

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**13 February 2014**  
**Minutes**

**PRESENT:** Gary Koeller, Wayne Smith, Sara Wynn, Kay Peterson, Scott Bull, Colleen Rafferty, Dee Runnels, Lori Turner, Regina Nelson

**ABSENT:**

**STAFF:** Lee Ann Fisher, Lisa Williams, Bryon Lear, Christina Conklin, Jan LaRoche

**GUESTS:** Alison Fleming, City Human Resources Manager

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**I. BUSINESS MEETING CALL TO ORDER**

President Koeller called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

**II. ROLL CALL – LISA WILLIAMS, RECORDER**

Roll call was taken with Wynn, Peterson, Bull (arrived after roll call), Rafferty, Turner, Nelson, Runnels, Smith and Koeller present.

**III. APPROVAL OF AGENDA**

The agenda was approved with one revision.

**IV. APPROVAL OF MINUTES 9 JANUARY 2014 REGULAR BOARD MEETING**

*Nelson moved to approve the minutes from the 9 January 2014 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**APPROVAL OF MINUTES 16 JANUARY 2014 BUILDING & GROUNDS MEETING**

*Peterson moved to approve the minutes from the 16 January 2014 Building & Grounds Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**APPROVAL OF MINUTES 23 JANUARY 2014 EXECUTIVE COMMITTEE MEETING**

*Runnels moved to approve the minutes from the 23 January 2014 Executive Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**V. COMMUNICATION FROM PUBLIC (SALMA ARABI)**

Salma spoke to the Board concerning a name change for the café. She shared that she does not own the name Dewey's, which was purchased for the MPL café only from Karen at BPL. The Moline Public Library added the Copper Café to keep in line with the Gold, Silver, Bronze and Platinum meeting rooms. Arabi noted the timing of a new name coincides well with the re-opening of the café. Arabi shared her preference for one name rather than a compound name as we have now, "Dewey's Copper Café." Discussion ensued and President Koeller clarified for the Board that action would ensue later in the meeting as per the agenda, under New Business.

**VI. CORRESPONDENCE**

Fisher shared that the Library had received the Per Capita grant letter from the Secretary of State, noting a rate of \$1.25 per resident, for a total of \$54,353.75.

## VII. DIRECTOR'S REPORT

- **Annual Report**

Fisher put together a Library Annual Report. The report paralleled the State of the City report.

## VIII. FINANCIAL REPORTS

### A. Bills – 31 December 2013

The Trustees reviewed the list of library bills as of 31 December 2013. *The payment of the individual bills, totaling \$33,591.22 was approved and ratified upon the motion of Smith. The motion was seconded and passed unanimously.*

### B. Bills – 31 January 2014

The Trustees reviewed the list of library bills as of 31 January 2014. *The payment of the individual bills, totaling \$11,673.44 was approved and ratified upon the motion of Rafferty. The motion was seconded and passed unanimously.*

## IX. COMMITTEE REPORT

### A. Executive Committee (Koeller, Smith, Wynn)

The Committee met on 23 January 2014. A water damage update was given at the meeting.

### B. Building and Grounds Committee (Peterson, Bull, Smith, Turner)

The Committee met on 16 January 2014. The Committee will start meeting quarterly or as needed. Peterson recommended to the Board that the Library Director get quotes for the security lights for the back staff parking lot. Fisher noted that there are sufficient funds in the Trust Fund for this expense. *Nelson moved to allow the Director to obtain quotes for the back staff parking lot lights and bring them back to the Board for final approval. The motion was seconded and approved unanimously.*

The next Building & Grounds Committee meeting will be held on Monday, 24 February 2014 at 9:00 a.m. in the Platinum room.

### C. Policy and Public Relations Committee (Wynn, Rafferty, Runnels)

No meeting. Wynn reported that the Committee was made aware of the need to incorporate drug and alcohol use into the Disruptive Patron Policy. Fisher noted that there is a new Collection Development Policy draft that also needs to come before the Committee. The next Policy & Public Relations Committee meeting will be held on Friday, 21 February 2014 at 8:15 a.m. in the Platinum room.

### D. Art Committee (Peterson, Nelson, Rafferty, Runnels)

No meeting. The new artwork has been put on the wall in the Gold room with an accompanying piece in the Silver room. The Library only owns the artwork in the Gold room.

## X. UNFINISHED BUSINESS

### A. WIU Reciprocal Borrowing

No update. Fisher shared the January meeting for this project was postponed and that she, Lear and Powell Williams have drafted recommendations for when the meeting is rescheduled.

### B. Water Damage

Fisher shared email from Annette Roby, Risk Management, regarding what the City's insurance company will pay. The bill from Blaze was considerably higher than estimated and documentation needs to be received concerning the discrepancy. The Board consensus is that Fisher has authorization to proceed on the work entailed as the individual project bids are under \$15,000.

**C. Other**

Runnels and Koeller asked a few questions in regards to the meeting room policy and which groups would be in compliance. A revised meeting room policy will be brought to the Policy and Public Relations Committee within the next few months.

**X. NEW BUSINESS**

**A. Café Name/Lease (motion to approve)**

Turner moved the Board postpone action on the lease renewal until café naming rights have been decided. Runnels asked for additional clarification of parts of the contract from City Attorney Riggs. Board consensus is to wait until next month's meeting and to have answers to these questions prior to proceeding. The question arose as to a rent cost increase. No action was taken by the Board at this time. As per Board consensus, it is okay for Arabi to pursue a name change. The Board will need to approve the name change. The Board also inquired as to who will fund signage name changes for the café. Fisher will contact Arabi with this information.

**B. Non-Resident Library Card Fee 2014 (motion to approve)**

After discussion, *Rafferty moved to approve the Moline Public Library offer library cards to non-residents at a set fee of \$145 for the 2014 calendar year. The motion was seconded and approved unanimously.*

**C. Other**

Fisher polled the Board regarding staff recognition during National Library Week, 13-19 April 2014. Board consensus was in favor and will be added to next month's agenda.

**XI. PUBLIC COMMENT**

Members of the public are permitted to speak, after first stating their name and address.  
None

**XII. EXECUTIVE SESSION**

**Executive Session**

*The adoption of the following was moved by Nelson, seconded and unanimously approved:*

**RESOLVED** that pursuant to the Open Meetings Act of Illinois, the Board of Directors of the Moline Public Library go into closed session at 1:15 p.m. for the purpose of:

*Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, [5 ILCS120/2 (C) (1)]*

The Directors voted as follows:

Wynn	Yes
Peterson	Yes
Bull	Yes
Rafferty	Yes
Turner	Yes
Nelson	Yes
Runnels	Yes
Smith	Yes
Koeller	Yes

*The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 2:47 p.m. upon the motion of Bull, seconded and unanimously approved.*

The Directors voted as follows:

Wynn	Yes
Peterson	Yes
Bull	Yes
Rafferty	Left prior to coming out of closed session
Turner	Yes
Nelson	Left prior to coming out of closed session
Runnels	Yes
Smith	Yes
Koeller	Yes

No action taken in closed session.

## **XII. ADJOURNMENT**

There being no further business brought before the Board, the meeting was adjourned at 2:48 p.m.

### **Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Lisa Powell Williams, Adult Services Coordinator, and have been reviewed and revised by Sara Wynn, Secretary of the Moline Public Library Board of Directors.