

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**11 June 2015**  
**Minutes**

**PRESENT:** Gary Koeller, Wayne Smith, Sara Wynn, Colleen Rafferty, JoAnn Waldron

**ABSENT:** Scott Bull, Regina Nelson, Dee Runnels

**STAFF:** Lee Ann Fisher, Sue Wheatley, Bryon Lear, Christina Conklin, Deborah Shippy, Lisa Williams, Jan LaRoche

**GUESTS:** Mayor Raes, Sue Blackall

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**I. Business Meeting Called to Order**

President Koeller called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

**II. Roll Call, Sue Wheatley, Recorder**

Roll call was taken with Wynn, Rafferty, Waldron, Smith and Koeller present. Absent: Bull, Nelson and Runnels.

**III. Introduction** – Koeller introduced Sue Blackall. Blackall will be seated at the next Library Board meeting and will replace Peterson on the Library Board. Peterson retired from the Board after 27 years of dedicated service to the city, staff and patrons of Moline.

**IV. Approval of Agenda**

The agenda was approved with one change. Sunday hours will be discussed under new business.

**V. Approval of Minutes 14 May 2015 Regular Board Meeting**

*Rafferty moved to approve the minutes from the 14 May 2015 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**Approval of Minutes 29 April 2015 Executive Committee Meeting**

*Rafferty moved to approve the minutes from the 29 April 2015 Executive Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**Approval of Minutes 13 May 2015 Building & Grounds Committee Meeting**

*Wynn moved to approve the minutes from the 13 May 2015 Building & Grounds Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**VI. Communication from the Public**

None.

**VII. Correspondence**

None.

**VIII. Director's Report (Fisher)**

- The petting zoo was at the Library on 10 June with 813 in attendance.
- Summer reading sign-ups are at 913 for children and 300+ for adults.
- Birdies for Charity has doubled this year for the Friends of the Library.

**IX. Financial Reports**

The Trustees reviewed the list of library bills as of 31 May 2015. *The payment of the individual bills, totaling \$41,528.11 was approved and ratified upon the motion of Smith. The motion was seconded and passed unanimously.*

**X. Committee Reports**

**A. Executive Committee (Koeller, Smith, Wynn)**

No meeting.

**B. Building and Grounds Committee (Bull, Smith, Waldron)**

No meeting.

**C. Policy and Public Relations Committee (Wynn, Rafferty, Runnels)**

No meeting.

**D. Art Committee (Nelson, Rafferty, Runnels, Blackall)**

No meeting.

**XI. Unfinished Business**

**A. Laying Track to the Future – Classes**

All the Coordinators will be taking classes to further the Edge Assessment.

**B. Other**

Fisher announced that the Energy Audit has not been received to date. As soon as it is received, it will be added to the following Board agenda for discussion.

**XII. New Business**

**A. Serving our Public 3.0 – Chapter 10 Marketing, Promotion and Collaboration**

The Library staff is currently satisfying all areas of the chapter.

**B. Closed Session Minutes Review**

Koeller reviewed the closed session minutes from October 2014 – May 2015. A resolution was drafted, discussed *and Koeller moved to approve the resolution, dated 11 June 2015 to maintain confidentiality for the dates of 10/09/2014 and 02/25/2015. The motion was seconded and approved unanimously.*

**C. Cafe Name**

Due to the cease and desist order from the owner of a like named cafe, Mindy has brought three additional names for the cafe. After discussion, Fisher will speak to Mindy to relay the thoughts of the Board.

**D. Budget**

The City Department Director's have been instructed to submit a regular budget and also have suggestions for cuts if needed.

**E. Sunday Hours**

Lear will make a comparison of the hours 1:00 p.m. – 4:00 p.m. during the week to put a value to the three hours the Library is open on Sunday's. Discussion will be held at the next Board meeting to determine if Sunday hours will be continued.

**F. Other**

Contact Fisher if any Board members would like an orientation with a tour and discussion of the Library.

**XIII. Public Comment**

Members of the public are permitted to speak after stating their name.  
None.

**XIV. Executive Session**

None

**XV. Adjournment**

There being no further business brought before the Board, the meeting was adjourned at 12:54 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Sara Wynn, Secretary of the Moline Public Library Board of Directors.