

# AGENDA

## PARK AND RECREATION BOARD SPECIAL MEETING

Thursday, September 11, 2014, 3:30 P.M.  
Public Works, 3635 4<sup>th</sup> Ave, Moline, Illinois

### Call To Order

### Public Comment

### Updates

- Fundraising/Grants Updates for McCandless and Millennium Parks (*Lori Turner*)
- Park Maintenance Report (*Rodd Schick, Park Operations Manager*)
- Recreation Programmers Reports (*Lori Wilson, Park Programmer I*)
- Cemetery Report (*Todd Slater, Park Cemeteries Manager*)

### Consent Agenda

All items under the consent agenda are considered routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a board member so requests, in which event the item will be removed from the consent agenda and considered as the first item after approval of the consent agenda.

1. Approval of Minutes of the July 24, 2014 Moline Park and Recreation Board Meeting
2. Approval and acceptance of departmental July/August/September bill payment and departmental July/August/September revenue, expenditures, capitol projects, park reserve and cemetery reports
3. Consideration of a Special Use Application for the Quad Cities Marathon to utilize Ben Butterworth Parkway for a fundraiser walk/run. The event is to be held on Sunday, September 28, 2014, from 4:00am until 3:00pm (this includes set-up and clean-up time). Supporting information and special consideration requests are detailed on the Special Use Application (*Michael Waldron*)
4. Consideration of a Special Use Application for the Moline High School Class of '69 to utilize Prospect Park Pavilion for a class reunion brunch. The event is to be held on Sunday, October 5, 2014, from 8:00am until 2:00pm (this includes set-up and clean-up time). Supporting information and special consideration requests are detailed on the Special Use Application (*Michael Waldron*)
5. Consideration of a Special Use Application for Christian Care to utilize Ben Butterworth Parkway for a fundraiser walk/run. The event is to be held on Saturday, October 18, 2014, from 6:00am until 2:00pm (this includes set-up and clean-up time). Supporting information and special consideration requests are detailed on the Special Use Application (*Michael Waldron*)

6. Consideration of a Special Use Application for the Moline Conservation Club to utilize Riverside Park Lagoon for their annual kids fishing rodeo. The event is to be held on Saturday, June 6, 2015, from 6:00am until 2:00pm (this includes set-up and clean-up time). Supporting information and special consideration requests are detailed on the Special Use Application (*Michael Waldron*)
7. Acceptance of the Bi-State Park Master Plan. The final report has been received from Bi-State with the changes requested from last month's meeting included. (*Michael Waldron*)

### Omnibus Vote

### **Non-Consent Agenda**

1. Temporary suspension of Sec. 23-2102(c)(7) of the Code of Ordinances to permit the sale, possession and consumption of alcohol at the Running Dead 5k on October 11, 2014 (*Scott Lund, Park Programmer II*)
2. Declaration of Surplus Property (*Scott Lund, Park Programmer II*)
3. Moline Memorial Park Columbarium (*Todd Slater, Park Cemeteries Manager*)
4. Urban Watershed Restoration at Green Valley Nature Preserve (*Rodd Schick, Park Operations Manager*)
5. Review of submitted FY2015 Parks Budget (*Michael Waldron*)
6. Bidding on ASA National Tournament – 2016 (*Michael Waldron*)
7. Green Valley Sports Complex Lighting Project – TIPS/TAPS Sole Source Purchase

### **Other Business**

### **Executive Session**

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees  
- 5 ILCS 120/2 (C) (1)

*Any person with disabilities who wishes to attend the meeting who requires a special accommodation in attending the meeting should notify the Park Office, 524-2424, at least 24 hours prior to the scheduled meeting.*

# Explanation

Park and Recreation Board  
Meeting of September 11, 2014

## Open Session

### Non-Consent Agenda Items

**Agenda Item 1:** **Temporary suspension of Sec. 23-2102(c)(7) of the Code of Ordinances to permit the sale, possession and consumption of alcohol at the Running Dead 5k on October 11, 2014.**  
*(Scott Lund, Park Programmer II)*

Explanation: Section 23-2102(c)(7) of the Moline Code of Ordinances prohibits any person from selling, possessing, or being under the influence of any intoxicating beverages within any park, playground or other area under the jurisdiction of the Park and Recreation Board, with the exception of the Green Valley Sports Complex. The Park and Recreation Department has requested the City's permission to allow the sale, possession and consumption of beer at its Running Dead 5k run scheduled for October 11, 2014 at Ben Butterworth Memorial Parkway from 4:00p.m. to 9:00p.m. This is a City of Moline Park and Recreation sponsored event. Beer will only be allowed within a portion of the signs and fencing or similar barriers. Approval of this ordinance will temporarily suspend the Code provision for the express purpose of allowing the sale, possession and consumption of beer at this event and permit the Mayor and City Clerk to work with the Park and Recreation Department to ensure proper licensing and insurance for the event pursuant to Chapter 4 of the Code. This item will also appear on the September 16, 2014 City Council Agenda as a First Reading Ordinance under "Items Not on Consent".

Attachment: No

Fiscal Impact: Less than \$200

Staff Recommendation: Staff recommends approval

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**Agenda Item 2:**                      **Declaration of Surplus** (*Scott Lund, Park Programmer II*)

Explanation:                      The City of Moline Parks and Recreation Department is requesting that the air hockey and foosball table from the Cellar, which is in disrepair, be declared as surplus and disposed of in the manner that is most advantageous to the City.

Attachment:                      No

Fiscal Impact:                      Scrap; Less than \$100.00

Staff Recommendation:                      Staff recommends approval of disposal.

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**Agenda Item 3:**                      **Moline Memorial Park Columbarium**  
(*Todd Slater, Park Cemeteries Manager*)

Explanation:                      Moline Memorial Park has budgeted a new 96 niche columbarium to be installed next to an existing 96 niche columbarium in Section 10. All of the mausoleum crypts and columbarium niches in Section 10 are an exact match in design and granite colors. Cold Spring Memorial Group, Cold Spring, MN ,is the sole source provider of the two granite colors we need. Niche fronts are polished Carnelian granite quarried out of Milbank, SD. The trim, cap and base are polished Moonlight Gray granite quarried out of Rockville, MN. Cold Spring owns both quarries and do not sell to competitors. It is especially important this new columbarium match exactly since it will be the second, in a group design of three. The Bid from Cold Spring is \$23,510, which includes the concrete foundation and delivery. We will have to rent a crane to unload the columbarium from the truck just as we did with the last columbarium.

Attachment:                      Yes

Fiscal Impact:                      \$30,000.00 has been budgeted for the columbarium for the 2014 budget, 120-1525-452-08-50

Staff Recommendation:                      Staff recommends approval of the purchase of the 96 niche columbarium from Cold Spring Memorial Group, Cold Spring, MN.

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**Agenda Item 4:**                    **Urban Watershed Restoration at Green Valley Nature Preserve** (*Rodd Schick, Park Operations Manager*)

Explanation:                    River Action has obtained a \$50,000 grant from the National Fish and Wildlife Foundation. Part of the grant funds was awarded to continue the restoration of the Urban Watershed at Green Valley Nature Preserve. They have secured the services of Vildmark Inc. to construct wetland potholes along the north side of Old Green Valley Park and to divert the ditch along the east side of the Green Valley Nature preserve into the existing wetland. River Action has partnered with Augustana College to complete an archaeological survey, ecological prescribed burns, and invasive species removal. A mowed grass interpretive trail will be established and will have wetland, educational signage installed.

Attachment:                    Yes

Fiscal Impact:                No cost to city

Staff Recommendation:      Staff recommends approval for River Action to proceed with the continuation of the restoration of the Urban Watershed at Green Valley Nature Preserve.

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**Agenda Item 5:**                    **Review of submitted FY2015 Parks Budget** (*Michael Waldron*)

Explanation:                    Staff will review FY2015 budget submittal to the City Administrator.

Attachment:                    Yes

Fiscal Impact:                N/A

Staff Recommendation:      Staff recommends approval of submitted FY2015 budget

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**Agenda Item 6:**                    **Bidding on ASA National Tournament – 2016**  
*(Michael Waldron)*

Explanation:                    At the last Board meeting this item was tabled for future consideration. The previous Park Recreation Director had recommended to the Board that staff not bid on a tournament for 2016.

Attachment:                    No

Fiscal Impact:                Travel costs this year of approximately \$2,500.00, if awarded a tournament in FY2016 costs to the park board budget could be between \$30,000 and \$60,000 depending on the size and scope of the tournament awarded.

Staff Recommendation:      Staff recommends to not bid on a ASA National Tournament for 2016.

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**Agenda Item 7:**                    **Green Valley Sports Complex Lighting Project – TIPS/TAPS Sole Source Purchase** *(Michael Waldron)*

Explanation:                    Parks Staff has joined the TIPS/TAPS Purchasing Agency as a member; this membership allows for national bidding on lighting projects. This agency has awarded the bid for Lighting in 2014 to MUSCO Lighting out of Muscatine, Iowa. Staff has received a proposal from TIPS/TAPS and MUSCO to replace the current lighting system. The current infrastructure has been in place in excess of 25 years. We are currently experiencing numerous failures, and problems with that infrastructure. Additionally, our current lighting system has been noted by individuals and National Tournament Directors as not being compliant with current lighting standards. Staff budget in FY2014 to replace the lights.

Attachment:                    Yes

Fiscal Impact:                Money is budgeted in FY2014 in the amount of \$775,000 to accomplish the project.

Staff Recommendation: Staff recommends purchasing the lights from TIPS/TAPS and MUSCO Lighting in the amount of \$768,000 and including the adder for volleyball and playground in the amount of \$27,000. For a total of \$795,000.

## **Other Business**

## **Executive Session**

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees - 5 ILCS 120/2 (C) (1)