

MINUTES

BOARD OF FIRE AND POLICE COMMISSIONERS

Tuesday, February 10, 2015

PRESENT

COMMISSIONERS: Scott Lohman
Gary Koeller

STAFF: Jerome Patrick, Police Captain
Alison Fleming, HR Manager

1. **Meeting Called to Order**
Commissioner Lohman called the meeting to order at 4:30 p.m.
2. **Roll Call of Members** – Commissioners Lohman and Koeller present.
3. **Approval of Minutes**
Commissioner Koeller made a motion to approve the minutes of the January 13, 2015 regular meeting; Commissioner Lohman seconded; motion unanimously carried.
4. **End of Promotional Probationary Period**
In letters to the Board, Public Safety Director Hankins advised that Fire Captains Vyncke and Gramling and Fire Lieutenants Dochterman and Comeaux had successfully completed their six-month promotional probationary periods and were recommended for regular appointment. Commissioner Koeller made a motion to approve the regular full time appointment of Fire Captain Brian Vyncke and Lieutenant Richard Dochterman to those ranks effective November 27, 2014; Commissioner Lohman seconded; motion unanimously carried. Commissioner Koeller made a motion to approve the regular full time appointment of Fire Captain William Gramling and Lieutenant Chris Comeaux to those ranks effective January 1, 2015; Commissioner Lohman seconded; motion unanimously carried.
5. **End of Probationary Period – Officer R. Brownell**
In a letter to the Board, Chief Hankins advised that Ryan Brownell will complete his 12-month probationary period on March 3, 2015 and is being recommended for regular commissioned appointment to the position of Police Officer. Commissioner Koeller made a motion to approve the regular commissioned appointment of Police Officer Ryan Brownell effective March 3, 2015; Commissioner Lohman seconded; motion unanimously carried.
6. **Firefighter/Paramedic Recruitment Update**
HR Manager, Alison Fleming, distributed copies of a recruitment flier and advised there will be no in-house ability test, so all candidates must provide a CPAT card. The flier lists dates and location where they can complete the CPAT testing process. The application period will be March 16 through April 17, 2015. The written test and ladder climb will be on May 15, 2015, and the interviews will be conducted in June.
6. **Other** – None.
7. **Public Comment** – None.

8. **Adjournment**

With no further business to discuss, Commissioner Koeller made a motion to adjourn; Commissioner Lohman seconded; meeting adjourned at 4:38 p.m.

Jody C. Walker, Recording Secretary
Board of Fire & Police Commissioners