

# AGENDA

## PARK AND RECREATION BOARD

Thursday, March 27, 2014, 3:30 P.M.

Public Works Conference Room, 3635 4<sup>th</sup> Avenue, Moline, Illinois

### Call To Order

### Public Comment

### Updates

- Director's Report Updates (*Laura Duran, Parks Recreation Director*)
- Park Maintenance Report (*Rodd Schick, Park Operations Manager*)
- Recreation Programmers Reports (*Recreation Programmers*)
- Cemetery Report (*Todd Slater, Park Cemeteries Manager*)

### Consent Agenda

All items under the consent agenda are considered routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a board member so requests, in which event the item will be removed from the consent agenda and considered as the first item after approval of the consent agenda.

1. Approval of Minutes of the February 27, 2014 Moline Park and Recreation Board Meeting
2. Approval and acceptance of departmental February/March bill payments and departmental February/March revenue, expenditures, capitol projects, park reserve and cemetery reports
3. Approval of a Special Use Application for Share-Quad Cities to utilize Prospect Park for the Share Walk for Remembrance and Hope Fundraiser walk on Sunday, October 5, 2014, from 12:00pm- 4:00pm (this includes set-up and clean-up time). Supporting information and special consideration requests are detailed on the Special Use Application.
4. Approval of a Special Use Application for Bethany Baptist Church to utilize Stephens Park Large shelter, surrounding grass areas, and small shelter for Bethany Vacation Bible School on June 9-13, 2014 from 4:00pm-9:00pm nightly. Supporting information and special consideration requests are detailed on the Special Use Application.
5. Approval of a Special Use Application for Alexandria Hughes to utilize Prospect Park Gazebo and Fire Pit for a wedding and reception, and to utilize amplified sound in the Prospect Pavilion on Saturday, May 3, 2014 from 8:00am-11:00pm. Supporting information and special consideration requests are detailed on the Special Use Application.

### Omnibus Vote

## **Non-Consent Agenda**

1. Periodic Closure(s) & Detouring of the Ralph B. Birks Recreational Trail (*Michael Waldron, Public Works Director*)
2. Temporary Construction Easement – Sylvan Gateway Park (*Michael Waldron, Public Works Director*)
3. Riverside Park Playground (*Rodd Schick, Park Operations Manager*)
4. Proposal from Planning Resources, Inc. (*Laura Duran, Parks Recreation Director*)
5. Lease for Mobile Vending Services (*Laura Duran, Parks Recreation Director*)
6. Bi-State Trails Committee Unified Trail Ordinance (*Laura Duran, Parks Recreation Director*)

## **Other Business**

Update on Goat Use

## **Executive Session**

*Any person with disabilities who wishes to attend the meeting who requires a special accommodation in attending the meeting should notify the Park Office, 524-2424, at least 24 hours prior to the scheduled meeting.*

# Explanation

Park and Recreation Board  
Meeting of March 27, 2014

## Open Session

### Non-Consent Agenda Items

**AGENDA ITEM 1:                    Periodic Closure(s) & Detouring of the Ralph B. Birks  
Recreational Trail** (*Michael Waldron, Public Works*)

Explanation:

As previously discussed with the Board, the North Slope Wastewater Treatment Plant is currently in design for rehabilitation and modification. Ninety percent (90%) of the design has been completed, and to finalize the bidding and construction documents, site evaluation and construction methods are being reviewed. Part of the construction process will be the installing of a new outfall pipe underneath the existing trail and the delivery of materials and infrastructures to the construction site. To facilitate these construction activities there will be a need to periodically close and detour recreational activities on the Ralph B. Birks Recreational Trail. The area of closure and detour route is detailed in the attachments. Staff is coordinating with the City of Rock Island on the trail detour to include signage.

Public Works Staff will take pictures and videos of existing conditions of the trail, to include the trail/path itself, planting(s), trees, and infrastructures so that when construction is complete, the trail areas disturbed will be returned to their pre-construction condition.

Staff will present larger detail drawings of plans for Board review at the meeting.

Attachment:

Yes

Staff Recommendation:

Staff recommends approval to allow for the periodic closures as needed to accomplish the project and re-route the trail as identified and needed for the duration of the construction activities.

Fiscal Impact:

Minimal. Existing signage will be utilized to route trail users during the temporary closures.

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**AGENDA ITEM 2: Temporary Construction Easement – Sylvan Gateway Park**  
*(Michael Waldron, Public Works)*

**Explanation:** As previously discussed with the Board, the North Slope Wastewater Treatment Plant is currently in design for rehabilitation and modification. Ninety percent (90%) of the design has been completed, and to finalize the bidding and construction documents, site evaluation and construction methods are being reviewed. The current footprint of the Treatment Plant site is being maximized so as to not require any property at the Sylvan Gateway Park. To facilitate this plan though, there is a need for a temporary construction easement on the property to allow for the construction and staging of the project. The area needed is detailed in the attachments.

Public Works Staff will take pictures and videos of existing conditions within the park to include planting(s), trees, and infrastructures so that when construction is complete, the Park areas disturbed will be returned to their pre-construction condition. Temporary construction fencing will also be utilized to minimize contact with Park users and construction activities. Another aspect that will be followed by regulation and inspection is a stormwater runoff and erosion control plan for all sites related to the construction.

Staff will present larger detail drawings of plans for Board review at the meeting.

**Attachment:** Yes

**Staff Recommendation:** Staff recommends approval to allow for the temporary construction easement for the duration of the construction activities.

**Fiscal Impact:** Estimated to be approximately \$100,000 in construction savings by allowing Contractor to stage and utilize the easement for construction purposes.

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**AGENDA ITEM 3: Riverside Park Playground** (*Rodd Schick, Park Operations Manager*)

Explanation: The Moline Community Development Corporation (MCDC) has received a grant from KaBoom in the amount of \$15,000 to be used for the purchase of playground equipment for Riverside Park. Specific vendors have entered into contracts with KaBoom to establish grant pricing and the equipment has to be purchased from one of these vendors. City Staff, MCDC, and the Children’s Therapy Center of the QC met and selected equipment from Landscape Structures that is more inclusive than typical playgrounds. The vendor that represents Landscape Structures is NuToys and their proposals for that equipment totals \$60,744. The grant reduces the amount owed to \$45,744. \$50,000 has been budgeted for the Riverside Park Playground in the 2014 budget.

Attachment: Yes

Staff Recommendation: Approve the purchase of the playground proposal from NuToys.

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**AGENDA ITEM 4: Acceptance of a proposal with Planning Resources, Inc. in the amount of \$25,895 to provide professional services for Riverside Park**

Explanation: Planning Resources, Inc. has provided a scope of services for master planning and design work for Riverside Park, specifically to include tennis court improvements and aquatics center improvements, but will aim to tie all elements of the park together. Planning would be completed using aerial photos and existing GIS contour data.

Attachment: Yes

Staff Recommendation: Staff recommends approval

Fiscal Impact: \$25,000 was set aside for this project. \$4635 exists in a gift fund account that can be applied at the discretion of the park board.

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**AGENDA ITEM 5:                    Approval of lease with John Rogers DBA Roy’s All Fed Up for Mobile Vending Services on Ben Butterworth Memorial Parkway.**

Explanation:                    John Rogers DBA Roy’s All Fed Up has provided mobile vending services on Ben Butterworth Memorial Parkway since 2008. He would like to do this again for 2014. Staff is proposing a fee of \$650 for April 15 – October 31, 2014, payable in two increments: \$325 due on May 15, 2014 and \$325 due on July 15, 2014.

Attachment:                    Yes

Staff Recommendation:        Staff recommends approval

Fiscal Impact:                Revenue of \$650

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**AGENDA ITEM 6:                    Adoption of Bi-State Trails Committee Unified Trail Ordinance**

Explanation:                    The Bi-State Trails Committee has developed a Unified Trail Ordinance for the Quad Cities and has requested that all municipalities with trails adopt the ordinance in order to maintain consistency for trail users. If approved, this ordinance will be integrated into our existing park ordinance under rules of conduct applicable to specific park and recreation areas with penalties concurrent with existing ordinance.

Attachment:                    Yes

Staff Recommendation:        Staff recommends approval

Fiscal Impact:                None

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**Other Business**

Update on Goat Use

**Executive Session**