

# MINUTES

## BOARD OF FIRE AND POLICE COMMISSIONERS

Special Meeting

Tuesday, January 21, 2014

### PRESENT

COMMISSIONERS: Robert Schwieder, Chairman  
Gary Koeller

STAFF: Kim Hankins, Chief of Police - Public Safety Director  
Alison Fleming, HR Manager  
Dick Brown, Alderman/Fire Lieutenant

1. **Meeting Called to Order**  
Chairman Schwieder called the meeting to order at 10:04 a.m.
2. **Roll Call of Members** – Chairman Schwieder and Commissioner Koeller present.
3. **Police Officer Eligibility Register**  
Ms. Fleming provided the board with the final eligibility register compiled from the police officer testing process. Commissioner Koeller made a motion to approve the Police Officer Eligibility Register as presented for the period January 21, 2014 through January 20, 2015; Chairman Schwieder seconded; motion unanimously carried.
4. **Notice of Intent to Retire**  
The board was provided with a copy of Police Sergeant Jeffery Leonard's letter of intent to retire on February 26, 2014. He will retire with 29 years of service. Commissioner Koeller made a motion to accept Sergeant Leonard's letter; Chairman Schwieder seconded; motion unanimously carried.
5. **Position Vacancy – Police Sergeant**  
In a letter to the board, Chief Hankins recommended that the top candidate from the Police Sergeant Eligibility Register be promoted to fill the vacancy created by the retirement of Sergeant Leonard. Commissioner Koeller made a motion to promote David P. Taylor to the rank of Police Sergeant effective February 27, 2014; Chairman Schwieder seconded; motion unanimously carried.
6. **Position Vacancies – Police Officer**  
Also in his letter, Chief Hankins requested that candidates be hired to fill three vacancies in the rank of Police Officer. Commissioner Koeller made a motion to approve the hires; Chairman Schwieder seconded; motion unanimously carried. As provided by the rules, each appointment will be made from the most qualified of the top three candidates on the Police Officer Eligibility Register.
4. **Public Comment** – None
5. **Adjournment:**  
Upon motion by Commissioner Koeller and second by Chairman Schwieder the meeting was adjourned at 10:11 a.m.