

MINUTES
SPECIAL MEETING
BOARD OF FIRE AND POLICE COMMISSIONERS
Friday, February 28, 2014

PRESENT

COMMISSIONERS: Scott Lohman
Gary Koeller

STAFF: Kim Hankins, Police Chief / Public Safety Director
Alison Fleming, HR Manager

1. **Meeting Called to Order**
Commissioner Lohman called the meeting to order at 1:00 p.m.
2. **Roll Call of Members** – Commissioners Lohman and Koeller present.
3. **Notice of Intent to Retire – Police Officer J. Sawyer**
Chief Hankins advised the Board that John P. Sawyer submitted his letter of intent to retire from the position of Police Officer on April 4, 2014. He will retire with 20 years of creditable service. Commissioner Koeller made a motion to accept Officer Sawyer’s letter of intent to retire; second by Commissioner Lohman; motion unanimously carried.
4. **Position Vacancy – Police Officer**
The retirement of Officer Sawyer will create a vacancy in the rank of Police Officer. Chief Hankins advised that he has asked that the City Council approve filling the position on March 31, 2014 due to the next academy session start date. Commissioner Koeller made a motion to authorize appointment of the most qualified candidate from the top three under consideration, pursuant to the rules; Commissioner Lohman seconded; motion unanimously carried.
5. **Public Comment** – None.
6. **Adjournment**
With no further business to discuss, Commissioner Koeller made a motion to adjourn; Commissioner Lohman seconded; motion unanimously carried; meeting adjourned at 1:06 p.m.

Jody C. Walker, Recording Secretary
Board of Fire & Police Commissioners