	SUPPLIES								
	06 01	OFFICE SUPPLIES	212	759.75	358	2500	1567.86	63	2500	63
	06 30	OPERATING SUPPLIES	105	.00	0	1150	3252.02	283	1150	283
	06 **	SUPPLIES	317	759.75	240	3650	4819.88	132	3650	132
	07	CAPITAL EXPENDITURES								
	07 11	RADIO EQUIPMENT	0	.00	0	0	.00	0	0	0
	07 **	CAPITAL EXPENDITURES	0	.00	0	0	.00	0	0	0
421	** **	POLICE	12976	14635.84	113	154425	181033.06	117	154425	117
42	** **	PUBLIC SAFETY	12976	14635.84	113	154425	181033.06	117	154425	117
DIV	0920	TOTAL *****								
		911 CENTRE	12976	14635.84	113	154425	181033.06	117	154425	117

2014 FINAL REPORT - 911 CENTRE COMMUNICATIONS BUDGET

Account #		Budget	Actual	Difference	Explanation - Overages or Significant Differences
010-0920-421.01-01	FULL-TIME SALARIES	92,530	91,547.74	982.26	
010-0920-421.01-14	FIELD TRAINING OFFCR PAY	750	2,989.46	(2,239.46)	New dispatcher training
010-0920-421.01-19	LEAD DISPATCHER PAY	2,600	2,250.00	350.00	
010-0920-421.01-24	ACCUMULATED SICK LEAVE	0	5,333.70	(5,333.70)	Anderson retirement - sick leave
010-0920-421.01-27	OTHER ACCUM LEAVE PAY	0	14,385.51	(14,385.51)	Anderson retirement - vacation leave
010-0920-421.02-30	RETIREMENT-FICA/MEDICARE	7,075	7,892.20	(817.20)	Anderson + Moreno overlap
010-0920-421.02-34	SUPPLEMENTAL IMRF	0	8,749.73	(8,749.73)	Supplement IMRF - Anderson
010-0920-421.02-35	RETIREMENT - IMRF	11,115	12,671.03	(1,556.03)	Anderson + Moreno overlap
010-0920-421.02-50	GROUP HEALTH INSURANCE	13,690	10,503.81	3,186.19	Staffing change; former family insurance coverage now single
010-0920-421.02-55	PROFESSIONAL DEVELOPMENT	4,610	4,447.73	162.27	
010-0920-421.02-57	CLOTHING ALLOWANCE	500	0.00	500.00	No clothing purchases
010-0920-421.03-21	SEASONAL EMPLOYMENT	1,000	0.00	1,000.00	No temp. staff used
010-0920-421.04-25	CONTRACTUAL REPAIRS	1,000	87.50	912.50	
010-0920-421.04-26	MAINTENANCE SERV CONTRACT	14,655	14,641.30	13.70	
010-0920-421.05-02	PRINTING/DUPLICATING	550	105.00	445.00	
010-0920-421.05-05	MEMBERSHIP/PUBLICATION	200	230.79	(30.79)	
010-0920-421.05-10	TRAVEL ON CITY BUSINESS	275	152.68	122.32	
010-0920-421.05-55	LIABILITY INS COVERAGES	225	225.00	0.00	
010-0920-421.06-01	OFFICE SUPPLIES	2,500	1,567.86	932.14	Budget items not purchased to help cover \$ heaters in 06-30
010-0920-421.06-30	OPERATING SUPPLIES	1,150	3,252.02	(2,102.02)	Heaters purchased for consoles - not budgeted
010-0920-421.07-11	RADIO EQUIPMENT	0	0.00	0.00	
Total		154,425	181,033.06	(26,608.06)	

Anderson retirement payout costs = \$28,468.94

911 CENTRE COMMUNICATIONS

Budget Worksheet
Fiscal Year 01/01/2016 - 12/31/2016

**2015 Budget
Comparison**

Budget Total

SALARIES/BENEFITS

Moline

Emergency Comm. Dispatchers (12)	742,350
Overtime (estimated)	20,000
Holiday Pay (12 holidays)	8,000
Shift Pay (5 x .30 x 1880; 1 x .35 x 1880)	3,480
FICA (6.2%) Medicare (1.45%)	59,375
IMRF (10.29%)	79,865
Group Health Insurance	
\$1,152.31 x 12 mos. x 8	110,620
\$441.49 x 12 mos. x 1 (no ins. x 3)	5,300
Workers Compensation	1,845

Total Estimated Moline Salaries/Benefits **\$1,030,835**

1,021,415

East Moline

Emergency Comm. Dispatchers (7)	417,762
Overtime (estimated)	11,650
Holiday Pay (12 holidays)	4,375
Shift Pay (2 x .30 x 1880; 5 x .35 x 1880)	4,420
FICA (6.2%) Medicare (1.45%)	33,865
IMRF (10.8 %)	47,810
Group Health Insurance	
\$7,500.00 annual x 7	52,500
Workers Compensation	1,030

Total Estimated East Moline Salaries/Benefits **\$573,412**

560,610

Above Estimates are for Information Only -- Items Funded in Individual City Budgets

911 Centre Communications

Public Safety Communications Manager	77,760	74,570
FICA (6.2%) Medicare (1.45%)	5,950	5,705
IMRF (10.29%)	8,000	7,890
Group Health Insurance (\$441.49 x 12)	5,300	5,245
Workers Compensation	185	180
Lead Dispatcher Pay (\$300 x 26 payrolls - \$1,000)	6,800	6,800
Field Training Pay	750	750
Temporary Staff (Employment Agency)	1,000	1,000

Total 911 Centre Salaries/Benefits **105,745**

102,140

911 CENTRE COMMUNICATIONS

Budget Worksheet		2015 Budget Comparison
Fiscal Year 01/01/2016 - 12/31/2016		
	Budget	Total
PROFESSIONAL DEVELOPMENT		
Scheduled Training		
Communications Training (local & away)	3,370	
Basic Dispatcher Training	820	
Miscellaneous Classes	420	
<i>Total 911 Centre Professional Development</i>		4,610
		4,610
CLOTHING ALLOWANCE		
Quartermaster Replacements		
Centre Summer/Winter Shirts/Sweaters	500	
<i>Total 911 Centre Clothing</i>		500
		500
CONTRACTUAL REPAIRS		
Repairs Not Under Service Agreements		
Repairs of Office and Radio Equipment	1,000	
<i>Total 911 Centre Repairs</i>		1,000
		1,000
MAINTENANCE SERVICE CONTRACTS		
Contractual Service and Repairs		
Radio Maintenance	16,000	
Radio Access Fees (\$493.81 x 12 months)	5,925	
<i>Total 911 Centre Maintenance Contracts</i>		21,925
		20,090
PRINTING/DUPLICATING		
Outside Printing		
Centre Forms	550	
<i>Total 911 Centre Printing/Duplicating</i>		550
		550
MEMBERSHIPS/PUBLICATIONS		
Centre Subscriptions		
APCO Membership	60	
911 Magazine	20	
Miscellaneous Publications/Manuals	120	
<i>Total 911 Centre Subscriptions</i>		200
		200
TRAVEL ON CITY BUSINESS		
Mileage Reimbursement		
Centre Manager	275	
<i>Total Travel on City Business</i>		275
		275

911 CENTRE COMMUNICATIONS

Budget Worksheet Fiscal Year 01/01/2016 - 12/31/2016			2015 Budget Comparison
	Budget	Total	
OFFICE SUPPLIES			
Supplies Purchased for Centre			
Miscellaneous Office Supplies	2,000		
Copy/Printer Paper	500		
Total Centre Supplies		2,500	2,500
OPERATING SUPPLIES			
Miscellaneous Other Supplies			
Chair Parts and Small Equipment Items	650		
Replacement Chair	500		
Total Operating Supplies		1,150	1,150
CAPITAL EXPENDITURES			
Other Capital Equipment			
Total Capital Expenditures		0	0
Total 911 Centre Communications Budget Estimate FY 2016		138,455	133,015
FUNDING ALLOCATIONS:			
	Moline	East Moline	
Salaries/Benefits/Training/Clothing			
50 Percent Each Agency	55,428	55,428	
Remaining Costs of Operation			
Moline: 60% East Moline: 40%	16,560	11,040	
Total Agency 2016 Funding Allocation		71,988	66,468
<i>Comparison: 2015 Total Allocations</i>		69,084	63,931 ←