

## **Committee-of-the-Whole Agenda**

**6:30 p.m.**

**Tuesday, April 8, 2014**

---

### **Mayor's Board Appointment**

Mayor's appointment of Don Welvaert to the Electrical Board of Appeals to fill the unexpired term Bernie Mahieu to expire May 31, 2016.

### **Questions on the Agenda**

#### **Agenda Items**

- 1. Agreement for Police Training.** (Kim Hankins, Public Safety Director)
- 2. Surplus property vehicle.** (Kim Hankins, Public Safety Director)
- 3. Repair of Stairs at City Hall.** (Doug House, Municipal Services General Manager)
- 4. Lease with Roy's All Fed Up.** (Laura Duran, Park & Recreation Director)
- 5. Other**

---

# Explanation

---

## 1. Intergovernmental Training Use Agreement for Police Training. (Kim Hankins, Public Safety Director)

**Explanation:** The police department would like to conduct Crisis Containment Unit tactical training at the Marseilles Training Center in Marseilles, Illinois. The Illinois Department of Military Affairs has agreed to allow the training only upon receipt of an executed Intergovernmental Training Use Agreement stipulating the terms for the use of the center and indemnifying them from any loss and liability that might occur during the training. The term of the agreement is for the federal fiscal year, October 2013 through September 2014; however, the training is actually scheduled to occur in May and September 2014.

**Staff Recommendation:** Approval  
**Fiscal Impact:** N/A  
**Public Notice/Recording:** N/A  
**Goals Impacted:** A Great Place to Live

---

## 2. Declaration of seized and forfeited vehicle as surplus property. (Kim Hankins, Public Safety Director)

**Explanation:** Illinois State Statute provides that law enforcement agencies may seize vehicles used during the attempt or commission of specific crimes and subsequently initiate forfeiture proceedings on those vehicles. The below listed vehicle was seized and forfeited to the police department, and staff is requesting that it be declared as surplus property and disposed of by the Finance Director through the legal disposal process that is most advantageous to the City, whether sealed bid, auction, negotiation or otherwise: 2000 Pontiac Grand Prix VIN# 1G2WR1213YF278691.

**Staff Recommendation:** Approval  
**Fiscal Impact:** Any proceeds after costs are for use by the seizing law enforcement agency.  
**Public Notice/Recording:** N/A  
**Goals Impacted:** Financially Strong City

---

## 3. Replacement of the Entryway Stairs and Concrete along the North Side of City Hall. (Doug House, Municipal Services General Manager)

**Explanation:** The entryway stairs and concrete along the north side of City Hall have substantially deteriorated and settled, creating numerous trip hazards. Temporary patches have been made, however, due to the harsh winter, replacement is necessary. Centennial Contractors has been awarded the 2014 Sidewalk Replacement Program and will extend its prices for this repair through the contract. The cost estimate for this project is \$36,762.00.

**Staff Recommendation:** Staff recommends that funds be appropriated from Contingency Funds to make these contractual repairs.  
**Fiscal Impact:** Funds are not budgeted for the repairs; however Contingency Funds are available.  
**Public Notice/Recording:** N/A  
**Goals Impacted:** Financially Strong City

---

## 4. Lease with Roy's All Fed Up to sell food and beverages from a mobile concession stand along a portion of Ben Butterworth Parkway (RICO Parcel 08-2644-A) from April 22, 2014 through October 31, 2014. (Laura Duran, Park & Recreation Director)

**Explanation:** John Rogers DBA Roy's All Fed Up desires a Lease and Concession Agreement for the purpose of selling food and beverages from a mobile concession stand along a portion of Ben Butterworth Parkway. The Park and Recreation Board supports having a vendor serving food and beverages from a mobile concession stand along the Parkway during warm months each year as a method of enhancing

services for citizens and visitors utilizing the Parkway and has approved this Agreement for that purpose. John Rogers DBA Roy's All Fed Up has been providing these services at this location on Ben Butterworth Parkway since 2008.

<b>Staff Recommendation:</b>	Approval
<b>Fiscal Impact:</b>	City will receive \$650.00 income for the period.
<b>Public Notice/Recording:</b>	N/A
<b>Goals Impacted:</b>	City Infrastructure & Facilities; A Great Place to Live

---

**MARSEILLES TRAINING CENTER**  
**W91SMC14MTA30**  
**Intergovernmental Training Use Agreement**

---

Pursuant to Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. the Illinois Department of Military Affairs (DMAIL) and the Moline PD enter into the following agreement:

1. Moline PD will be permitted to use the following training area(s) located at Marseilles Training Center on the date(s) and time(s) indicated:
  - a. Training Areas, ranges, housing and other services as requested and approved.
  - b. Date(s) and Time(s) of use: October 2013 through September 2014, based on availability and approval of the Marseilles Training Support Complex Range and Training Area Request Form.
  - c. Authorized uses of training area(s): Range Operations.
  - d. Restrictions on use of above training area(s) and/or additional support to be furnished by IAW NGIL REGULATION 350-11, MARSEILLES TRAINING CENTER.
2. Moline PD certifies that all training will be conducted under the supervision of competent instructors, or that all participants themselves are employees of Moline PD and are themselves experts, and that proper safety precautions will be strictly adhered to at all times. Moline PD further certifies the above training area(s) will be used solely for the purposes authorized herein, and all participants will be restricted to the authorized training area(s).
3. Moline PD will thoroughly clean the training area(s) after use, properly dispose of all waste, and leave the premises in the same condition as when occupied by Moline PD.
4. Moline PD will promptly relinquish the training area(s) upon request of DMAIL if said training area(s) are required for Illinois National Guard (NGIL) military instruction or use.
5. Moline PD will comply with all applicable NGIL regulations and safety rules when using the training area(s), and DMAIL reserves the right to immediately terminate this agreement or order the removal of any person for any violation of proper safety practices or other improper conduct, as determined by authorized NGIL personnel.
6. Permission to use the above training area(s) is given as an accommodation to Moline PD, and there shall be no rent for the use of the training area(s) except identified incremental costs (IICs).
7. Moline PD and its personnel shall exercise its privileges hereunder at its own risk. All injuries to Moline PD's personnel or damage to Moline PD's property incurred while utilizing the training area(s) or while on DMAIL property are the exclusive responsibility of the Moline PD, and DMAIL will assume no liability therefore. Moline PD is required to provide evidence of insurance, with DMAIL named as an additional insured, in the amounts deemed acceptable by DMAIL.

8. Moline PD agrees to pay for the loss of, damage to, or destruction of DMAIL State or Federal property resulting from or arising out of any act or omission by Moline PD's personnel in connection with its use of the above training area(s).

9. The Marseilles Facility Manager will provide an invoice, after training is completed, for costs incurred during that training before you leave the facility Moline PD is required to pay by credit card or check or money order (Check/Money Order made payable to the US Treasury) at the facility prior to departure. The payment must be received prior to departure; future use of the facility will be denied until payment is received.

10. Moline PD shall indemnify, defend, and hold DMAIL and the NGIL, their respective officers, employees and agents (the "indemnified Parties") harmless from and against any and all damages, liabilities, fines, penalties, losses, claims, demands, suits, costs, and expenses (including, without limitation, reasonable attorneys' fees) sustained by the Indemnified parties, and arising out of or resulting from any act(s) or omission of the Moline PD (or any entity or person performing on its behalf in connection with Moline PD's use of the training area(s)).

11. Points of Contact for this agreement as follows.

a. Marseilles Training Center: MAJ Joseph Poquette, Facility Manager, 815-750-6507, [joseph.a.poquette.mil@mail.mil](mailto:joseph.a.poquette.mil@mail.mil)

b. Requesting Unit: Jonathan Genisio, 309-524-2134, [jgenisio@moline.il.us](mailto:jgenisio@moline.il.us)

c. United States Property and Fiscal Office (USPFO) for Illinois: SGT John Tracy, 217-761-3331, [john.p.tracy34.mil@mail.mil](mailto:john.p.tracy34.mil@mail.mil)

**IN WITNESS WHEREOF**, the parties hereto have caused this Intergovernmental Agreement to be executed by the proper officers and officials.

**MOLINE PD**

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME & TITLE (PRINTED): Kim Hankins, Chief of Police

**USPFO FOR ILLINOIS**

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME & TITLE: CHRISTOPHER J. HALL, CDFM  
COL, USA  
USPFO for Illinois

**ILLINOIS DEPARTMENT OF MILITARY AFFAIRS**

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME & TITLE: DANIEL M. KRUMREI  
Brigadier General, IL ARNG  
The Adjutant General

## EXHIBIT "A"

### LEASE AND CONCESSION AGREEMENT

**THIS LEASE AND CONCESSION AGREEMENT** is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between the City of Moline, Illinois, a municipal corporation (hereinafter "Owner"), by and through its Park and Recreation Board of Directors, and Roy's All Fed Up, Inc., (hereinafter "Vendor") (hereinafter collectively "Parties") to lease portions of Ben Butterworth Parkway for the purpose of selling food and beverages to the public from a mobile food unit or pushcart.

WHEREAS, Owner seeks to enhance services to citizens of Moline and visitors (hereinafter "Individuals") utilizing Ben Butterworth Parkway; and

WHEREAS, Owner has determined having a means of providing food and beverages to Individuals utilizing a certain portion of Ben Butterworth Parkway would be a service enhancement; and

WHEREAS, Owner has determined having a vendor serve food and beverages from a mobile food unit or pushcart from April through October each year is the most appropriate means of providing such a service; and

WHEREAS, Owner is not in the business of nor does it have the personnel necessary to operate a food and beverage service; and

WHEREAS, Vendor is a mobile food unit or pushcart operator and has a positive working history with Owner; and

WHEREAS, Owner wishes to contract with Vendor for the sale of food and beverages to the Individuals, from a mobile food unit or pushcart, along a certain portion of Ben Butterworth Parkway subject to the terms, conditions, restrictions, limitations and reservations stated herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the parties agree as follows:

1. DEFINITIONS
  - a) Premises: Portions of Ben Butterworth Parkway being more particularly described in **Exhibits "1,"** and **"1-A,"** attached hereto and incorporated herein.
  - b) Service(s)/Operation(s): The sale of Owner approved food and beverages from a mobile food unit or pushcart by Vendor.
  - c) Vendor Property: All property provided by Vendor for the Operation including but not limited to the mobile food unit or pushcart, food and beverages.

## EXHIBIT "A"

### 2. USE

- a) Owner shall lease the Premises to Vendor solely for the sale of Owner approved food and beverages from a mobile food unit or pushcart to the public. All food and beverages sold shall be approved by Owner. The selection of beverages and foods referenced herein and its pricing shall be determined by the Vendor. Under no circumstances shall the Premises be used for the sale of alcoholic beverages, tobacco products or the paraphernalia of either.
- b) The Vendor shall operate under the name "Roy's All Fed Up, Inc."
- c) Vendor's shall offer services seven days a week from 10:00 a.m. until 4:00 p.m. weather permitting. Vendor may offer extended serves from 4:00 p.m. until dusk at Vendor's discretion.

### 3. VENDOR'S RESPONSIBILITIES.

- a) The Parties agree that Vendor is an independent contractor. Vendor shall have the exclusive responsibility for the Operation without undue influence by Owner except in cases specifically referred to in this Agreement; however, at times mutually agreeable, Vendor and Owner or Owner's designee(s) shall discuss and consider the matters which may be of mutual interest in maintaining efficient and profitable operation.
- b) Vendor shall at all times devote reasonable time, attention and energies to the management and improvement of the business. Vendor acknowledges the Premises is public property and agrees that the Owner must have the right to make and enforce rules and regulations governing the Premises, which rules and regulations shall be considered covenants of this Agreement. Present rules and regulations are set forth in **Exhibit "2,"** attached hereto and incorporated by reference herein.
- c) Vendor shall be responsible for all Vendor Property associated with the Operation and shall pay all operational and maintenance costs for same.
- d) Vendor shall keep any mobile food unit or pushcart utilized in the Operation in good working order and shall permit Owner to make periodic inspections of same for the purpose of determining compliance with this requirement.
- e) Vendor agrees to provide Services to the public without discrimination other than that permitted by law. Discrimination by Vendor in the provision of Services hereunder based on race, sex, religion, age, marital status, handicap, national origin, or sexual orientation shall be deemed to be a material breach of this lease.
- f) Vendor shall comply with and at all times operate in a manner which meets all applicable Federal, State and Municipal laws, ordinances and regulations and guiding rules, including but not limited to meeting the requirements for food and beverage permits or licenses.

## EXHIBIT "A"

- g) Vendor shall be responsible for all staffing, taxes, insurance, and appropriate licensing associated with and necessary for the Operation. Vendor's employees shall not be deemed employees of Owner for any purpose whatsoever and shall not be eligible to participate in any benefit program provided by the Owner for its employees. Vendor shall be exclusively responsible for the payment of all wages and salaries, taxes, withholding payment, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension or other deferred compensation plans including, but not limited to, workers compensation and Social Security obligations, licensing fees, etc., and the filing of all necessary documents, forms and returns pertinent to all of the foregoing. Vendor shall not bring any cause of action alleging Owner is the employer of Vendor or any of Vendor's employees, officers or agents, and Vendor shall indemnify, defend and hold harmless Owner against all claims, losses, costs, or expenses associated with the employment of said employees by Vendor.
  - h) Vendor shall remove all Vendor Property from the Premises daily upon completion of Operations for the day.
  - i) Vendor shall be responsible for properly disposing of garbage from the Operation. Vendor shall clean the Premises no less than daily and as frequently as necessary to keep the Premises free of debris resulting from the Operation. Vendor may utilize garbage disposal receptacles on the Premise for debris disposal. Vendor shall notify Owner should the garbage receptacles need emptying.
  - j) At its own expense, Vendor shall obtain a water supply for use at the Premises, which meets the approval of the Environmental Health Specialist prior to commencing Operations.
4. RENT. Vendor shall pay lease payments to Owner as follows:
- a) \$650.00 for the duration of the lease, to be paid in two increments of \$325 each due on or before May 15 and July 15.
  - b) Delinquent payments shall accrue interest at a rate of eight percent per annum.
  - c) Payments shall be made to the City of Moline Finance Department 1630 8<sup>th</sup> Avenue, Moline, Illinois 61265.
5. TERM AND TERMINATION
- a) The term of this Agreement shall commence on April 22, 2014 (hereinafter "Commencement Date") and shall continue through October 31, 2014. Any holding over after the expiration of the term hereof without the consent of the Owner shall be construed to be a tenancy from month to month at the rental five times the last rental rate in effect and shall otherwise be on the terms and conditions herein specified, as far as applicable.

## EXHIBIT "A"

- b) In addition to any other remedies provided by law or equity, in the event of any default or breach of this Agreement, or any of its terms or conditions, by either party hereto, or any successor to such party, such party or successor shall, upon written notice from the other, proceed immediately to cure or remedy such default or breach within thirty (30) days after receipt of such notice. Said written notice shall describe the nature of the default, and what action, if any, is deemed necessary to cure the same. In case such action is not taken or not diligently pursued, or the default or breach shall not be cured or remedied within a reasonable time, but in no event longer than thirty (30) days after receipt such notice unless mutually agreed to in writing by the parties, the aggrieved party may terminate this Agreement by providing final written notice to the other or institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including, but not limited to, proceedings to compel specific performance by the party in default or breach of its obligations. Upon termination of the Agreement by either party, Vendor must peacefully surrender the Premises to Owner; Owner must peacefully surrender Vendor's equipment to Vendor. The Premises leased herein shall include all appurtenant fixtures to said real estate, which, upon termination of this Agreement shall remain with the Premises and return to Owner.

### 6. HOLD HARMLESS/INDEMNIFY.

- a) In consideration for permission to use the Premises and Owner's property as granted above, Vendor hereby agrees to defend, hold harmless and indemnify Owner, its subsidiaries and affiliates, their respective officers, directors, employees, agents, assigns, servants and contractors from and against all claims, demands, actions, or proceedings, all costs, damages, expenses, or other liability of any nature whatsoever due to personal injury or property damage (including damage to the Premises and Owner's property other than reasonable wear and tear), any of which arises directly or indirectly from or in connection with, in whole or in part, the permission to use and/or use of the Premises and Owner's property granted hereinunder, unless caused or contributed to by the willful acts or omissions of Owner, its officers, directors, employees, agents or assigns, in which case Vendor shall have no duty to defend, hold harmless or indemnify.
- b) This Agreement shall be binding on and inure to the benefit of the heirs, executors, administrators, successors and assigns of the respective parties thereto.

### 7. VENDOR'S INSURANCE COVERAGE. Vendor shall, throughout the term of this Agreement and at Vendor's expense, carry and keep in full force and effect comprehensive general liability insurance with respect to the Premises, with a carrier and in a form satisfactory to Owner, which policy or policies shall:

- a) Have limits of \$1,000,000.00 per occurrence personal injury and \$100,000.00 per occurrence property damage.
- c) Name Owner as an additional insured party.

**EXHIBIT "A"**

- d) Contain a clause that the insurance carrier will not cancel or change the insurance without first giving the Owner thirty (30) days prior written notice in a form similar to that attached hereto as **Exhibit "3."**
- g) Contain fire and extended perils insurance covering Vendor's own property and insuring Vendor's possessions on the Premises; Owner shall have no duty to insure Vendor's possessions, the possessions of Vendor's guests, invitees or permittees, or to replace same in the event of any calamity or other disaster.
- h) Each such policy of insurance shall contain a waiver of subrogation provision.

To the extent required by law, Vendor shall further carry workers' compensation insurance. Workers' compensation and public liability insurance shall be paid by Vendor from the Operation. Certificates of all insurance coverage shall be delivered to Owner seven (7) days prior to the Commencement Date.

8. **NOTICES.** Any notice required or permitted hereunder shall be in writing, signed by the party giving the notice, and shall be deemed given when:
- a) Hand delivered to the party to whom the notice is addressed, or
  - b) Mailed by certified mail, return receipt requested, United States mail, postage prepaid, and addressed to the party at the address shown below:

Owner:  
Laura Duran  
Park & Recreation Director  
City of Moline  
3635 4<sup>th</sup> Avenue  
Moline, IL 61265

Vendor:  
Roy's All Fed Up, Inc.  
attn: John Rogers  
2504 18<sup>th</sup> Avenue, Apt. D  
Rock Island, IL 61201

Either party may change the address and individual(s) to whom the notice is to be directed by written notice sent to the other party in the manner provided above.

9. **OBSERVANCE OF LAWS AND ORDINANCES.** Vendor must, at its sole cost and expense, promptly correct any violation and comply with all laws, ordinances, notices, permits, requirements, orders, regulations and recommendations now or in the future in effect, of whatever nature, of all federal, state, county, municipal and other authorities, with respect to Vendor's conduct or use of the premises.
10. **SURRENDER OF PREMISES.** At the end or termination of the term hereby demised, Vendor covenants to surrender and deliver up the Premises hereby leased in as good a condition as they now are, or may hereafter be put, destruction by fire, reasonable use, ordinary wear and tear, and the effects of time excepted.

## **EXHIBIT "A"**

11. ASSIGNMENT AND SUBLEASING. Vendor shall not have the right to assign this Agreement or sell, transfer or sublet any portion of the Premises herein without the express written consent of Owner, and consent of Owner shall not release or discharge Vendor from any obligations hereunder.
12. EFFECT OF PARTIAL INVALIDITY. The invalidity of any part of this Agreement will not and shall not be deemed to affect the validity of any other part. In the event that any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the expungement of the invalid provision.
13. WAIVER. Waiver by Owner of any breach of any covenant or duty of Vendor under this Agreement is not a waiver of a breach of any other covenant or duty of Vendor, or of any subsequent breach of the same covenant or duty.
14. CHOICE OF LAW. This Agreement shall be governed by the laws of the State of Illinois, and the sole and exclusive venue for any disputes arising out of this Agreement shall be any state court located within Rock Island County, Illinois, or federal court located within the same venue.
15. TAXES. Vendor shall also be responsible for and pay all real estate taxes assessed against the lease premises if any are so assessed and shall furnish to Owner proof of payment within thirty (30) days after payment is due.
16. MISCELLANEOUS.
  - a) This Agreement and each and every one of the terms and provisions thereof shall be for the benefit of and be binding upon the parties hereto and each of them and their respective heirs, executors, administrators, grantees, successors and assigns.
  - b) This Agreement contains the entire understanding between the parties hereto and supersedes any and all prior agreements, undertakings and arrangements between the parties relating to the subject matter hereof. All amendments, changes, modifications or alterations of the terms and conditions hereof shall be in writing and signed by all parties hereto.
  - c) The captions of the Agreement are used for convenience of reference only and shall have no significance in construing the text of the Agreement.

**EXHIBIT "A"**

**IN WITNESS WHEREOF**, this Lease and Concession Agreement is executed in Moline, Illinois, as of the date hereof first above written.

**CITY OF MOLINE, ILLINOIS  
(OWNER)**

**ROY'S ALL FED UP, INC.  
(VENDOR)**

**By:** \_\_\_\_\_  
Scott Raes, Mayor

**BY:** \_\_\_\_\_  
John Rogers, \_\_\_\_\_  
Print Title

**BY:** \_\_\_\_\_  
Chip Nelson, President  
Parks and Recreation Board

**ATTEST:**

\_\_\_\_\_  
Tracy Koranda, City Clerk

**DATE:** \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
City Attorney

**EXHIBIT "1"  
DESCRIPTION**

A portion of Ben Butterworth Parkway described as follows: Beginning at the northeast corner of the easternmost parking lot located on RICO Parcel MO-2644-A and commencing northwest 180 feet more or less following the northern edge of said parking lot; thence north 15 feet to the southern edge of the Ben Butterworth Parkway trail; thence east 177 feet more or less following the southern edge of the Ben Butterworth Parkway trail; thence south 60 feet more or less to the point of beginning, said Premises depicted in the diagram attached hereto and incorporated herein as Exhibit "1-A."

**SEE ATTACHED DIAGRAM  
REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK**

## **EXHIBIT "2"**

### **RULES AND REGULATIONS**

1. Use of Name: Vendor shall not use the name of the Owner, or any simulation or abbreviation thereof, as its name or as part of its name without Owner's prior written consent.
2. Obstruction: Vendor, its customers, invitees and guests shall not obstruct the public bike/walking path that runs through the Premises.
3. Noises and Odors: Vendor shall not make noises, cause disturbances or vibrations, or use or operate any electrical or electronic devices or other devices that emit sound or other waves or disturbances, or create odors, any of which may be reasonably offensive to other users of the Premises or unduly disturb any wildlife in and around the Premises.
4. Solicitation: Vendor shall not exhibit, sell or offer to sell, use, rent or exchange any item or service from the Premises unless ordinarily embraced within Vendor's use of the Premises specified herein.
6. Vendor Shall Not Interfere With Reserved Rights: Vendor shall not attempt to exercise any of the rights specifically reserved by Owner or interfere in any way with the exercise of these rights by Owner.

## EXHIBIT "3"

### INSURANCE REQUIREMENTS

- 1) City should be listed as Additional Insured.
- 2) Certificate should evidence the addition of a special provision by which Insurer waives its right of subrogation with regard to the City of Moline.
- 2) Certificate Holder should read:  
City of Moline  
619 16<sup>th</sup> Street  
Moline, Illinois 61265
- 3) Cancellation should read: ***Should any of the above described policies be cancelled before the expiration date thereof, the issuing insured will endeavor to mail 15 days written notice to the certificate holder named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the insurer, its agents or representatives.***