MOLINE CITY COUNCIL AGENDA
Tuesday, December 3, 2013
6:30 p.m.
(immediately following the Committee-of-the-Whole meeting)

City Hall
Council Chambers – 2nd Floor
619 16th Street
Moline, IL

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCIL MEMBER	PRESENT	ABSENT
Knaack		
Parker		
Bender		
Brown		
Turner		
Schoonmaker		
Liddell		
Acri		
Mayor Raes		

PUBLIC HEARING – 6:45 P.M.
Public Hearing for Proposed 2014 Budget

CONSENT AGENDA
All items under the consent agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a council member so requests, in which event the item will be removed from the consent agenda and considered as the first item after approval of the consent agenda.

APPROVAL OF MINUTES
Committee-of-the-Whole and Council meeting minutes of November 19, 2013 and October Financial Report.

SECOND READING ORDINANCES

1. **Council Bill/General Ordinance 3057-2013**

An Ordinance levying a special AD VALOREM TAX within the City of Moline, Illinois Bass Street Landing Special Service Area #5 of the City of Moline, Illinois, for the tax levy year 2013 collectible 2014 and enacting an ordinance relating to the same subject matter.

EXPLANATION: On November 15, 2005 the City Council adopted Ordinance No. 4068-2005 establishing a special service area (Bass Street Landing). As provided by the SSA Act, the services are to be provided through a levy of an annual property tax not to exceed the amount necessary to produce a maximum annual tax of $250,000. For 2013, a levy of $145,335.00 is required to fund the 2014 budget.

FISCAL IMPACT: Special services provided to Bass Street Landing will be paid by the property owners in the established special service area.
PUBLIC NOTICE/RECORDING: A Public Hearing notice was published in the Dispatch-Argus on November 6, 2013. This ordinance must be filed with the County Clerk by the last Tuesday in December.

2. **Council Bill/General Ordinance 3058-2013**

An Ordinance levying a special AD VALOREM TAX within the City of Moline, Illinois Downtown Special Service Area #6 of the City of Moline, Illinois, for the tax levy year 2013 collectible 2014 and enacting an ordinance relating to the same subject matter.

EXPLANATION: On July 15, 2008 the City Council adopted Ordinance No. 4034-2008 establishing a special service area (Downtown). As provided by the SSA Act, the services are to be provided

through a levy of an annual property tax. For 2013, a levy of $257,225.00 is required to fund the 2014 budget.

FISCAL IMPACT: Special services provided to the downtown will be paid by the property owners in the established special service area.
PUBLIC NOTICE/RECORDING: A Public Hearing notice was published in the Dispatch-Argus on November 6, 2013. This ordinance must be filed with the County Clerk by the last Tuesday in December.

RESOLUTIONS

3. Council Bill/Resolution 1175-2013

A Resolution authorizing the Department of Planning and Development to apply to the Illinois Housing Development Authority (IHDA) for a 2013 Abandoned Residential Property Municipality Relief Program (APP) grant in the amount of $75,000.00 for the City of Moline; and authorizing City staff to do all things necessary to prepare and submit said grant application to IHDA.

EXPLANATION: The City of Moline Planning and Development Department proposes to apply for $75,000.00 in the Abandoned Residential Property Municipality Relief Program Grant through the Illinois Housing Development Authority (IHDA). Under this program, IHDA will make grants to municipalities and counties for the maintenance or demolition of abandoned residential properties within their jurisdiction. Grant funds may be used for securing, maintaining, demolishing, or rehabilitating abandoned homes. The maximum grant award will be $75,000.00. This grant will allow the City to remove dangerous and dilapidated residential homes throughout the community.

FISCAL IMPACT: N/A
PUBLIC NOTICE/RECORDING: N/A

4. Council Bill/Resolution 1176-2013

A Resolution supporting a grant application to the Illinois Housing Development Authority (IHDA) for the HOME FY 2014 Single Family Owner Occupied Rehabilitation grant program in the amount of $650,000.00; and authorizing City staff to do all things necessary to submit said grant application on behalf of the City of Moline and to work cooperatively with property owners in accord with the IHDA application guidelines and requirements.

EXPLANATION: The City of Moline Planning and Development Department proposes to apply for $650,000.00 in HOME (2014-2015) SFOOR funding through the Illinois Housing Development Authority. The scope of the grant includes the rehabilitation of single family owner occupied housing in the cities of Moline and East Moline. This program assists low-income homeowners with necessary repairs to their homes, which may include replacement of roofing, windows, wiring or furnace. Under the program guidelines, a minimum of $4,000.00 and a maximum of $40,000.00 in HOME funds can be allocated to each project to bring the property up to codes and property standards. This grant will allow the City to continue to provide safe and affordable housing to low income residents. No local match will be required.

FISCAL IMPACT: N/A
PUBLIC NOTICE/RECORDING: N/A

5. Council Bill/Resolution 1177-2013

A Resolution authorizing the Mayor and City Clerk to execute an agreement to accept funding and execute all necessary assurances and certifications to the Illinois Housing Development Authority (IHDA) for program years 2013-2015 awarded Trust Fund Homebuyer and Rehabilitation Assistance Program grant funds in the amount of $504,000.00; and authorizing the Planning and Development Department to begin work upon the execution of the agreement and to do all things necessary to implement said grant program requirements.

EXPLANATION: The City's Planning and Development Department previously applied for and has received a $504,000 2013 Trust Fund Homebuyer Rehabilitation Assistance Program Grant from the Illinois Housing Development Authority. This grant will provide assistance to eligible homebuyers to purchase and rehabilitate vacant and/or abandoned homes throughout the state. All properties selected must be the buyer's primary residence and not an income property. Homebuyers at or below 50% AMI are eligible for up to $5,000 in down payment and closing assistance with up to $20,000 in rehabilitation assistance. Homebuyers at or below 80% AMI are eligible for up to $3,000 in down payment and closing assistance with up to $20,000 in rehabilitation assistance.

FISCAL IMPACT: N/A
PUBLIC NOTICE/RECORDING: N/A

6. **Council Bill/Resolution 1178-2013**

A Resolution declaring various items as surplus property and authorizing the Finance Director to dispose of said surplus property.

EXPLANATION: The Information Technology Department has acquired technology equipment in previous years that is no longer being used. The Risograph and copiers will be disposed of and recycled by RK Dixon – the workstations and monitors auctioned off on eBay or a similar public auction and/or reused by the IT Department as appropriate. The Law Department has nine chairs used by department directors in the Council Chambers that are either broken and/or in poor condition. Authorization needs to be given to dispose of these surplus items through the legal disposal process that is most advantageous to the City whether sealed bid, auction, negotiation or otherwise.

FISCAL IMPACT: Potential Revenue for the General Fund
PUBLIC NOTICE/RECORDING: N/A

7. **Council Bill/Resolution 1179-2013**

A Resolution Amending the Revenue Reciprocal Agreement on the Exchange of Information between the City of Moline and the Illinois Department of Revenue.

EXPLANATION: This is an agreement between the City of Moline and the Illinois Department of Revenue for an exchange of confidential sales tax information by authorized personnel. This resolution amends "Exhibit A" of the agreement by updating authorized personnel.

FISCAL IMPACT: N/A
PUBLIC NOTICE/RECORDING: Illinois Department of Revenue

8. **Council Bill/Resolution 1180-2013**

A Resolution authorizing the Mayor and City Clerk to execute a Licensing Agreement between the City of Moline and The Mills at Riverbend Commons LLC.

EXPLANATION: The City ("Licensor") and The Mills at Riverbend Commons LLC ("Licensee") have executed a Development Agreement whereby the Licensee will take ownership of property located at 2500 and 2600 River Drive, Moline and seeks to perform some pre-closing fill work to raise the property above the flood line. Approval of this agreement would permit the Licensee to perform the work prior to conveyance of the property.

FISCAL IMPACT: N/A
PUBLIC NOTICE/RECORDING: N/A

OMNIBUS VOTE

ITEMS NOT ON CONSENT

RESOLUTIONS

OMNIBUS VOTE		
Council Member	Aye	Nay
Brown		
Turner		
Schoonmaker		
Liddell		
Acri		
Knaack		
Parker		
Bender		
Mayor Raes		

9. Council Bill/Resolution 1181-2013

A Resolution authorizing the Mayor and City Clerk to adopt the City of Moline Community Development Block Grant program Policies and Procedures Manual Amendments, Section III – A-Introduction & C-Eligibility and Section VII – Citizen Participation Plan.

EXPLANATION: The City's Planning and Development Department has made revisions to its current CDBG Policies and Procedures Manual. These recommendations were presented and approved by the Citizen Advisory Council on Urban Policy (CACUP) on September 9, 2013. The revisions include two key amendments. The owner's contribution under the City's Community Housing Services (CHS) program has been eliminated in order to simplify the program for property owners and assist with program administration. Property owners are eligible for up to $15,000 dollars in assistance during a five-year period for eligible construction items. Secondly, the Citizens Participation Plan has been amended to clarify the requirements for a Substantial Amendment to the City's Annual Action Plan per HUD's recommendation.

1181-2013		
Council Member	Aye	Nay
Brown		
Turner		
Schoonmaker		
Liddell		
Acri		
Knaack		
Parker		
Bender		
Mayor Raes		

FISCAL IMPACT: N/A
PUBLIC NOTICE/RECORDING: N/A

FIRST READING ORDINANCES

10. Council Bill/General Ordinance 3059-2013

An Ordinance amending Chapter 20, "MOTOR VEHICLES AND TRAFFIC," of the Moline Code of Ordinances, Section 20-5124, "UNAUTHORIZED PERSONS USING PERSONS WITH DISABILITIES PARKING SPACES; A VIOLATION," Appendix 24, "PERSONS WITH DISABILITIES PARKING SPACES," by removing one on-street stall at 848 15th Street.

EXPLANATION: Resident is moving from 848 15th Street and no longer needs said parking space. Traffic Committee members reviewed request and recommend approval.

FISCAL IMPACT: N/A
PUBLIC NOTICE/RECORDING: N/A

11. Council Bill/General Ordinance 3060-2013

An Ordinance making Appropriations for Corporate Purposes for the Fiscal Year beginning January 1, 2014 and ending December 31, 2014.

EXPLANATION: This is the annual Appropriation Ordinance which is required to be passed by State Statute. This Ordinance allows the City to expend funds during the fiscal year 2014.

FISCAL IMPACT: This Ordinance is necessary as an authorization granted by the City Council to make expenditures and to incur obligations during the fiscal year 2014.
PUBLIC NOTICE/RECORDING: Public Notice/File with the County Clerk

12. Council Bill/General Ordinance 3061-2013

An Ordinance amending Chapter 34, "WATER AND SEWERS", Section 34-3200, "SEWERAGE RATE SYSTEM", of the Moline Code of Ordinances by repealing Subsections 34-3200 (b) through (f) and enacting in lieu thereof new Subsections 34-3200 (b) through (f) of Chapter 34 concerning the same subject matter.

EXPLANATION: The 2013 Sanitary Sewer Rate Study reviewed the financial needs of Moline's sanitary sewer system and recommended an equitable rate and fee structure that will fully fund operations, maintenance, system replacements and other expenditures. The recommended rate and fee structure allows for timely and predictable rate increases. The recommended rate and fee structure provides sufficient revenue for needed renewal of Moline's sanitary sewer infrastructure, associated debt service, adequate reserves for contingencies and unplanned expenses within the WPC Fund, and distributes the sewer sanitary sewer system expenditures equitably among the users of the system.

FISCAL IMPACT: This Ordinance change provides for systematic adjustment of sewer rates over a five year period in support of the financial requirements of the sanitary sewer system.
PUBLIC NOTICE/RECORDING: Pamphlet Publication

MISCELLANEOUS BUSINESS

PUBLIC COMMENT

Members of the public are permitted to speak after first stating their name and address.

EXECUTIVE SESSION

Council Bill/General Ordinance No. 3057-2013
Sponsor:_____

AN ORDINANCE

LEVYING A Special AD VALOREM TAX within the City of Moline, Illinois, Bass Street Landing, Special Service Area #5 of the City of Moline, Rock Island, County, Illinois.

_____

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ROCK ISLAND COUNTY, ILLINOIS, as follows:

Section 1. Findings. The City Council (the "City Council") of the City of Moline, Rock Island County, Illinois (the "City") finds and declares as follows:

(a) Pursuant to the provisions of the 1970 Constitution of the State of Illinois (the "Constitution"), the City of Moline, Rock Island County, Illinois, is authorized to create special service areas in and for the City.

(b) Special Service Areas are established by home rule units pursuant to Section 6(1) of Article VII of the Constitution, which provides:

> "The General Assembly may not deny or limit the power of home Rule units…(2) to levy or impose additional taxes upon areas within their boundaries in the manner provided by law for the provision of special services to those areas and for the payment of debt incurred in order to provide those special services; and, are established pursuant to the provision of the Special Service Area Tax Law of the State of Illinois, 35 ILCS 200/27-5 et seq., as amended (the "Law"), and pursuant to the Property Tax Code of the State of Illinois, 35 ILCS 200/1-1, as amended."

(c) At its regular meeting on November 15, 2005, the City Council adopted Ordinance No. 4068-2005 establishing a special service area (Bass Street Landing).

(d) The Bass Street Landing Special Service Area will benefit from the municipal services to be provided including, without limitation: engineering, soil testing and appurtenant work, storm water management facilities, storm drainage systems and storm sewers, site clearing and tree removal, public water facilities, sanitary sewer facilities, erosion control measures, roads, streets, curbs, gutters, street lighting, traffic controls, parking lots, sidewalks, bike paths and related street improvements; and, equipment and materials necessary for the maintenance thereof, landscaping, tree installation, vegetation maintenance and control, costs for land and easement acquisitions relating to any of the foregoing improvements, required tap-on and related fees for water or sanitary sewer services and other eligible costs, snow removal, cul-de-sac creation and

maintenance, public right-of-way creation and maintenance, public property maintenance to a higher standard than throughout the City generally, provision of amenities, (collectively, the "Services).

(e) As provided in the SSA Act, the Services are to be provided through the levy of a direct annual ad valorem tax (the "Taxes") upon all taxable property within the territory, the maximum of such taxes to be extended in any year for special services within the proposed special service area shall not exceed the amount necessary to produce a maximum annual tax levy of $250,000.

(f) The establishment of the Bass Street Landing Special Service Area in the City for the purpose of providing the Services within the Territory, and the levy of the Taxes for the purposes described in subsection (d) was considered at a public hearing held on December 6, 2005, by the City Council of the City.

(g) Notice of the hearing was given by publication on November 20, 2005, not less than 15 days prior to the public hearing in the Dispatch, a newspaper qualified to carry legal notices, published in the City of Moline, Illinois, and having a general circulation within the City.

(h) Mailed notice of the hearing was given by depositing the notice in the United States first class mails, postage prepaid, not less that 10 days prior to the time set for the hearing addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the Territory; and, in those cases where taxes for the last preceding year were not paid, the notice was sent to the person or persons last listed on the tax rolls prior to that year as the owner or owners of the property.

(i) The hearing notice complied with all of the applicable requirements of the SSA Act.

(j) No petition objecting to the establishment of the Bass Street Landing Special Service Area or the levying of the Taxes, signed by at least 51% of the electors residing within the Territory and by at least 51% of the owners of record of the land included within the boundaries of the Territory, was filed with the City Clerk during the Petition Period.

(k) The City has satisfied all of the requirements of the SSA Act that are conditions to the establishment of the Bass Street Landing Special Service Area and the levy of the Taxes.

(l) The levy of $145,335 for fiscal 2013 represents more than a 5% increase from the prior year and consideration of this increase and reason therefore was made at a public hearing on November 19, 2013, after proper notice was given in accordance with the Open Meetings Act and 35 ILCS 200/27-32.

Section 2. **Levy of Tax.** For the purpose of providing the Services within the Bass Street Landing Special Service Area during the fiscal year of the City ending on December 31, 2013, pursuant to the SSA Act, there is levied a special ad valorem tax (the "Tax") against all of the taxable property in the Bass Street Landing Special Service Area subject to taxation for the fiscal year ending on December 31, 2013, necessary to produce the sum of $145,335. The Tax shall be in addition to all other taxes provided by law and shall be extended in the manner provided by the Property Tax Code, 35 ILCS 200/1-1 et seq.

Section 3. **Filing for Record with County Clerk; Deadline for Filing**. As required by Section 27-75 of the SSA Act, the City Clerk is directed to file for record a certified copy of this Ordinance with the County Clerk of the County of Rock Island, Illinois, promptly following its adoption and approval and in any case not later than the last Tuesday of December, 2013.

Section 4. **Ratification of Proceedings**. The City Council ratifies, confirms and approves (i) the public notice of the public hearing that was given by publication and by mail as described in Section 1 of this Ordinance, and (ii) all proceedings in connection with the establishment of Bass Street Landing Special Service Area and the levy of the Taxes.

Section 5. **Severability**. If any section, paragraph, clause or provision of this Ordinance is held invalid, the invalidity of such section, paragraph, clause or provision will not affect any of the other provisions of this Ordinance.

Section 6. **Supercede and Effective Date**. All ordinances, resolutions and orders, or parts of ordinances, resolutions and orders, in conflict with this Ordinance are repealed and this Ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

CITY OF MOLINE, ILLINOIS

_____
Mayor

_____
Date

Passed: _____

Approved: _____

Attest:_____
City Clerk

Approved as to Form:

_____
City Attorney

Council Bill/General Ordinance No. 3058-2013
Sponsor:_____

AN ORDINANCE

LEVYING A Special AD VALOREM TAX within the City of Moline, Illinois, Downtown, Special Service Area #6 of the City of Moline, Rock Island, County, Illinois.

_____

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ROCK ISLAND COUNTY, ILLINOIS, as follows:

Section 1. Findings. The City Council (the "City Council") of the City of Moline, Rock Island County, Illinois (the "City") finds and declares as follows:

(a) Pursuant to the provisions of the 1970 Constitution of the State of Illinois (the "Constitution"), the City of Moline, Rock Island County, Illinois, is authorized to create special service areas in and for the City.

(b) Special Service Areas are established by home rule units pursuant to Section 6(1) of Article VII of the Constitution, which provides:

> "The General Assembly may not deny or limit the power of home Rule units…(2) to levy or impose additional taxes upon areas within their boundaries in the manner provided by law for the provision of special services to those areas and for the payment of debt incurred in order to provide those special services; and, are established pursuant to the provision of the Special Service Area Tax Law of the State of Illinois, 35 ILCS 200/27-5 et seq., as amended (the "Law"), and pursuant to the Property Tax Code of the State of Illinois, 35 ILCS 200/1-1, as amended."

(c) At its regular meeting on July 15, 2008, the City Council adopted Ordinance No. 4034-2008 establishing a special service area (Downtown).

(d) The Downtown Special Service Area will benefit from the municipal services to be provided including, without limitation: engineering, soil testing and appurtenant work, storm water management facilities, storm drainage systems and storm sewers, site clearing and tree removal, public water facilities, sanitary sewer facilities, erosion control measures, roads, streets, curbs, gutters, street lighting, traffic controls, parking lots, sidewalks, bike paths and related street improvements; and, equipment and materials necessary for the maintenance thereof, landscaping, tree installation, vegetation maintenance and control, costs for land and easement acquisitions relating to any of the foregoing improvements, required tap-on and related fees for water or sanitary sewer services and other eligible costs, snow removal, cul-de-sac creation and maintenance,

public right-of-way creation and maintenance, public property maintenance to a higher standard than throughout the City generally, provision of amenities, (collectively, the "Services).

(e) As provided in the SSA Act, the Services are to be provided through the levy of a direct annual ad valorem tax (the "Taxes") upon all taxable property within the territory.

(f) The establishment of the Downtown Special Service Area in the City for the purpose of providing the Services within the Territory, and the levy of the Taxes for the purposes described in subsection (d) was considered at a public hearing held on April 15, 2008, by the City Council of the City.

(g) Notice of the hearing was given by publication on March 30, 2008, not less than 15 days prior to the public hearing in the Dispatch, a newspaper qualified to carry legal notices, published in the City of Moline, Illinois, and having a general circulation within the City.

(h) Mailed notice of the hearing was given by depositing the notice in the United States first class mails, postage prepaid, not less that 10 days prior to the time set for the hearing addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the Territory; and, in those cases where taxes for the last preceding year were not paid, the notice was sent to the person or persons last listed on the tax rolls prior to that year as the owner or owners of the property.

(i) The hearing notice complied with all of the applicable requirements of the SSA Act.

(j) No petition objecting to the establishment of the Downtown Special Service Area or the levying of the Taxes, signed by at least 51% of the electors residing within the Territory and by at least 51% of the owners of record of the land included within the boundaries of the Territory, was filed with the City Clerk during the Petition Period.

(k) The City has satisfied all of the requirements of the SSA Act that are conditions to the establishment of the Downtown Special Service Area and the levy of the Taxes.

(l) The levy of $257,225 for fiscal 2013 represents more than a 5% increase from the prior year and consideration of this increase and reason therefore was made at a public hearing on November 19, 2013, after proper notice was given in accordance with the Open Meetings Act and 35 ILCS 200/27-32.

Section 2. **Levy of Tax.** For the purpose of providing the Services within the Downtown Special Service Area during the fiscal year of the City ending on December 31, 2013, pursuant to the SSA Act, there is levied a special ad valorem tax (the "Tax") against all of the taxable property in the Downtown Special Service Area subject to taxation for the fiscal year ending on December 31, 2013, necessary to produce the sum of $257,225. The Tax shall be in addition to all other taxes provided by law and shall be extended in the manner provided by the Property Tax Code, 35 ILCS 200/1-1 et seq.

Section 3. **Filing for Record with County Clerk; Deadline for Filing**. As required by Section 27-75 of the SSA Act, the City Clerk is directed to file for record a certified copy of this Ordinance with the County Clerk of the County of Rock Island, Illinois, promptly following its adoption and approval and in any case not later than the last Tuesday of December, 2013.

Section 4. **Ratification of Proceedings**. The City Council ratifies, confirms and approves (i) the public notice of the public hearing that was given by publication and by mail as described in Section 1 of this Ordinance, and (ii) all proceedings in connection with the establishment of Downtown Special Service Area and the levy of the Taxes.

Section 5. **Severability**. If any section, paragraph, clause or provision of this Ordinance is held invalid, the invalidity of such section, paragraph, clause or provision will not affect any of the other provisions of this Ordinance.

Section 6. **Supercede and Effective Date**. All ordinances, resolutions and orders, or parts of ordinances, resolutions and orders, in conflict with this Ordinance are repealed and this Ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

CITY OF MOLINE, ILLINOIS

_____
Mayor

_____
Date

Passed: _____

Approved: _____

Attest:_____
City Clerk

Approved as to Form:

_____
City Attorney

Council Bill/Resolution No. 1175-2013
Sponsor: _____

A RESOLUTION

AUTHORIZING the Department of Planning and Development to apply to the Illinois Housing Development Authority (IHDA) for a 2013 Abandoned Residential Property Municipality Relief Program (APP) grant in the amount of $75,000.00 for the City of Moline; and

AUTHORIZING City staff to do all things necessary to prepare and submit said grant application to IHDA.

WHEREAS, as demonstrated by the City's past and current code enforcement activities, there is a continued need for additional code enforcement compliance of abandoned residential structures and additional resources to assist with removal of deteriorated structures within the City; and

WHEREAS, the Abandoned Residential Property Municipality Relief Program (APP) grant funding will provide assistance to the City for eligible uses with abandoned residential properties; and

WHEREAS, the Planning and Development Department will manage and operate the Abandoned Residential Property Municipality Relief Program (APP) grant under the appropriate IHDA program guidelines.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ILLINOIS, as follows:

That the Department of Planning and Development is hereby authorized to apply to the Illinois Housing Development Authority (IHDA) for a 2013 Abandoned Residential Property Municipality Relief Program (APP) grant in the amount of $75,000.00 for the City of Moline, and that City staff is authorized to do all things necessary to prepare and submit said grant application; provided, however, that said application is in substantially similar form and content to that attached hereto and incorporated herein by this reference thereto as Exhibit "A," and has been approved as to form by the City Attorney.

CITY OF MOLINE, ILLINOIS

_____
Mayor
December 3, 2013
Date

Passed: December 3, 2013
Approved: December 10, 2013
Attest: _____
City Clerk
Approved as to Form:

_____
City Attorney

ILLINOIS HOUSING
DEVELOPMENT AUTHORITY

Abandoned Residential Property Municipality Relief Program (APP) Grant Application

Due on December 6, 2013 3:00 p.m. CST

For questions and comments please contact
APPinfo@ihda.org

Abandoned Residential Property Municipality Relief Program

Grant Application

Applicant Information

County/Municipality Name *(You must provide certification of municipality/county status)*:

Main Office Street Address

City

State

Zip Code

Website

Chief Contact's Name

Title

Phone Number

E-Mail Address

Secondary Contact Person

Title

Phone Number

E-Mail Address

Check applicable geography:

- ☐ Cook County (or municipality within, other than the City of Chicago)
- ☐ City of Chicago
- ☐ DuPage, Kane, Lake, McHenry or Will Counties (or municipality within)
- ☐ All Other Counties (or municipality within)

Geography to be covered by this grant (towns/villages/zip codes):

Requested Grant Amount:

Application Guide

Program Overview
The Abandoned Residential Property Municipality Relief Fund ("Abandoned Property Program", "APP", or the "Program") was created in 2010 when Governor Quinn signed the Save Our Neighborhoods Act. Funding for the Program was expanded by subsequent legislation that Governor Quinn signed into law in 2013. Please review the Program Rules for a complete description of the program guidelines.

Purpose of Grant
The purpose of the Program is to use moneys in the Abandoned Residential Property Municipality Relief Fund to make grants to municipalities and counties to assist with costs incurred by that municipality or county for the securing, maintenance, and demolition of Abandoned Residential Property in the jurisdiction, as defined in Section 381.202 of the Program Rules.

Eligibility
Applicants must be a municipality or a county located in the State of Illinois. A county or municipality may join with other counties/municipalities and together submit a single application; however, each county/municipality may only apply once per funding round.

Eligible Grant Activities
Grant funds may be used for securing, maintaining, demolishing, or rehabilitating abandoned homes. The rehabilitation of an abandoned residential property is strictly limited in scope to address exterior building safety concerns such as repairing the roof, windows, doors, masonry, or walkways of an abandoned residential property. A list of specific activities allowed as part of securing, maintaining, and demolishing properties may be found at Abandoned Residential Property Municipality Relief Program Rules.

It is acceptable to propose future expenses or to submit for reimbursement for previous eligible activities occurring after January 1, 2012. All program requirements and regulatory compliance, including certifications, must be met to be reimbursed for previous eligible activities.

Funding
Funding for the Program is derived solely from foreclosure filing fees paid by lending institutions and collected by the county clerk in which the foreclosure is filed. The collection of additional filing fees began in June of 2013. As of the date of this application, receipts of funds for this program have been less than originally projected. Of the total amount received each year:

1. 30% will be granted in Cook County (or municipality within, other than the City of Chicago);
2. 25% will be granted to the City of Chicago;
3. 30% will be granted in the Collar Counties (DuPage, Kane, Lake, McHenry, and Will); and 15% will be granted in other areas of the State not previously defined.

These statutory apportionments are collectively referred to as "geographic set-asides".

There is expected to be one cycle per year with the option of a second cycle based on applications received and funds available. Based on the amount of funds currently available, IHDA has established a maximum grant amount of $75,000 per municipality/county. Awards will be determined

based on the amount of funding available in the geographic set-aside, as well as the applicant's documented need for funding, the capacity of the applicant to undertake the planned activities, the amount of impact to be achieved, cost reasonableness, and readiness to proceed, as further described in this Application. Applications will be scored and ranked according to the criteria set forth in this Application, and will be funded according to their rank in each geographic set-aside.

An applicant may request a waiver of the maximum grant amount by completing the requested information in this Application. An applicant must illustrate exemplary capacity, need, and impact in order to be considered for such a waiver. IHDA will consider waiver requests on a case-by-case basis, taking into account the amount of funding available in the geographic set-aside, along with the criteria set forth above, to determine whether to grant the waiver.[1] In no case may any grant exceed $250,000[2] to any grantee within a geographic area outside the City of Chicago.[3]

Scoring (100 points total) Applications will be ranked against other applications in the geographic set-aside to determine points to be awarded.

1. **Need – maximum 20 points**
    a. Up to ten (10) points may be awarded for applications that provide data requested in this Application under this scoring category on foreclosure activity and abandoned properties.

    b. Up to twenty (20) points may be awarded for applications that provide the information in (a) above and additional detail on the effect abandoned properties have had on the jurisdiction, as further described under this scoring category in this Application. Maximum points will be given to applicants most affected, and that best document it by (1) including the amount of time and resources expended in the previous three fiscal years in maintaining and demolishing abandoned residential properties; (2) demonstrating the financial burden foreclosures and abandoned properties have placed on the jurisdiction; and (3) identifying specific areas within the jurisdiction most affected by foreclosures and abandoned properties.

2. **Capacity – maximum 20 points**
    a. Up to five (5) points may be awarded to applicants demonstrating previous experience managing grants.

    b. Up to ten (10) points may be awarded to applications that demonstrate successful management of a housing grant/program within the jurisdiction. Housing grants/programs will be interpreted to include any public or private program that improves the condition of housing or housing choice within the jurisdiction.

    c. Up to twenty (20) points may be awarded to applicants that clearly show previous

[1] Nothing contained in this Grant Application shall prohibit IHDA from considering an application waiver above the $75,000 limitation if IHDA, in its sole discretion, determines that such increase is necessary to meet the purposes of Section 7.31(a) of the Illinois Housing Development Act and the Program.

[2] This is the maximum amount that can be awarded to an applicant receiving a waiver.

[3] The City of Chicago, pursuant to legislation, may apply for 25% of the moneys in the Fund that have been appropriated, subject to the annual receipt of funds.

experience managing housing grants/programs and document an active plan to mitigate abandoned properties within the jurisdiction, including demolition of abandoned residential properties have a person designated to administer this grant with previous experience managing grants having similar requirements.

3. **Impact – maximum 20 points**
   a. Up to ten (10) points may be awarded to applications that provide a narrative detailing how the grant will (or has) positively impact(ed) the jurisdiction, along with evidence of other resources utilized for local revitalization to combat the ill effects of foreclosure on the jurisdiction, which may speak to a specific area of that jurisdiction.

   b. Up to twenty (20) points may be awarded to applications that currently have an active revitalization plan underway in the jurisdiction and clearly demonstrate how this grant will impact proposed activities to be carried out under that plan. Consideration will be given to communities that have identified troubled residential properties causing blight in the local community for which there is no cost effective solution other than demolition. Points will be given to applications that focus on specific geographic areas within the jurisdiction, submit current, relevant revitalization plans, and include documentation that such plan has had a demonstrably positive impact on the jurisdiction.

4. **Budget and Cost Reasonableness – maximum 20 points**
   a. Up to ten (10) points may be awarded to applications that include a complete and reasonable budget.

   b. Up to twenty (20) points may be awarded to applications that include a cost-effective, reasonable budget in the application, including a detailed explanation of the process for ensuring the reasonableness of all costs associated with the proposed or reimbursable activities, and documentation of the process used to procure all third party vendors. Points will be given to applications that demonstrate a systematic, thorough, well documented approach to ensuring reasonable costs.

5. **Readiness to Proceed – maximum 20 points**
   a. Up to ten (10) points may be awarded to applications that request reimbursement for documented, previously performed eligible activities or demonstrate a reasonable plan for the expeditious completion of proposed activities.

   b. Up to twenty (20) points may be awarded to applications that demonstrate a thorough, detailed, and reasonable plan for the expeditious completion of proposed and reimbursable activities. Maximum points will be given to applications that document implementation of revitalization plans that clearly compliment this grant, and where specific properties have already been selected.

Application Fee

IHDA will not charge a fee for processing applications under this Program.

Application

A completed application must be received by December 6, 2013 at 3:00 p.m. CST. Please direct all questions to appinfo@ihda.org. Email one copy of your application to appinfo@ihda.org. Submit one hard copy and one copy on a flash drive to:
Community Affairs Department
c/o Illinois Housing Development Authority
401 N. Michigan Ave. Suite 700
Chicago, IL 60611

The Illinois Housing Development Authority will be hosting application/technical assistance seminars via webinar and through in-person workshops. The webinar will be available on: October 30, 2013 and November 22, 2013. Webinars will be at 1:00 p.m. Please look to www.ihda.org under the "government" tab for future information regarding the location of workshops. Also look for emails from appinfo@ihda.org regarding workshop/webinar dates and times.

Webinar log-in information is as follows:

A. On your computer, go to http://www.connectmeeting.att.com
   a. Meeting Number is 8884944032

   b. The access code is 5658964843

   c. Through your phone, dial 1-888-494-4032. The access code is 5658964843. It will give you a personal number to link your phone to the computer, please follow these instructions.

B. Please log in at least 10 minutes early (or even a few days early) as there will be some software that needs to be installed on your first use.
   a. Download and run/install all software. If it asks what "connect software you want to use" please choose "Participant Application (Recommended)"

   b. After this installation please choose "Enter Event"
   c. A box should appear listing the call-in information and explaining how to link the phone to your computer. It will look similar to this #951568544#. Please be sure to enter that number into the phone to link it to the computer.

Addendums

- Program Rules
- Program FAQ

Grant Application

1. What is the population of your county/municip ality (based on the 2010 U.S. Census)?

2. Approximately how many properties are abandoned (as defined by Program Rule) in your jurisdiction?

3. Of these, how many do you plan to service through this grant?

Scoring Category 1: Need (maximum 20 points)

4. Please describe how foreclosure has affected your jurisdiction.

Applicants must include, for the jurisdiction for which they are applying, at a minimum:

-Document relevant foreclosure activity in the jurisdiction (state time period covered and number of foreclosed properties. At minimum, discuss the previous two years. However, if relevant to this grant, the applicant may address a longer time period);
-Document the number of abandoned properties as of September 2013 (or period referenced above);
-Document the number of such abandoned properties owned by the jurisdiction or legal entity controlled by the jurisdiction; and
-Document the amount the jurisdiction has expended on maintaining and demolishing abandoned residential buildings for each of the last three fiscal years, both as a dollar amount and as a percentage of the jurisdictions' operating budget.

Applicants may include the following information for the jurisdiction for which they are applying:

-Document increased crime and vandalism surrounding abandoned residential properties in the jurisdiction to be alleviated by this grant;
-Document declining property values resulting from proximity to abandoned residential properties;
-Document specific areas in your jurisdiction affected most by foreclosures and abandoned properties
-Document marked change in enrollment of children in the local public school district (either increased or decreased);
-Document the financial burden foreclosures and abandoned properties have placed on the jurisdiction (including other activities defunded, staff layoffs, salary cuts, etc.); and
-Other documentation that illustrates the need for this grant.

Scoring Category 2: Capacity (maximum 20 points)

Please provide a copy of your most recent independent financial audit. If a Management Letter was issued, attach a copy of the Letter. NOTE: Management Response and/or Corrective Action Plan MUST be on Applicant's letterhead and be signed by the Chief Executive Officer, President, or Executive Director. IHDA reserves the right to use lack of corrective action or findings to determine funding.

5. What department in the jurisdiction will administer this program?

6. Which staff person(s) will be responsible for the administration of this grant?

7. Please detail their experience with grants having similar regulatory requirements.

8. Give a detailed description of previous experience managing grant funds. Complete the following chart, including grants active within 2012 and 2013.

Grant Name	Source	Amount	Grant Period	Activities Undertaken	Successfully Completed?	Staff Responsible

9. Explain your experience managing grants with required compliance with historical preservation, lead based paint laws, and prevailing wage:

10. Detail any/all housing programs that your jurisdiction has managed since 2012. Specifically reference any activities related to the maintenance or demolition of abandoned properties:

Scoring Category 3: Impact (Maximum 20 points)

11. Detail any active revitalization plans in place to mitigate abandoned properties within your jurisdiction, including demolition of abandoned residential properties and how these funds will benefit that plan:

12. Describe how this grant will be targeted to maximize the positive impact:

13. Are there specific neighborhoods you are addressing? Why?

14. Does a revitalization plan currently exist? (Attach the existing revitalization plan.)

15. What other resources will be/are being utilized for the revitalization plan and for what activities? (Consideration will be given to communities that have identified troubled residential properties causing blight in the local community for which there is no cost effective solution other than demolition.)

16. Are current efforts producing any positive impact yet? How?

Scoring Category 4: Budget and Cost Reasonableness (Maximum 20 points)

17. Please give an estimated budget amount for each of the following eligible activities under this program (Section 381.203 of the Abandoned Residential Properties Rules):

Eligible Activities	Time Period *(MM/DD/YY -MM/DD/YY)*	Number of Homes	Budget
Extermination of pests or prevention of the ingress of pests:			
Removal of garbage, debris, and graffiti:			
Cutting of neglected weeds or grass:			
Trimming of trees or bushes and removal of nuisance bushes:			
Boarding up, closing off, or locking windows or entrances or otherwise making the interior of a building inaccessible to the general public			
Surrounding part or all a property's with a fence or wall or otherwise making all/part of the property inaccessible to the general public:			
Demolition of abandoned residential property:			
Rehabilitation (strictly limited to address exterior building safety):			
	TOTAL	0	$ 0.00

18. Please describe the specific steps the applicant takes to ensure that costs are reasonable, including, at a minimum, the general process used to maintain cost reasonableness when handling similar projects and planned approach to ensure such reasonableness for this grant:

19. What percentage of the grant does the applicant envision being undertaken by third party vendors?

%

20. How will these vendors be procured? If your answer to question 19 was 0% please enter N/A.

Scoring Category 5: Readiness to Proceed (Maximum 20 points)

21. Provide a description of activities to be undertaken with this grant, and a reasonable work plan of when they will be initiated and completed. If possible, include the number of employees to be performing the work, the hours required for each activity, and any other quantitative measurements that illustrate that this grant will be expended in a timely manner, thereby maximizing the immediate impact.

22. Provide a summary of any established revitalization plan and how this plan compliments the goals of this grant and will contribute to the efficient, expeditious use of grant funds:

23. Please complete the following chart, detailing specific properties, for any activities you plan to perform or may have already performed. If no addresses are yet identified, please indicate such.

Address	Activity	Time for Completion	Total Estimated Cost

Optional Request to Waive Maximum Grant Amount

Please detail why you are requesting a waiver of the maximum grant amount of $75,000 (Enter N/A if not requesting waiver):

Some questions to consider when determining whether to apply for a waiver may include, without limitation:

(1) Whether the jurisdiction has exceptional need based on the number of abandoned properties within the jurisdiction or segment of the jurisdiction relative to total housing stock;

(2) Whether the jurisdiction experienced a dramatically increased financial burden as a result of the presence of abandoned residential properties within the jurisdiction or segment of the jurisdiction over and above prior years;

(3) Whether the proposed activities are undertaken in conjunction with a concerted revitalization plan; and

(4) Whether this grant will provide at least a 1:1 funding leverage evidenced by a commitment letter or other documentation confirming commitment of funds.

Applicants are expected to provide appropriate supporting documentation in support of the waiver request. IHDA may request additional information of any applicant in reviewing a waiver request. Applications for reimbursement of previously undertaken activities will not be considered for a waiver of the maximum $75,000 grant amount. In no case may any grant exceed $250,000[4] to any grantee within a geographic area outside the City of Chicago.[5]

Application Checklist

- ☐ Application
- ☐ Include a copy of your most recent independent financial audit. If a Management Letter was issued, attach a copy of the Letter. NOTE: Management Response and/or Corrective Action Plan MUST be on Applicant's letterhead and be signed by it's Chief Executive Officer, President, or Executive Director
- ☐ Include certification of municipality/county status
- ☐ Include any existing revitalization plans
- ☐ Match commitment letter, if requesting a waiver
- ☐ Include one flash drive and one hard copy
- ☐ Include any other appropriate documents to support your proposal

[4] This is the maximum amount that can be awarded to an applicant receiving a waiver.

[5] The City of Chicago, pursuant to legislation, may apply for 25% of the moneys in the Fund that have been appropriated, subject to the annual receipt of funds.

Standard Requirements and Certifications

Every grantee under the program will be required to comply with these certifications and requirements:

1. Applicant certifies that all statements herein are true and accurate;
2. Applicant is an eligible recipient of grant funds based on Section 381.201 of the program rules;
3. Applicant will not permit discrimination against customers on the basis of their gender, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability;
4. Applicant will ensure expenditures of grant funds are for eligible uses under the Abandoned Property Program;
5. Applicant will maintain records in connection with administration of the Program for five years after the date of termination of the Commitment;
6. Applicant will comply with the terms and conditions of the Abandoned Property Program;
7. Applicant will comply with monitoring and evaluation of the Abandoned Property Program through the full Commitment period;
8. Applicant will comply with all prevailing wage requirements;
9. Applicant will comply with all federal/state/local laws, including historical preservation, environmental and lead based paint laws;
10. Applicant certifies that all 3rd party vendors have been procured within applicable laws and regulations;
11. Applicant certifies all properties assisted with this grant are Abandoned as defined by to Section 381.202 of the Abandoned Residential Property Municipality Relief Fund Program Rules;

On behalf of _____, I certify that the information contained herein accurately reflects my jurisdiction's commitment and ability to participate fully in the Abandoned Property Program.

_____	_____	_____
Name	Title	Date (MM/DD/YYYY)

_____

Signature of Authorized Official

Congratulations!
You have completed the application.
Best wishes for a successful grant application.

Council Bill/Resolution No. 1176-2013
Sponsor: _____

A RESOLUTION

SUPPORTING a grant application to the Illinois Housing Development Authority (IHDA) for the HOME FY 2014 Single Family Owner Occupied Rehabilitation grant program in the amount of $650,000.00; and

AUTHORIZING City staff to do all things necessary to submit said grant application on behalf of the City of Moline and to work cooperatively with property owners in accord with the IHDA application guidelines and requirements.

WHEREAS, due to the age of Moline's housing stock, a great percentage of homes require rehabilitation and repair/maintenance activities; and

WHEREAS, the City of Moline has compiled a list of 290 households waiting to participate in the Moline Community Housing Service Program, which demonstrates the need for additional resources for owner-occupied housing rehabilitation in Moline; and

WHEREAS, such rehabilitation activities have been conducted under previous grant awards, and the City seeks to continue applying for and administering said grant program funds to support these activities; and

WHEREAS, IHDA is making competitive grant funds available to communities for the rehabilitation of single family owner occupied rehabilitation as part of its FY 2014 grant programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ILLINOIS, as follows:

That the Mayor and City Clerk support the submittal of a grant application to the Illinois Housing Development Authority (IHDA) for the HOME FY 2014 Single Family Owner Occupied Rehabilitation grant program in the amount of $650,000.00, and hereby authorize City staff do all things necessary to submit said grant application on behalf of the City of Moline as described above in accord with the IHDA application guidelines and requirements; provided, however, that said application is in substantially similar form and content to that attached hereto and incorporated herein by this reference thereto as Exhibit "A," and has been approved as to form by the City Attorney.

CITY OF MOLINE, ILLINOIS

_____
Mayor

December 3, 2013
Date

Passed: December 3, 2013
Approved: December 10, 2013
Attest: _____
City Clerk
Approved as to Form:

_____
City Attorney

ILLINOIS HOUSING
DEVELOPMENT AUTHORITY

Illinois Housing Development Authority

HOME Investment Partnership Program
Single Family Owner-Occupied Rehabilitation Program
(SFOOR)
CFDA#14.239

One-Year Application
2014 - 2015

Applicants must submit the original application, exhibits and copy of application fee of $250 to:

Illinois Housing Development Authority
HOME Investment Partnership Program
Single Family Owner-Occupied Rehabilitation Program
401 N Michigan Avenue
Suite 700
Chicago, IL 60611

Application deadline date: **Monday, December 9, 2013**

Program Description:

Proposals must be used to assist existing homeowners with the repair and rehabilitation of owner-occupied units. Rehabilitation work must be performed according to IHDA's written standards and the unit must be brought up to IHDA Rehabilitation Standards and local codes. Proposals must target assistance to persons or families at or below 80% of the area median income, adjusted for family size. Eligible costs under the Single Family Owner-Occupied Rehabilitation program are paid out on a reimbursement basis only.

Ranking Criteria:

The following is the revised ranking criteria that will be used by IHDA's Homeownership Department:

	Max Points for Previously Funded Agencies	Max Points for New Agencies
Proposed Special Target Areas BONUS POINTS *(Section D)*	10	10
Past Performance and Agency Capacity *(Section E)*	40	30
Team Capacity and Experience *(Section F)*	30	30
Agency HOME Program Impact *(Section G)*	5	5
Agency HOME Program Design *(Section H)*	25	25
Total	110	100

NOTE: Until further notice, IHDA is not accepting HOME applications for programs located in the cities of Chicago, Decatur, East St. Louis, Evanston, Joliet, Peoria, Rockford, and Springfield, or the counties or consortia of Urbana (Champaign), Cook, DuPage, Kane, Lake, Madison, McHenry, St. Clair, and Will. The agency must apply to these local jurisdictions directly for HOME funds. If an agency represents a municipality that has "opted out" of one of these HOME participating jurisdictions, please contact HOME staff at the number listed on the last page of the Application Instructions.

Checklist:

- Each application must be accompanied by a non-refundable application fee of $250.00 (check or money order) made payable to the Illinois Housing Development Authority. **Please note that the application fee is a not a reimbursable Administrative Cost.** Please put "HOME Application Fee" in the memo line of the check. Do **not** submit the agency's check to the IHDA offices. Send the agency's check to the following address:

  Illinois Housing Development Authority
  HOME Investment Partnership Program
  Single Family Owner-Occupied Rehabilitation Application Fee
  P.O. Box 93397
  Chicago, IL 60673

- Incomplete applications will not be considered for funding.
- Applicants must respond to each question and request for documentation noted in the application.
- Applicants must use the Application Instructions as a reference when completing the application.
- Please note: third party administrators are limited to a maximum of three applications.

Application:

One application with exhibits must be submitted in a three-ring binder with tabs corresponding to each letter. Include the exhibits at the end of the application as follows:

Single Family Owner-Occupied Rehabilitation Application

Section A: Applicant Information
Exhibit 1 - Single Family Owner-Occupied Rehabilitation Application with copy of application fee check.
Exhibit 2 - Project Description
Exhibit 3 - Financial Audit/ A-133 Single Audit, if applicable (most recent copy)
Exhibit 4 - Elected Officials Contact Information

Section B: IHDA Funding

Section C: Proposed Program Financing Plan

Section D: Proposed Service Area

Section E: Past Performance and Agency Capacity

Section F: Team Capacity and Experience

Section G: Agency HOME Program Impact

Section H: Agency HOME Program Design

Section I: Other

Section J: Certification

Section K: Tier One Environmental Review

ILLINOIS HOUSING
DEVELOPMENT AUTHORITY

Illinois Housing Development Authority
Homeownership Investment Partnership Program
Single Family Owner-Occupied Rehabilitation Program
CFDA #14.239

One-Year Application
2014-2015 Program Year

HOME Funds Requested (including Admin): $ _____ No. of Units_____

A. Applicant Information: *(Label as Section A, Exhibit 1)*

Agency Name:

Address:

Phone:

Contact Person:

Title:

Phone:

Email:

Fax:

Federal Tax Employer Identification Number:_____

Agency Type: (check all that apply)

- ☐ Nonprofit
- ☐ Unit of local government
- ☐ Unit of local government with nonprofit/for profit consultant _____

Project Description: *(Label as Section A, Exhibit 2)*

Financial Audit: Provide a copy of the agency's most recent Annual Financial Audit. For agencies receiving over $500,000 in federal funds, provide the most recent single audit (A-133). *(Label as Section A, Exhibit 3)*

Does the financial statement have any findings? ☐ Yes ☐ No

- If yes, indicate the number of findings and a description. Include corrective action taken.
- If the Auditors opinion of your agency's Financial Statements is "Qualified", describe why and include corrective action taken.

Does your agency submit A-133? ☐ Yes ☐ No

- If yes, does the A-133 have any findings? Indicate the number of findings and a description. Include corrective action taken.

- A-133: If the Auditors Opinion is "Qualified", describe why and include corrective action taken.

Has your agency been the subject of any type of local or federal investigation within the past 12 months? ☐ Yes ☐ No

If yes, include detailed explanation and corrective action taken.

Elected Officials Contact Information: For the following elected officials, please include name, district and address: *(Label as Section A, Exhibit 4)*

Mayor: _____

_____

U.S. Congressperson: _____

_____

State Senator: _____

_____

State Representative: _____

_____

Chairperson of County Board: _____

_____

Public Housing Authority Administrator: _____

_____

Other: _____

_____

B. IHDA Funding: *(Label as Section B)*

1. Is the agency currently **receiving** IHDA funds for other programs? ☐ Yes ☐ No

If yes, please list the program name, total funds received from IHDA and the IHDA funding source:

2. Is the agency currently **applying** for IHDA funds for other programs? ☐ Yes ☐ No

If yes, list the program name, total funds requested from IHDA and the IHDA funding source:

C. Proposed Program Financing Plan: *(Label as Section C)*

1. Complete the chart for the average cost per home for the following:	HOME	Other Sources	Total
a. Rehabilitation	$	$	$
b. Lead based paint	$	$	$
c. Construction contingency	$	$	$
d. **Construction Total** *(a+b+c)*	**$**	**$**	**$**
e. Insurance	$	$	$
f. Title Search	$	$	$
g. Recording Fees	$	$	$
h. Inspection Fees	$	$	$
i. Lead wipes and lab fees	$	$	$
j. Relocation	$	$	$
k. Termite inspection	$	$	$
l. any other soft costs anticipated (you must list expected costs)	$	$	$
m. **Soft Cost Total** *(e+f+g+h+i+j+l)*	**$**	**$**	**$**
n. Project Delivery per home (max 15%)	**$**	**$**	**$**
o. **Total Cost per Home** *(d+m+n)* (max $40K)	**$**	**$**	**$**
p. Projected number of homes			
q. Total administrative cost *(<5% or $10,000/yr)*	**$**		
Total amount requested* *(o*p)+q*	**$**		

2. If Other Sources are listed in the chart above, describe and attach evidence of commitment:

Total Amount Requested should equal Grant Amount Requested on Page One of Application

D. Proposed Service Area: *(Label as Section D)*

Maximum eligible BONUS points = 10

1. List all counties and designated cities to be served by this program and attach a detailed map of the service area (attach map as *Section D, Exhibit 1)*:

2. Will your agency serve homes in any of IHDA's special target areas? (Special target areas include: Alexander, Boone, Calhoun, Cass, Clark, Crawford, DeWitt, Douglas, Edgar, Ford, Greene, Grundy, Hardin, Iroquois, Jasper, Jersey, Johnson, Kendall, Knox, Lawrence, Livingston, Logan, Macon (excluding Decatur), Massac, Mason, Morgan, Menard, Pope, Piatt, Pulaski, Massac, Sangamon (excluding Springfield), Scott, Tazewell, Tazewell, Union, Vermilion, and Woodford).

☐ Yes ☐ No

3. If targeting special target areas, how many homes in each County?

City/County_____ # of homes_____

City/County_____ # of homes_____

City/County_____ # of homes_____

City/County_____ # of homes_____

4. Target population, mark all that apply (Label as Section D, Exhibit 2):

	Total Number of Units (including special target areas)
<30% area median income:	_____
<50% area median income:	_____
<80% area median income:	_____
Elderly:	_____
Special needs/disabled:	_____
Live near work:	_____
Preservation:	_____
Other	_____

E. Past Performance and Agency Capacity: *(Label as Section E)*

Maximum eligible points =40 for previous applicants; 30 for new applicants

If the agency has not received HOME funds previously, skip #1 and #2.

1. For how many years has the agency received funding under the SFOOR program? _____

2. If the agency has received funding during the past three years, please provide the following:

	HOME Funds Awarded	**HOME Funds Expended**	**Number of homes completed**	**Was an extension requested? If so, how long?**
Program Year 2012 *(include results to date)*	$	$		*2-yr program in process. Extensions not permitted.*
Program Year 2010	$	$		n/a
Program Year 2009	$	$		

Please provide an explanation if necessary:

3. If currently receiving SFOOR funds, what percentage of your total grant award has been set-up and expended as of November 30, 2013.

4. If your program expenditures are under 50%, what challenges have you faced and how do you plan to overcome them? (Please include a program schedule for remaining program expenditures)

5. List and briefly describe all of the programs/services the agency provides:

6. Describe the agency's experience and expertise with homeowner rehabilitation assistance Programs, in addition to the SFOOR program:

7. How many HOME SFOOR homes have you rehabilitated in the proposed service area within the last 5 years? If you serve several counties, please indicate by county and by major cities in each county. Please fill out the following chart:

Dates	City/County	Number of Homes	Average Cost per Home	Total HOME Dollars

Total				

8. How many homeowner complaints have you had the past year? How long did it take to resolve? Was it resolved? Please explain:

9. What compliance findings or concerns were received over the last three years as a result of IHDA staff monitoring visits or IHDA construction inspections? What steps have you taken to address these issues so that these findings will not be repeated?

10. Have you turned in monthly status reports and year end compliance reports (APR, MATCH, etc.) in an accurate and timely manner? Did reports have to be resubmitted or corrected?

F. Team Capacity and Experience: *(Label as Section F)*

Maximum eligible points = 30

1. Program Manager: _____

   Years of Experience: ☐ < 1 year ☐ 1 – 5 years ☐ > 5 years

   Describe individual's specific, relevant experience (include resume and relevant certifications from the last three years to support this narrative):

2. Grant Manager: _____

   Years of Experience: ☐ < 1 year ☐ 1 – 5 years ☐ > 5 years

   Describe individual's specific, relevant experience (include resume and relevant certifications from the last three years to support this narrative):

3. Intake Specialist: _____

   Years of Experience: ☐ < 1 year ☐ 1 – 5 years ☐ > 5 years

   Describe individual's specific, relevant experience (include resume and relevant certifications from the last three years to support this narrative):

4. Environmental Specialist: _____

   Years of Experience: ☐ < 1 year ☐ 1 – 5 years ☐ > 5 years

   Describe individual's specific, relevant experience (include resume and relevant certifications from the last three years to support this narrative):

5. Rehabilitation/Construction Specialist: _____

   Years of Experience: ☐ < 1 year ☐ 1 – 5 years ☐ > 5 years

   Describe individual's specific, relevant experience (include resume and relevant certifications from the last three years to support this narrative):

6. Construction Inspector: _____

Years of Experience: ☐ < 1 year ☐ 1 – 5 years ☐ > 5 years

Describe individual's specific, relevant experience (include resume and relevant certifications from the last three years to support this narrative):

7. Risk Assessor: _____

Years of Experience: ☐ < 1 year ☐ 1 – 5 years ☐ > 5 years

Describe individual's specific, relevant experience (include resume and relevant certifications from the last three years to support this narrative):

8. Please list any staff turnover in the past year or anticipated staff changes in the next six months:

G. Agency HOME Program Impact: *(Label as Section G)*

Maximum eligible points = 5

1. Is the program covered under the State's Consolidated Plan? ☐ Yes ☐ No

   If no, please label and attach a certification of compliance with the local consolidated plan.
2. Does the agency have letters of support from local officials, neighborhood leaders or constituents?

   ☐ Yes ☐ No

   If yes, please label and attach.
3. Did the agency solicit community input for this program? ☐ Yes ☐ No

   If yes, please label and attach evidence (i.e., flyers, meeting minutes)
4. What is the average age of the housing stock in the targeted area? _____

   Please label and attach evidence (Census data, other demographic source)
5. Has the agency conducted a third party study (i.e., market study, risk analysis) to determine need? ☐ Yes ☐ No

   If yes, please label and attach.
6. If this application is requesting funds for the continuation of a rehabilitation program, is there a waiting list? ☐ Yes ☐ No

   Please attach a copy of your program waiting list.

H Agency HOME Program Design: *(Label as Section H)*

Maximum eligible points = 25

1. Describe the agency's marketing and outreach plan for the program:

2. Describe the agency's policy on fair housing:

3. Describe the agency's owner intake and selection process:

4. Describe the agency's process for assessing the financial risk of the homeowner:

5. Describe the agency's lead based paint procedures:

6. Describe the agency's environmental review process and procedures:

7. Describe the agency's process for selecting and qualifying contractors and subcontractors:

8. Who chooses the contractor? Agency _____ Homeowner _____

9. Describe the agency's plan to include participation of MBE/WBE contractors in this program. Include a list of MBE/WBE contractors from the agency's area:

10. Describe the agency's process for selecting and qualifying contractors and subcontractors who are certified in lead paint treatment and removal.

11. Describe the agency's process for preparing the work write-up and cost estimate. Include a sample from the agency's Computerized Spec Program:

12. Describe the agency's relocation process:

13. Describe the agency's process for inspection and approval of work:

14. Describe the agency's disbursement process:

I. Other: *(Label as Section I)*

List any additional information that supports this application:

J. Certification: *(Label as Section J)*

The undersigned is responsible for ensuring that the program complies with Title II of the National Affordable Housing Act of 1990 and the HOME Investment Partnerships Program regulations at 24 CFR Part 92 and 24 CFR Part 35 (CFDA 14.239). The undersigned is also responsible for ensuring that the program complies with administrative rules that the Illinois Housing Development Authority (the "Authority") may promulgate to govern the Program.

The undersigned hereby makes Application to the Authority for HOME Program funds. The undersigned agrees that the Authority will at all times be indemnified and held harmless against all losses, costs, damages, expenses and liabilities whatsoever their nature or kind (including, but not limited to attorney's fees, liquidation and court costs, amounts paid in settlement, and amounts paid to discharge judgment) directly or indirectly resulting from, arising out of, or related to acceptance, consideration and approval or disapproval of such funding request.

To the greatest extent feasible, opportunities for training and employment arising in connection with the planning and implementation of any program under any program of the Authority shall be given to minority individuals and women.

To the greatest extent feasible, and consistent with Illinois and Federal Law, contracts for work to be performed in connection with any program under any program of the Authority shall be made available and awarded to businesses, including but not limited to those in the fields of finance, planning, consulting, design, architecture, marketing, building construction, property management and maintenance, which are owned, in whole or in part, by minority individuals and/or women.

To the greatest extent feasible, opportunities for training and employment arising in connection with the planning and implementation of any program under any program of the Authority shall be made available to low- and very low- income persons under Section 3 of the Housing and Urban Development Act of 1968.

Any program under any program of the Authority shall be affirmatively marketed and available for occupancy by all persons regardless of race, national origin, religion, creed, sex, age, handicap, or family status. The undersigned will document the actions taken to affirmatively further fair housing.

The implementation of any program under any program of the Authority shall minimize the involuntary displacement of low-income households. Your signature on this application indicates your receipt of this statement and your agreement to comply with the Authority's non-displacement in housing policy. You further agree to conform to the policy in every phase of the planning, implementation and operation.

Your signature below will indicate your receipt of this statement and agreement to comply with the Authority's equal employment opportunity and non-discrimination policies. Your signature will also indicate your understanding that the Authority's willingness to issue a commitment to you for HOME Program funds is conditioned upon your agreement to comply with these policies.

The undersigned, as an essential part of the application for allocation for HOME Program funds hereby certifies that the information contained herein is true to the best of the undersigned's knowledge and belief. Falsification of information supplied in this Application may disqualify the program for HOME Program funds. The information given by the Applicant may be subject to verification by the Authority.

IN WITNESS WHEREOF, the Applicant has caused this document to be duly executed in its name on this

_____ day of _____ 20____.

Legal Name of Applicant: _____

Name: _____

Title: _____

Signature: _____

K. Tier 1 Environmental Review Record: *(Label as Section K)*

Please note that you are to submit the Tier 1 Environmental Review documents only. You are **not** required to submit the Request for Release of Funds or the Public Notice at this time. Please be aware that providing the Tier 1 Environmental Review with this application does not guarantee funding. Furthermore, time spent compiling the information requested cannot be reimbursed as an Administrative Cost.

Council Bill/Resolution No. 1177-2013
Sponsor: _____

A RESOLUTION

AUTHORIZING the Mayor and City Clerk to execute an agreement to accept funding and execute all necessary assurances and certifications to the Illinois Housing Development Authority (IHDA) for program years 2013-2015 awarded Trust Fund Homebuyer and Rehabilitation Assistance Program grant funds in the amount of $504,000.00; and

AUTHORIZING the Planning and Development Department to begin work upon the execution of the agreement and to do all things necessary to implement said grant program requirements.

WHEREAS, the City of Moline has demonstrated through three previous Illinois Housing Development Authority (IHDA) Homebuyer Assistance Program grants a need for additional resources for downpayment and closing cost assistance in Moline; and

WHEREAS, such additional resources are available through the Illinois Affordable Housing Trust Fund Homebuyer and Rehabilitation Assistance Program administered by IHDA; and

WHEREAS, the Illinois Affordable Housing Trust Fund's mission is to increase the availability of affordable, decent and accessible housing for low-income Illinois residents; and

WHEREAS, while residents cannot apply to IHDA for Trust Fund financing, organizations interested in expanding affordable housing throughout the state can apply for funding to provide funds to qualifying individuals; and

WHEREAS, the Planning and Development Department prepared and submitted a grant to IHDA and the City was awarded $504,000.00 in grant funds; and

WHEREAS, the Planning and Development Department will manage the Trust Fund Homebuyer and Rehabilitation Assistance Program grant under the HOME Program guidelines as referenced in Chapter 24, Code of Federal Regulations, Part 92, "Home Investment Partnership Program."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ILLINOIS, as follows:

That the Mayor and City Clerk are hereby authorized to execute an agreement to accept funding and execute all necessary assurances and certifications to the Illinois Housing Development Authority (IHDA) for Program years 2013-2015 awarded Trust Fund Homebuyer and Rehabilitation Assistance Program Grant funds in the amount of $504,000.00, and

authorizing the Planning and Development Department to begin work upon the execution of the agreement and to do all things necessary to implement said grant program requirements; provided, however, that said agreement and assurances and certifications are in substantially similar form and content to that attached hereto and incorporated herein by this reference thereto as Exhibit "A," and have been approved as to form by the City Attorney.

CITY OF MOLINE, ILLINOIS

_____
Mayor

December 3, 2013
Date

Passed: December 3, 2013

Approved: December 10, 2013

Attest: _____
City Clerk

Approved as to Form:

_____
City Attorney

TRUST FUND
SINGLE FAMILY
GRANT AND LOAN

November 5, 2013

Ms. K. J. Whitley
City of Moline
619 16 St.
Moline, IL 61265

Re: Conditional Commitment Letter (this "Letter")
Homebuyer Rehabilitation Assistance Program
City of Moline (STF-50715)

Dear Ms. Whitley:

The Illinois Housing Development Authority ("IHDA") is the program administrator of the Illinois Affordable Housing Program (the "Program"), as that program is authorized by the Illinois Affordable Housing Act, 310 ILCS 65/1 *et seq.*, as amended from time to time (the "Trust Fund Act"), and the rules promulgated under the Trust Fund Act, as amended and supplemented from time to time (the "Rules"). All capitalized terms used in this Letter and not otherwise defined shall have the meanings established in the Trust Fund Act, and if not defined there, the meanings established in the Rules.

City of Moline, an Illinois unit of local government ("Sponsor"), has applied to IHDA for, and IHDA agrees to make, funds available in the maximum amount of Five Hundred Four Thousand and No/100 Dollars ($504,000.00) (the "Funds") from the Illinois Affordable Housing Trust Fund (the "Trust Fund"), pursuant to Section 8 of the Trust Fund Act, to provide grants for down payment and closing cost assistance ("Grants") and to make mortgage loans ("Loans") to certain Low Income Households (defined as a household income at or below 80% of the area median income) and Very Low Income Households (defined as a household income at or below 50% of the area median income) (collectively, the "Households") in connection with the acquisition and rehabilitation of eighteen (18) single family homes (the "Homes"), located in the City of Moline, Rock Island County, Illinois, to be identified at a later date (the "Project"). The provision of the Funds shall be subject to the contingencies, terms and conditions set forth below.

A. CONTINGENCIES: IHDA's performance of its obligations under this Letter is contingent upon:

1. Availability of Appropriations (30 ILCS 500/20-60). IHDA shall use its best efforts to secure sufficient appropriations to fund the Grants and Loans. However, IHDA's obligations hereunder shall cease immediately, without penalty, if: (a) the Illinois General Assembly fails to make an appropriation sufficient to pay such obligations; (b) adequate funds are not appropriated or granted to IHDA by the Illinois General Assembly to allow

IHDA to fulfill its obligations under this Letter; or (c) funds appropriated are de-appropriated or not allocated, or if funds needed by IHDA, at IHDA's sole discretion, are insufficient to complete the Project. IHDA shall give the Sponsor notice of insufficient funding as soon as practicable. The Sponsor's obligation to perform shall cease upon receipt of the notice.

2. **Other contingencies**. IHDA's performance of its obligations under this Letter, dated as of the date set forth above, is also contingent upon:

a. evidence satisfactory to IHDA of a commitment or commitments from one or more local financial institutions or governmental entities, as approved by IHDA, to provide senior position mortgage loans to the Households in amounts satisfactory to IHDA; and

b. The provision of a down payment by each Homebuyer in an amount equal to the greater of One Thousand and No/100 Dollars ($1,000.00) or one percent (1%) of the purchase price of the Home.

c. Sponsor's completion or satisfaction of each and all of the terms and conditions listed below to IHDA's sole satisfaction.

IHDA's performance is also contingent upon its determination, in its sole discretion, on the Initial Closing Date (as hereinafter defined) and each date thereafter upon which Funds are to be disbursed, that the (i) funds received from all sources listed above, plus any additional funds provided by Sponsor or any other funding source, will be sufficient to complete the acquisition and rehabilitation of the Homes constituting the Project; and (ii) Sponsor, its constituent or related entities, or its members, shareholders or other related individual, not being in default under the terms of any other loan or grant made by IHDA under the Trust Fund or any other IHDA program, or not having been in default under the terms of any other loan or grant made by IHDA under any IHDA program and failed to cure that default.

B. GENERAL CONDITIONS: This Letter and the Funds shall be subject to the terms and conditions of the Trust Fund Act, the Rules, the Illinois Housing Development Act, 20 ILCS 3805/1 *et seq.*, as amended from time to time (the "Act"), and the rules, policies and procedures now or hereafter adopted by IHDA pursuant to the Act, all as amended and supplemented from time to time. In addition, the Sponsor shall review and become familiar with the program requirements as set forth in that certain Trust Fund Homebuyer Rehabilitation Assistance Program Manual (the "Program Manual"). The Program Manual shall be incorporated into this Letter by this reference and is available electronically upon request.

C. TERMS AND CONDITIONS OF THE FUNDS: The provision of the Funds shall be subject to the following terms and conditions:

1. **Amount of Funds.** The Funds shall be in the amount of FIVE HUNDRED FOUR THOUSAND AND NO/100 DOLLARS ($504,000.00).

2. **Use of Funds.**

a. Funds in the amount of Seventy Thousand and No/100 Dollars ($70,000.00) shall be used to make Grants to the Households for down payment and closing cost assistance in connection with the purchase of the Homes. Each Grant shall be in an amount not to (i) exceed Three Thousand and No/100 Dollars ($3,000.00) for Low Income Households and (ii) Five Thousand and No/100 Dollars ($5,000.00) for Very Low Income Households.

b. Funds in an amount not to exceed Three Hundred Sixty Thousand and No/100 Dollars ($360,000.00) shall be used to make nonrecourse Loans to the Households for the rehabilitation of the Homes. Each Loan shall (i) be in an amount not to exceed Twenty Thousand and No/100 Dollars ($20,000.00), (ii) bear no interest, (iii) have a term of five (5) years ("Term"), and (iv) be forgiven at the rate of one-sixtieth ($1/60^{th}$) of the amount of the Loan at the end of each month throughout the Term. Each Loan shall be payable in full upon the earlier of (w) sale or transfer of the Home, other than by inheritance to a co-owner of the Home or by operation of law upon the death of a joint tenant owner or to a spouse as a result of a divorce of co-owners or (x) the Home is no longer the principal residence of the Homebuyer or (y) a refinancing of the Home resulting in the Homebuyer being allowed to receive a cash payment.

3. **Closing Date.** The closing of the Funds shall occur at such time (the "Initial Closing Date") as: (i) Sponsor has satisfied all of the requirements set forth in this Letter, as determined in IHDA's sole discretion; and (ii) IHDA has issued its internal closing memo. Unless otherwise agreed in writing by the parties, the Initial Closing Date shall be no later than December 31, 2013 (the "Outside Closing Date"). **If the closing of the Funds does not occur on or before the Outside Closing Date, this Letter shall terminate and shall not be extended.**

4. **Purpose of Funds.** Sponsor shall enter into a funding agreement (the "Funding Agreement") with IHDA setting forth the terms and conditions governing the disbursement and use of the Funds. The Funding Agreement shall contain provisions including, but not limited to, the following:

a. **Use of Funds.** Sponsor shall use the Funds to make Grants and Loans to Households approved by Sponsor to participate in the Project. The proceeds of the Grants shall be used only for down payment and closing cost assistance in connection with the acquisition of Homes to be purchased by the Households. The proceeds of the Loans shall be used only for the rehabilitation of the Homes purchased by the Households.

b. **Grant Conditions.** As set forth above, Grants to Low Income Households shall not exceed Three Thousand and No/100 Dollars ($3,000.00); Grants to Very Low Income Households shall not exceed Five Thousand and No/100 Dollars ($5,000.00). Each Grant shall be governed by a Note and a Recapture Agreement, which shall contain a provision requiring the Homebuyer receiving a Grant to repay to IHDA the amount of the Grant upon the occurrence of certain conditions within five (5) years of the date of the purchase of the Home.

c. **Loan Conditions.** As set forth above, Loans to Low and Very Low Income Households shall not exceed Twenty Thousand and No/100 Dollars ($20,000.00). Each Loan shall be governed by a Note and a Mortgage.

d. **Project Completion Date.** All Grants and Loans shall be made no later than twenty-four (24) months of the Initial Closing Date (the "Termination Date"). Any unexpended funds as of the Termination Date shall be returned to IHDA.

5. **Initial Disbursement Date.** The initial disbursement of Funds is expected to be no earlier than December 31, 2013.

6. **Funds Documents.** Prior to the closing of the Funds, Sponsor shall deliver to IHDA three (3) original copies of the Funding Agreement executed by Sponsor and such other documents as IHDA may reasonably require, in its sole discretion. This Letter, the Funding Agreement, and all other documents governing or securing the Funds are collectively referred to in this Letter as, the "Funding Documents".

7. **Sponsor's Eligible Fees.** The Sponsor may retain, as project delivery costs (as further described in the Program Manual), up to fifteen percent (15%) of the Funds expended for hard costs and soft costs (both as described in the Program Manual) for each Home; provided however, that such project delivery costs are eligible costs specific to the Home. The Sponsor may also retain the lesser of five percent (5%) of the Funds or Twenty Thousand and No/100 Dollars ($20,000.00) per year for reimbursement of administrative costs (as further described in the Program Manual); provided however, that such administrative costs are eligible costs.

8. **Other Showings.** Not less than ten (10) business days prior to the closing of the Funds, Sponsor shall, at its sole cost and expense, deliver to IHDA, the following documents, in form and substance satisfactory to IHDA:

a. Resolution or ordinance of the Sponsor, certified by the clerk or other authorized municipal official acceptable to the Authority, within thirty (30) days of the Closing Date, authorizing the Project and the execution of the Funding Agreement and any other documents in connection with the Project; Certificate of Incumbency of the Sponsor indicating those officers and/or officials who are authorized to execute and deliver the Funding Agreement and any other documents in connection with the Project, with specimen signatures of those officers and/or officials, certified by an authorized officer or official of the Sponsor, as of a date within thirty (30) days prior to the Closing Date;

b. Participant Selection Plan;

c. Drug-Free Workplace Certification in the form attached to this Letter as **Exhibit A**;

d. A Taxpayer Identification Number Certification in the form attached hereto as

Exhibit B; and

e. Any and all other documents and showings requested by IHDA or its counsel, in their sole discretion.

9. **Privacy Act Certification.** Sponsor certifies, to the best of his or her knowledge and belief, that the undersigned has adopted and implemented and will enforce an Information Security Policy ("Privacy Policy") that: (a) complies with the Gramm-Leach-Bliley Act (the "GLB Act"); (b) complies with the Federal Trade Commission's established policies and procedures for safeguarding information for applicants' and individual participants ("Participants") of the Project (the "Safeguard Rule"); (c) includes appropriate measures to dispose of applicants' and Participants' information in compliance with the foregoing (the "Disposal Rule"); and (d) complies with the Personal Information Act (the "PIP Act") (the GLB Act, the Safeguard Rule, the Disposal Rule and the PIP Act shall be collectively referred to herein as the "Privacy Legislation".

Sponsor additionally certifies, to the best of his or her knowledge and belief, that the undersigned's Privacy Policy: (a) creates a form of privacy notice that is in compliance with the Privacy Legislation ("Privacy Notice); (b) requires that the Privacy Notice be delivered to all individuals prior to a relationship being established with and prior to the applicant disclosing any nonpublic personal information to the Sponsor regardless of whether or not a loan is extended to this individual; (c) directs that the Privacy Notice be sent by mail to the last known address or delivered in person to all of the existing Participants under the Project and yearly thereafter for the duration of the relationship with the Participants; (d) provides that if the Sponsor changes its Privacy Policy that the Sponsor will need to provide a new, revised Privacy Notice reflecting the changes to the Privacy Policy to the Participants; and (e) complies with all of the requirements set forth in that certain Notice Regarding Privacy Act delivered to the Sponsor by the Authority.

Sponsor acknowledges that this certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction.

D. LIMITATIONS ON USE OF THE PROJECT. At least eight (8) of the Homes shall be sold to Very Low Income Households, and the remainder of the Homes shall be sold to Low Income Households. A copy of the current income guidelines is available on IHDA's website at www.ihda.org. Sponsor shall obtain evidence, satisfactory to IHDA, of each prospective Homebuyer's income prior to the disbursement of any Loan or Grant.

E. GENERAL PROVISIONS.

1. **Assignment.** This Letter is not assignable by Sponsor, in whole or in part.

2. **Termination.** If the closing of the provision of the Funds does not take place on or before the Outside Closing Date, this Letter shall immediately terminate and be of no further force and effect.

3. **No Personal Liability**. No member, officer, agent or employee of IHDA or the Advisory Commission, or their successors and assigns, shall be liable personally concerning any matters arising out of or in relation to the undertakings or obligations set forth in this Letter.

4. **Indemnification of IHDA**. Sponsor agrees to defend and indemnify and hold harmless IHDA from and against any and all damages, including, but not limited to, any past, present or future claims, actions, causes of action, suits, demands, liens, debts, judgments, losses, costs, liabilities and other expenses, including, but not limited to, reasonable attorneys' fees, costs, disbursements, and other expenses, that IHDA may incur or suffer by reason of or in connection with the Project. Sponsor further agrees that IHDA, if it so chooses, shall have the right to select its own counsel with respect to any such claims. The obligations of Sponsor under this **Paragraph E.4** shall survive the provision of the Funds.

5. **State Debt**. By signing and accepting this Letter, the Sponsor is hereby declaring and certifying that it and its affiliates and related entities are not delinquent in the payment of any debt to the State of Illinois (or if delinquent, has entered into a deferred payment plan to pay the debt) and Sponsor and its affiliates and related entities acknowledge that IHDA may declare this Letter null and void if this certification is false or if Sponsor, its affiliates or related entities later becomes delinquent and has not entered into a deferred payment plan to pay off the debt.

6. **Time for Acceptance**. The terms and conditions of this Letter shall not become effective unless Sponsor unconditionally accepts it by executing the enclosed three (3) copies of this Letter in the space provided below and returning two (2) original copies to Karri Kartes, c/o the Illinois Housing Development Authority, 401 N. Michigan Ave., Suite 700, Chicago, Illinois 60611, within sufficient time so that she actually receives them within fourteen (14) days of the date of this Letter. If not accepted unconditionally and received by IHDA as provided above, this Letter shall automatically become void and of no legal effect.

7. **Publicity**. IHDA reserves the right to publicize the issuance of this Letter and the provision of the Funds. Sponsor agrees that IHDA may use photographs of the interior and exterior of the Project for its future marketing and public relations purposes. Sponsor shall notify IHDA immediately of any formal publicity in connection with the Project that is arranged or promoted by Sponsor or any other party participating in the financing or development of the Project. Formal publicity includes, but is not limited to, participation in news conferences and media events such as ground breaking and dedication ceremonies. IHDA shall have the right to approve the dates of any formal publicity events and the content of any media releases for such events. The use of IHDA's name in any signage, advertising or in any other manner is subject to IHDA's prior written consent.

8. **Survival of Obligations**. Sponsor's obligations as set forth in this Letter shall survive the Closing Date and Sponsor shall continue to cooperate with IHDA and furnish any documents, exhibits or showings required. In the event of a conflict between this Letter and the Funding Agreement, IHDA shall determine which document shall control.

9. **Notices**. Any notice, demand, request or other communication which any party may desire or may be required to give to any other party under this Letter shall be given in writing, at the

addresses set forth below, by any of the following means: (a) personal service; (b) overnight courier; or (c) registered or certified United States mail, postage prepaid, return receipt requested.

Sponsor:

City of Moline
619 16 St.
Moline, IL 61265
Attn: K. J. Whitley

Authority:

Illinois Housing Development Authority
401 N. Michigan, Suite 700
Chicago, Illinois 60611
Attn: Legal Department

Such addresses may be changed by notice to the other party given in the same manner as provided in this Letter. Any notice, demand, request or other communication sent pursuant to subsection (a) shall be served and effective upon such personal service. Any notice, demand, request or other communication sent pursuant to subsection (b) shall be served and effective one (1) day after deposit with the overnight courier. Any notice, demand, request or other communication sent pursuant to subsection (c) shall be served and effective three (3) days after proper deposit with the United States Postal Service.

10. **Errors and Omissions**. IHDA reserves the right in its sole and absolute discretion, to change or insert terms and conditions contained in this Letter which are incorrect or which were omitted herein, based upon errors and omissions of the Authority.

11. **Counterparts**. This Letter may be executed in counterparts, and each counterpart shall, for all purposes for which an original of this Letter must be produced or exhibited, be the Letter, but all such counterparts shall constitute one and the same instrument. IHDA reserves, in its sole and absolute discretion, the right to require original signatures or to rely on facsimile transmissions or photocopies of facsimile transmissions and the Sponsor, hereby waives any rights to object to the validity of their signature based upon IHDA's determination as aforesaid.

[REMAINDER OF PAGE INTENTIONALLY BLANK; SIGNATURE PAGE FOLLOWS]

Very truly yours,

ILLINOIS HOUSING DEVELOPMENT AUTHORITY

By: _____
Mary R. Kenney, Executive Director

Signed on November _____, 2013

Approved as to form:

By:_____
Maureen G. Ohle, General Counsel

By:_____
Hazim Taib, Chief Financial Officer

Accepted by Sponsor this

____ day of November, 2013

City of Moline
an Illinois Unit of Local Government

By: _____
Name: _____
Its: _____

Exhibits:

A: Drug-Free Workplace Certification

B: Taxpayer Identification Number Certificate

EXHIBIT A

STATE OF ILLINOIS

Drug Free Workplace Certification

This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment from contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of the issuing of the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of $5,000 or more from the State.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

(1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace;

(2) Specifying the actions that will be taken against employees for violations of such prohibition; and

(3) Notifying the employees that, as a condition of employment on such contract or grant, the employee will:

A. abide by the terms of the statement; and

B. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

(1) the dangers of drug abuse in the workplace;

(2) the grantee's or contractor's policy of maintaining a drug free workplace;

(3) any available drug counseling, rehabilitation, and employee assistance programs; and

(4) the penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by paragraph (a) hereof to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.

(d) Notifying the contracting or granting agency within ten (10) days after receiving notice under subparagraph (3) of paragraph (a) hereof from an employee, or otherwise receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.

(f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

_____
Printed Name of Organization

_____
Signature of Authorized
Representative

_____
Printed Name and Title _____
Date: _____

EXHIBIT B

TAXPAYER IDENTIFICATION NUMBER

I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

3. I am a U.S. person (including a U.S. resident alien).

   - *If you are an individual, enter your name and SSN as it appears on your Social Security Card.*
   - *If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.*
   - *If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the d/b/a on the business name line and enter the owner's SSN or EIN.*
   - *If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).*
   - *For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.*

Name: _____

Business Name: _____

Taxpayer Identification Number:

Social Security Number _____

OR

Employer Identification Number _____

Legal Status (*check one*):

☐ Individual

☐ Sole Proprietor

☐ Partnership

☐ Legal Services Corporation

☐ Tax-exempt

☐ Corporation providing or billing tax classification)

☐ Governmental

☐ Nonresident alien

☐ Estate or trust

☐ Pharmacy (Non-Corp.)

☐ Pharmacy/Funeral Home/Cemetery (Corp.)

☐ Limited Liability Company (select applicable

medical and/or health care services

☐ Corporation NOT providing or billing medical and/or health care services

☐ D = disregarded entity
☐ C = corporation
☐ P = partnership

Signature: _____ **Date:** _____

(rev 6/10)

Council Bill/Resolution No. 1178-2013
Sponsor_____

A RESOLUTION

DECLARING personal property listed in Exhibit "A" hereto as surplus property and authorizing the Finance Director to dispose of said surplus property.

_____

WHEREAS, this Council finds and declares that the personal property listed in Exhibit "A" attached hereto and incorporated herein by this reference thereto is surplus property and no longer necessary or useful to, or for the best interest of the City; and

WHEREAS, Section 2-2234 and 2-2235 of the Moline Code of Ordinances authorizes the sale of municipal property, and said sections require that the City Council direct the Finance Director to dispose of said property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ILLINOIS, as follows:

That this Council finds and declares the personal property listed in Exhibit "A" attached hereto as surplus property and authorizes the Finance Director to dispose of said surplus property; provided said Exhibit is substantially similar in form and content to that attached hereto.

BE IT FURTHER RESOLVED that this City Council hereby authorizes the disposal of said property through the legal disposal process that is most advantageous to the City whether sealed bid, auction, negotiation or otherwise.

CITY OF MOLINE, ILLINOIS

_____
Mayor

December 3, 2013
Date

Passed: December 3, 2013

Approved: December 10, 2013

Attest:_____
City Clerk

Approved as to Form:

By: _____
City Attorney

Exhibit "A"

Personal Property to be declared surplus:

Information Technology Equipment:

Asset/Serial#	Asset Description	Original Cost	Purchase Date	Condition
A = 1625	Parks/Rec Risograph	$20,680.00	4/20/2001	Poor
A = 1630	Parks – Minolta DI250 Copier	$5,327.00	06/22/2001	Poor
A = 1632	Fire – Minolta DI450 Copier	$10,495.00	06/22/2001	Poor
S = DBF04298	Fire – Canon IRC3080 Copier	$7,800.00	02/25/2009	Fair
S =MWA01041	Police – Canon IRC5058 Copier	$13,474.00	03/11/2009	Fair
S = TQH04627	Finance – Canon IRC4080 Copier	$14,725.00	10/29/2008	Fair
S = DBF01173	Water – Canon IRC3080 Copier	$9,900.00	08/13/2008	Fair
S = JJM01681	PW – Canon IRC6800 Copier	$13,000	11/08/2004	Poor
	Dell Optiplex 740 and 520 workstations	$1,000 each	04/20/2007	Good
	Dell 17" flat-panel monitors	Included with workstations	04/20/2007	Good

9 Chairs from Council Chambers	Unknown	Unknown	Poor

Council Bill/Resolution No. 1179-2013
Sponsor_____

A RESOLUTION

AMENDING the Revenue Reciprocal Agreement on Exchange of Information between the City of Moline and the Illinois Department of Revenue to include a new "Exhibit A."

_____

WHEREAS, the purpose of this Agreement is to exchange confidential sales tax information with the Department of Revenue by authorized personnel; and

WHEREAS, the original agreement was executed in October 1989 and last updated June 2011; and

WHEREAS, authorized personnel for the purposes of this Agreement includes the City Administrator, City Attorney, Finance Director, Finance Manager, Planning & Economic Development Director, Housing Grant Compliance Analyst and IT Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ILLINOIS, as follows:

That a Reciprocal Agreement for Exchange of Information between the City of Moline and the Illinois Department of Revenue be amended with the list of authorized personnel as outlined in Exhibit A.

CITY OF MOLINE, ILLINOIS

_____
Mayor

December 3, 2013
Date

Passed: December 3, 2013

Approved: December 10, 2013

Attest:_____
City Clerk

Approved as to Form:

By: _____
City Attorney

EXHIBIT A

Authorized Personnel City of Moline
for the Exchange of Information Between
The City of Moline and the Illinois Department of Revenue
Amended November 2013

Lewis Steinbrecher, City Administrator
Maureen Riggs, City Attorney
Kathleen Carr, Finance Director
Keith Verbeke, Finance Manager
Ray Forsythe, Planning & Economic Development Director
Annaka Whiting, Housing Grant Compliance Analyst
Nathan Scott, IT Manager

Council Bill/Resolution No. 1180-2013
Sponsor: _____

A RESOLUTION

AUTHORIZING the Mayor and City Clerk to execute a Licensing Agreement between the City of Moline and The Mills at Riverbend Commons LLC.

WHEREAS, the City ("Licensor") and The Mills at Riverbend Commons LLC ("Licensee") have executed a Development Agreement whereby the Licensee will take ownership of property located at 2500 and 2600 River Drive, Moline; and

WHEREAS, the Licensee seeks to perform some pre-closing fill work to raise the property above the flood line; and

WHEREAS, approval of this agreement would permit Licensee to perform the work prior to conveyance of the property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ILLINOIS, as follows:

That the Mayor and City Clerk are hereby authorized to execute a Licensing Agreement between the City of Moline and The Mills at Riverbend Commons LLC; provided, however, that said Licensing Agreement is in substantially similar form and content to that attached hereto and incorporated herein by this reference thereto as Exhibit "A," and has been approved as to form by the City Attorney.

CITY OF MOLINE, ILLINOIS

_____
Mayor

December 3, 2013
Date

Passed: December 3, 2013

Approved: December 10, 2013

Attest: _____
City Clerk

Approved as to Form:

_____
City Attorney

LICENSEE: The Mills at Riverbend Commons, LLC. – **15426 S. 70th Court, Orland Park, IL 60462**

LICENSING AGREEMENT

PARTIES: The LICENSOR is the City of Moline, Illinois, a municipal corporation, hereinafter called the CITY.

The LICENSEE is The Mills at Riverbend Commons, LLC, 15426 S. 70th Court, Orland Park, IL 60462, hereinafter called the LICENSEE.

PREMISES: To be placed on City-owned properties located at 2500 and 2600 River Drive, Moline, IL, as depicted in greater detail on the attached Exhibit A.

USE: LICENSEE shall be allowed only to: Install signs at the NW corner of 2500 River Drive and NE corner of 2600 River Drive; park a temporary construction trailer on the SE corner of Lot 2 of 2500 River Drive, park a marketing trailer on the NE corner of Lot 2; and provide mobilization, site preparation, foundation and geo-pier work on Lot 1 as depicted on the attached Exhibit A.

INTEREST ACQUIRED: LICENSEE acquires only the right to: Install signs at the NW corner of 2500 River Drive and NE corner of 2600 River Drive in accordance with all applicable provisions of Chapter 3 of the Moline Code of Ordinances; park a temporary construction trailer on the SE corner of Lot 2 of 2500 River Drive, park a marketing trailer on the NE corner of Lot 2; and provide mobilization, site preparation, foundation and geo-pier work on Lot 1 as depicted on the attached Exhibit A.

The Licensing Agreement is not assignable without prior written approval of the CITY and the LICENSEE shall give the CITY at least twenty-one (21) days notice in writing of the intention to assign. If assignment is made without notice and approval, the CITY, in addition to any remedies for breach hereof, may hold the LICENSEE responsible for all things to be done, fees to be paid and documents to be filed under the terms hereof. No possessory, possessatory, leasehold, ownership, or other property right or interest, except as specifically given herein, is conveyed to or acquired by the LICENSEE and the CITY and LICENSEE specifically disclaim any such acquisition or conveyance.

TERM: The first term of this Licensing Agreement is from November 19, 2013 to December 31, 2013 or to the time the Licensor conveys the Premises to Licensee, whichever occurs first. The CITY or the LICENSEE may terminate this Licensing Agreement by giving the other party 30 days written notice.

FEE: The annual usage charge is $30.00.

CONDITIONS: LICENSEE shall indemnify and hold the CITY harmless from all acts in connection with use or misuse of the premises, and from any/all accidents on the premises. LICENSEE shall procure a policy of insurance also naming the CITY as additional insured to protect the CITY from all damages to person or property on the premises resulting from accidents on the premises. Said policy or certificate of same shall be deposited with the CITY and shall remain in force or be replaced with one in force prior to the effective date of any cancellation notice.

LICENSEE shall be the primary insured.

LICENSEE shall have the duty and responsibility to maintain the premises in a safe and neat condition, as determined by the CITY.

Upon termination of the Licensing Agreement, LICENSEE shall restore the premises to its condition prior to issuance of Licensing Agreement, or at City's sole and exclusive option, said property on the premises shall become the property of the CITY – at the CITY's option.

Construction on the premises shall be done under the direction of the CITY. The CITY and its authorized agents shall have the right to enter upon the premises for municipal purposes.

LICENSEE:

By: _____
Licensee

Date: 22 NOVEMBER 2013

CITY OF MOLINE, ILLINOIS:

By: _____
Mayor

Attest: _____
City Clerk

Approved as to Form:

_____
City Attorney

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PB 47 Page 360

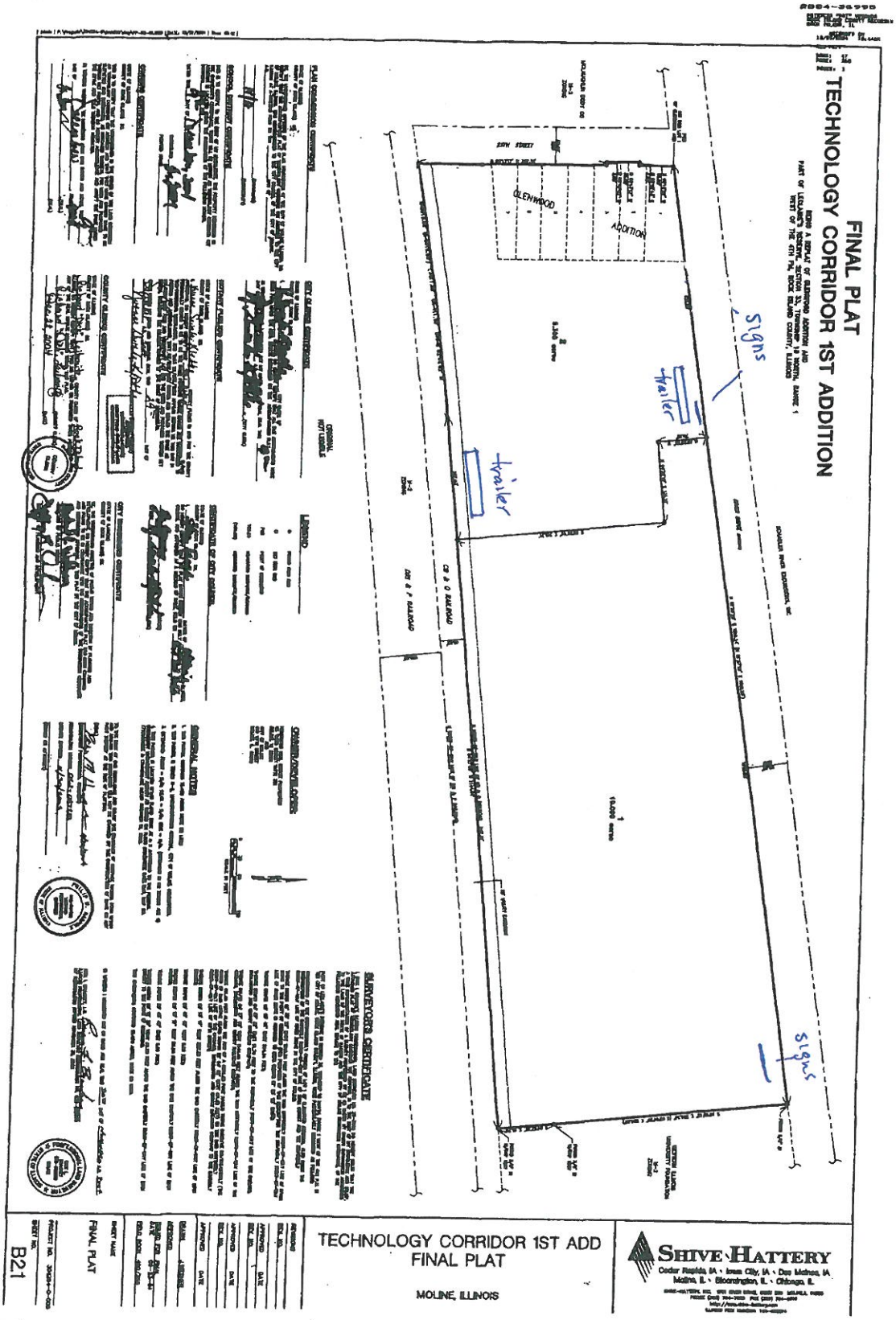

EXHIBIT
A

REDUCED COPY

Council Bill/Resolution No. 1181-2013
Sponsor: _____

A RESOLUTION

AUTHORIZING the Mayor and City Clerk to adopt the City of Moline Community Development Block Grant program Policies and Procedures Manual Amendments, Section III – A-Introduction & C-Eligibility and Section VII – Citizen Participation Plan.

WHEREAS, in 2008, the Citizens Advisory Council on Urban Policy ("CACUP") adopted a Policies and Procedures Manual and the City Council approved same pursuant to Council Bill/Resolution No. 1185-2008; and

WHEREAS, on September 9, 2013, CACUP approved two key amendments to the current CDBG Policies and Procedures Manual with a recommendation to City Council for approval; and

WHEREAS, the Planning and Development Department has developed said polices and procedures manual to provide the necessary program guidance to expend the City's CDBG entitlement funds; and

WHERAS, the manual demonstrates the City's continued adherence to the established regulatory policies as outlined in Title I of the Housing and Community Development Act of 1974 as amended; and

WHEREAS, the manual is in agreement with the Mayoral endorsed certifications of the Consolidated Plan and the funding approval/agreement which constitutes the contract between the Department of Housing and Urban Development and the City of Moline.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ILLINOIS as follows:

That the Mayor and City Clerk are hereby authorized to adopt the City of Moline Community Development Block Grant program Policies and Procedures Manual Amendments, Section III – A-Introduction & C-Eligibility and Section VII – Citizen Participation Plan; provided, however, that said amendments are in substantially similar form and content to that attached hereto and incorporated herein by this reference thereto as Exhibit "A," and have been approved as to form by the City Attorney.

CITY OF MOLINE, ILLINOIS

_____
Mayor
December 3, 2013
Date

Passed: December 3, 2013
Approved: December 10, 2013
Attest: _____
City Clerk
Approved as to Form:

_____
City Attorney

CITY OF MOLINE

EQUAL HOUSING OPPORTUNITY

Community Development Block Grant Program Policies and Procedures Manual

Revised November 2013

Planning & Development Department
Community Development Division
619 16th Street, Moline, Illinois 61265 • 309-524-2044 • FAX 309-524-2031

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generally ineligible, because equipment is usually expensive, and can generally be rented at a lesser cost for a short period of time. Because CDBG funds are limited, equipment may only be purchased if absolutely necessary for the program or project. Thus, rental of equipment is recommended over purchase.

Items which cost less than $300 and which have a useful life of less than one year are considered to be supplies and are to be purchased under the General Non-Personnel Costs (Supplies) cost category.

2. Limitation on Purchase of Equipment

Under HUD regulations, the purchase of equipment, fixtures, motor vehicles, or furnishings that are not an integral structural fixture is ineligible except when necessary for use by the City or a Subrecipient in the administration of the overall City CD grant or as part of the administration of a public service project or CHDO operating expenses.

III. COMMUNITY HOUSING SERVICES

A. Introduction

The Moline Community Housing Services (CHS) program is designed to aid and assist low or moderate income homeowner-occupants of substandard single-family dwellings with homeowner rehab assistance (eligible items defined later in manual).

Aid and assistance will come from the Community Development Block Grant Funds. This grant is a forgivable loan with a maximum of $14,999 dollars within a period of 5 years from the date of final (approved) inspection. A Recapture Agreement will be recorded at the Rock Island County Recorder's Office for a period of 5 years. At the end of the fifth year, the release documents will be prepared by City staff and will be forwarded to the homeowner. It will be the homeowner's responsibility to record and pay the recording fee that will remove the recapture from the property.

If the property is sold prior to the 5 year requirement, a pro-rated amount will be due to the City of Moline. The amount of the repayment shall be the amount of the loan reduced by one-sixtieth ($1/60^{th}$) for the 5 year period for each full month of occupancy of the residence by the Owner from the date the Project has been identified as completed. Any repayment of funds will be made to the City of Moline and used for rehabilitation activities under the Community Housing Services Program.

During the five year recapture period, refinancing the current mortgage of the property will only be approved if lowering your interest rate and/or your monthly payment. **No cash back is allowed.**

In order to be considered for program assistance, all interested parties shall request to have their name, address of the subject property, and any and all other pertinent information as may be requested by the City placed on the program waiting list. Once an applicant's name and address of primary residence has been placed on the program waiting list, there shall be no trading, exchanging, or bumping of the initial applicant with another person(s) and the same shall be the case with a subject property listed on the program waiting list in terms of no trading, exchanging, or bumping. All recipients shall meet the federal income guidelines limit established each year by Housing and Urban Development (HUD) as defined later in the manual. All recipients shall meet the federal income guidelines limit established each year by Housing and Urban Development (HUD) as defined later in the manual.

B. Eligibility

Qualified recipients shall be low and moderate-income homeowner-occupants of single-family dwellings living within the city limits of Moline. Assistance provided or anticipated to be provided shall only be utilized by the household in which the primary applicant (person whose name is on the program waiting list) resides at the time of assistance and for the recapture period thereafter. In addition to the preceding, program assistance shall only be provided to the residence in which the primary applicant resides as identified by the address on the program waiting list. This program currently does not provide assistance to multi-family units. Multi-family units will only be considered on a case by case basis upon receiving state funding from the Illinois Housing Development Authority.

C. Income Eligibility

A homeowner's total income must not exceed federal income limits set by HUD for the Moline area. Household income is defined by the IRS 1040 adjusted gross income received by **all** household members over the age of 18. Income will not be collected from full-time college students (please see ii-2 below).

Composition and Sources of Income and Assets

i. Family Income includes, but is not limited to:

1. Wages, salaries, tips, etc (includes income of **ALL** adults 18 years of age or older).
2. Taxable interest
3. Dividends

4. Taxable refunds, credits or offsets of State and local income taxes. There are some exceptions – refer to Form 1040 instructions

5. Alimony (or separate maintenance payments) received

6. Business income (or loss)

7. Capital gain (or loss)

8. Other gains (or losses) (i.e., assets used in a trade or business that were exchanged or sold)

9. Taxable amount of individual retirement account (IRA) distributions. (Includes simplified employee pension (SEP) and savings incentive match plan for employees (SIMPLE) IRA.)

10. Taxable amount of pension and annuity payments

11. Rental real estate, royalties, partnerships, S corporations trusts, etc.

12. Farm income (or loss)

13. Unemployment compensation payments.

14. Taxable amount of Social Security benefits

15. Other income. (Includes: prizes and awards; gambling, lottery or raffle winnings; jury duty fees; Alaska Permanent fund dividends; reimbursements for amounts deducted in previous years; income from the rental of property if not in the business of renting such property; and income from an activity not engaged in for profit).

ii. The following are not considered income:

1. Income from employment of children (including foster children) under the age of 18 years.
2. Income from **full** time college students. Proof of enrollment will be required.
3. Payments received for the care of foster children.
4. Lump sum additions to family assets, such as inheritances, insurance payments, capital gains and settlements for personal or property losses (see i-5 above).
5. Amounts received or reimbursed specifically for medical expenses.
6. Income of a live-in aide (verification required).
7. Amounts received by a disabled person under a Plan to Attain Self-Sufficiency (PASS) program.
8. Amounts specifically excluded by Federal statute as published periodically in the Federal Register

iii. Assets are defined as:

1. Cash
2. Marketable securities, bonds, capital gains

3. Inheritance, lump sum insurance payments (including Worker's Compensation settlements).
4. Settlements for person or property damage.
5. Equity in real estate, excluding the equity in an owner's principal residence when that owner is participating in an owner-occupied rehabilitation project. (See also iv-4 below).
6. Other personal property which is readily convertible into cash.

iv. Assets do not consist of:

1. IRA accounts and similar pension plans.
2. Ordinary household effects readily convertible to cash such as furniture, fixtures, etc.
3. Reasonable transportation.
4. The equity in a housing co-operative unit, or the equity in a manufactured in which the family resides.

2013 Annual Income Guidelines

Household Size AMI's	Limit	1	2	3	4	5	6	7	8
	80%	$35,350	$40,400	$45,450	$50,500	$54,550	$58,600	$62,650	$66,700

Type of Structure - The structure to be improved must be a single-family dwelling where only one family resides.

Location of Property - Dwellings must be located within the City of Moline.

Ownership and Occupancy – The property must be owned and occupied by the applicant.

v. Eligible Items and Rehabilitations Standards
(Note: All eligible items must meet City's current adopted federal, state and local codes.)

1. **Drain Tile/Sump Pump**: Installation of drain tile/sump pump.

2. **Electrical**: Size of service and present wiring must meet or be brought up to the Electrical Code.

3. **Foundation/Concrete**: Repair or replacement of basement foundation wall(s) and/or concrete.

4. **Gutters/Downs**: Aluminum, seamless must meet City Code.

5. **H/C Accessibility**: Assist homeowner with disabilities and make their home accessible for daily use. Includes H/C ramps.

6. **Heating**: Repair or replacement must meet the Heating Code.

7. **Insulation**: Contractor must provide information as to the type of material, square footage in attics and sidewalls, and R-factor rating. A total of R-38 in the attic and R-13 in the sidewalls is the desired range.

8. **Plumbing**: Repair or replacement must meet the Plumbing Code.

9. **Roof**: Must meet the requirement of the Building Code.

10. **Water/Sewer Service**: Repair or replacement as ordered by the City Water Department.

11. **Windows and Siding**: Repair or replacement as ordered by the City Building Division.

vi. Eligible Items Under the Emergency Forgivable Loan Criteria

This program provides one-time ONLY emergency funding assistance for titled homeowners of record, who are experiencing a problem with their domicile that poses an imminent threat to the health and safety of the residence and meets our pre-determined eligible emergency items. This problem must have occurred without warning and not from creation of negligence of mankind. Our emergency forgivable loan program is not meant nor does it have the funding to cover every emergency situation that may arise. This program will only assist with repairing or replacing the listed emergency item; not other items that may obstruct or are attached to the item.

Situations that meet our program's criteria will not result in the titled homeowners of record being placed on a waiting list. Help is available immediately after required documents are submitted and deemed adequate, environmental review is completed and household income is verified; subject to available funding.

Eligible Emergency Items

1. Accessibility issues related to handicapped/disability condition(s) of an occupant
2. Frozen water lines or water line breaks as determined by an Illinois Plumbing Inspector or the Moline Water Division.
3. Repairs of inoperative or dangerous furnace or furnace replacement during the heating season (October 1st - March 31st) as determined by a registered mechanical contractor.
4. Major emergency roof repairs will be considered to qualify as an "emergency" situation and potentially eligible when one or both of the following situations are present and have been identified by a qualified City building inspector or their designee:

a. Structural damage to the home has occurred as a result of a damaged roof system that has resulted in an immediate life-safety issue as per the city's Building code; and/or
b. A damaged roof system has caused or is contributing to an electrical hazard that presents a life-safety issue as per the City's Building and/or Electrical Code.

5. Sewer line breaks as determined by an Illinois Plumbing Inspector or the Moline Sewer Division.
6. Medical Emergency – The Program Manager has the discretion to advance a person to the top of the CHS Program waiting list when a person in the household has been diagnosed with a life threatening condition. The improvements to be undertaken must alleviate the negative environmental effects of the life threatening medical condition and must be eligible CHS program activities. The CHS request must be supported through medical records and written verification by the diagnosing medical physician. All documentation must be submitted to the Program Manager in writing and upon request; documents will remain in the possession of the City for the duration of the project.

D. PROCEDURES

STEP 1
Application

An application will be mailed to the homeowner to the address initially given to the Community Development Division. The homeowner shall complete and review the application prior to submitting it along with the required documentation. The homeowner must provide all information regarding their income, household and property information. Households must provide ***all*** documentation required that is on the checklist accompanying the application. If there is documentation that cannot be provided the application will be rejected.

STEP 2
Income Certification, 4506-T & Social Security Verification

The Community Development Division will review all supporting income documentation provided and complete an Income Certification which must be signed by the homeowners prior to a contract being executed. By signing the Income Certification the homeowner(s) are verifying that all income documentation given to the Community Development Division is true and correct. All household members over the age of 18 are also required to complete a 4506-T (Request for Transcript of Tax Return). This form will be faxed directly to the IRS to verify all income that was filed. If any household members received Social Security benefits a Social Security verification form must also be completed and signed. This form will be mailed to the local Social Security Administration Office to verify all Social Security benefits.

City of Moline

Citizen Participation Plan/Process

24CFR 91.105

Introduction

The City of Moline is required to adopt a Citizen Participation Plan as set forth by Regulation 24 CFR 91.105 CITIZEN PARTICIPATION PLAN; LOCAL GOVERNMENTS. The City is required to make this plan available to the public. The participation plan must contain the City's policies and procedures for public participation in regards to the Consolidated Annual Action Plan process, use of CDBG funds, as well as other public documents to be submitted to HUD on a yearly basis.

Citizen Advisory Council on Urban Policy

Participation must be an integral part of the planning process for the Consolidated Submission for Community Planning and Development Programs (Consolidated Annual Action Plan). Thus, the City of Moline has a Citizen Advisory Council on Urban Policy (CACUP) to act as ambassador for citizens.

In 1975 the City of Moline established CACUP pursuant to the regulations established by Congress in passing the Housing Community Development Act of 1974. From this Act the Community Development Block Grant (CDBG) program was formed. In association with Section 105 of the ACT and the regulations therein, the Office of Assistant Secretary of Community Planning and Development created Title 24 of the Code of Federal regulations. The code provides guidance and direction on the implementation of CDBG programs and a process for developing the citizen participation plan/process. CACUP's main objectives are as follows:

1. Conduct public hearings to insure citizen participation in planning, implementation and assessment of CDBG programs.
2. Formulate recommendations to city council for the annual allocation of Federal Community Development Block Grant funds for public service, administration, property and infrastructure improvements, and economic revitalization activities targeted to low and moderate income individuals.
3. To identify Community Development needs, particularly those of low/moderate income persons.
4. To promote public information efforts to educate citizens regarding the availability of CDBG funded programs.
5. To review and approve the 5-year Consolidated Plan
6. To support efforts of the City Council and other City Commissions in assessment of general development needs of the community.

The aforementioned objectives are in harmony with 24CFR 91.100-91.115 of the Code of Federal Regulations.

However, the responsible legislative body in matters relating to the Consolidated Plan and annual Action Plan process is City Council. As directed by City Council, CACUP shall be involved in the development of the consolidated plan and annual action plan. Nevertheless, CACUP is directed to make specific funding and program recommendations on the use of community development block grant funds to the city council.

The citizens' advisory council meetings are held on the second floor in the Committee of the Whole Room at City Hall, 619 16th Street, and are open to the public. The

Committee is not intended to exclude any individual citizen input. All citizens of Moline are encouraged to participate in every public meeting and to contact the community development division with any questions concerning the process and the programs pertaining to the consolidated or annual action plan.

The Consolidated Plan is a single submission process for the Community Development Block Grant (CDBG), program. A part of the Consolidated Plan is the Action Plan, which establishes the annual budget for this program. The Department of Housing and Urban Development (HUD), in its attempt to assure adequate opportunity for participation by program beneficiaries, has prescribed minimum submission, performance, and record maintenance requirements. These requirements are spelled out under 24 Code of Federal Regulations (CFR), 570.507 (Performance Report), 570.704(a) (Loans Guarantee Pre-submission and Citizen Participation Requirements) and 570.506 (Records to be Maintained by Recipient) 24CFR Part 91.105 (Citizen Participation Plan; Local Governments) and 24 CFR Part 91.505(Amendments to the Consolidated Plan).

The CDBG Program is administered by the Planning Department, Community Development Division of the City of Moline. The local citizen participation process generally includes a yearly series of public meetings held at city hall, which is centrally located in a lower income census tract; this in effort to obtain additional participation of low to moderate income families in the Consolidated Plan and Performance Report review process. All meetings/hearings are advertised in accordance with applicable HUD, State and local regulations. Public notices for environmental procedures and project related purposed are also part of the citizen participation process.

Encouragement of Citizen Participation

The City of Moline encourages participation by low- and moderate- income persons in the development of the Consolidated Annual Action Plan, substantial amendments and performance reports. These persons would most likely live in the areas in which the CDBG funds are proposed to be used. The City of Moline will take whatever action necessary to include minorities, non-English speaking persons, and persons with disability to participate.

Planning Process

The Consolidated Plan is a U.S. Department of Housing and Urban Development (HUD) requirement that combines the planning and application process for four existing HUD grants: The Community Development Block Grant (CDBG), the Emergency Shelter Grant (ESG), HOME Investment Partnerships Program (HOME), and Housing Opportunities for Persons with AIDS (HOPWA).

In effect, the Consolidated Plan examines the current housing situation, explores the housing and community development needs of the City, and sets priorities for spending HUD grant funds. Public comment is a vital component of exploring the City's housing and community development needs and setting spending priorities. The Consolidated Plan offers the opportunity for strategic Citywide planning to occur alongside citizen participation.

HUD requires development of a Citizen Participation Plan that outlines policies and procedures of how the City intends to solicit citizen participation. The purpose of the Citizen Participation Plan is to outline and define the citizen participation process.

Development of the Consolidated Annual Action Plan

The City of Moline must make the Consolidated Annual Action Plan available to citizens, public agencies and other interested parties prior to adopting the plan. The City proposes to do so by the following:

Public Comment on the Proposed Consolidated Plan:

Before the Consolidated Plan is drafted, it will be advertised and a public meeting will be held to gather input from citizens regarding proposed changes. Generally, this meeting will be held in Moline City Hall Committee of the Whole Room. If for some reason the advertised sites are not available, the meeting will be held at the Moline Township Hall the public will be encouraged to send their comments in writing. Written comments are encouraged at any time.

Notices of the meeting will be published in the Dispatch/Argus newspaper no less than 15 days prior to the meeting and a press release will be forwarded to all local newspapers.

Once drafted and before the Consolidated Plan is adopted, it will be made available to interested parties for a comment period no less than 30 days. This comment period will begin between 90 and 120 days before the Consolidated Plan's submission date to HUD, which is approximately November 15th of each year.

A public meeting will be conducted during the 30-day comment period to gather comments on the proposed plan.

Citizens will be notified of the Consolidated Plan's availability through newspaper notification. A display ad will be published in the daily newspapers at the beginning of the comment period along with a press release that will be forwarded to all newspapers in English and Spanish in the Metro Area.

Along with the notification that the proposed Consolidated Plan is available for public comment, a summary of the Consolidated Plan's contents and the Consolidated Plan's purpose will be published. The notification will be published on the day the Consolidated Plan comment period begins. Locations where copies of the entire proposed consolidated plan may be obtained will also be stated in the notice.

The proposed Consolidated Plan will be available at The City of Moline's website at *www.moline.il.us* for the full public comment period. Copies of the Consolidated Plan will also be available from City of Moline Community Development Division during the public comment period. Citizens or groups that have attended the public hearings will receive a letter notifying them of the Consolidated Plan's availability for comment if their address is provided to the Planning Department at the time of the hearing.

Amendment Criteria

The following criteria will constitute a substantial amendment to the Consolidated Annual Action Plan.

1. A change in the use of CDBG money from one activity to another, in excess of $100,000.00.

2. The elimination of an activity originally described in the Annual Action Plan.

3. The addition of an activity not originally described in the Annual Action Plan.

4. A change in the purpose of an activity, such as a change in the type of activity or its ultimate objective; for example, a change in a construction project from housing to commercial.

5. A meaningful change in the location of an activity.

6. A change in the type or characteristics of people benefiting from an activity. Among the "characteristics" are:
   a. The HUD-recognized income levels of: 0-30% of area median income;
      between 31%-50% of AMI; and between 51% and 80% of AMI.
   b. Race or ethnicity.
   c. Renter or homeowner
   d. Single households, small ones (2-4 people), large ones (5+ persons).

7. A 50% decrease in the number of low or moderate income people benefiting from an activity.

8. A change in the scope of an activity, such that there is a 50% increase or decrease in the amount of money allocated to the activity.

In the event of an amendment to the Consolidated Plan, the proposed amended Consolidated Plan will be made available to interested parties for a comment period of no less than 30 days.

Citizens will be notified of the amended Consolidated Plan's availability through newspaper notification. The notification will appear in at least two newspapers that are circulated through the Metro Area. The notification will be published the day the amended Consolidated Plan comment period begins.

The amended sections will be available for viewing on The City of Moline's website *www.moline.il.us* or copies may be obtained from the City of Moline Planning and Development Department during the public comment period.

Consideration of the Public Comment on the Amended Plan

Comments on the amended Consolidated Plan by individuals or groups received in writing or at public meetings will be considered. A summary of the written and oral

public comments on the amendments, and a summary of those not accepted and the reasons therefore, will be included in the addendum to the final Consolidated Plan.

Consolidated Annual Performance Evaluation Report

Before the Consolidated Annual Performance Evaluation Report (CAPER) is submitted to HUD, it will be made available to interested parties for a comment period of no less than 15 days. This comment period will begin between 20 and 45 days before the APR's submission date to HUD, which is March 30th.

Citizens will be notified of the CAPER's availability through newspaper notification. The notification will appear in at least two newspapers that are circulated throughout the Metro Area and on The City of Moline's website. The notification will be published the day the CAPER comment period begins.

The CAPER will be available at The City of Moline's website for the full public comment period. Copies of the APR will be available from the City of Moline's Planning Department by mail during the public comment period.

Comments will be considered from individuals or groups received in writing. A summary of the written comments and a summary of those not accepted and the reasons therefore, will be included in the final CAPER.

The CAPER will contain the following information and

- Executive Summary
- Narratives
    - Assessment of Three- to Five- Year Goals and Objectives
    - Affirmatively Furthering Fair Housing
    - Affordable Housing
    - Continuum of Care
    - Other Actions
    - Leveraging Resources
    - Self-Evaluation
- Citizen Participation
- Community Development Block Grant
    - Narrative
    - IDIS Reports
        - PR03
        - PR10
        - PR26
        - PR06
        - PR23
- Home Investment Partnerships
- Emergency Shelter Grants

Public Hearings

Two public hearings per year will be held to obtain citizen's views and responses to proposals and questions. These meetings will be at two different stages of the program year. These meetings will address housing and community development needs, development of proposed activities and review of program performance. At least one of

the meetings will be help prior to the Consolidated Annual Action Plan being published for comment. Citizens will be notified of the hearing by newspaper publishing.

Public Comment on the Proposed Consolidated Plan

Before the Consolidated Plan is drafted, it will be advertised and a public meeting will be held to gather input from citizens regarding proposed changes. Generally, this meeting will be held in Moline City Hall Committee of the Whole Room. If for some reason the advertised sites are not available, the meeting will be held at the Moline Township Hall the public will be encouraged to send their comments in writing. Written comments are encouraged at any time.

Notices of the meeting will be published in the Dispatch/Argus newspaper no less than 15 days prior to the meeting and a press release will be forwarded to all local newspapers.

Once drafted and before the Consolidated Plan is adopted, it will be made available to interested parties for a comment period no less than 30 days. This comment period will begin between 90 and 120 days before the Consolidated Plan's submission date to HUD, which is approximately November 15th of each year.

A public meeting will be conducted during the 30-day comment period to gather comments on the proposed plan.

Citizens will be notified of the Consolidated Plan's availability through newspaper notification. A display ad will be published in the daily newspapers at the beginning of the comment period along with a press release that will be forwarded to all newspapers in English and Spanish in the Metro Area.

Along with the notification that the proposed Consolidated Plan is available for public comment, a summary of the Consolidated Plan's contents and the Consolidated Plan's purpose will be published. The notification will be published on the day the Consolidated Plan comment period begins. Locations where copies of the entire proposed consolidated plan may be obtained will also be stated in the notice.

The proposed Consolidated Plan will be available at The City of Moline's website at *www.moline.il.us* for the full public comment period. Copies of the Consolidated Plan will also be available from City of Moline Community Development Division during the public comment period. Citizens or groups that have attended the public hearings will receive a letter notifying them of the Consolidated Plan's availability for comment if their address is provided to the Planning Department at the time of the hearing.

Availability to the Public

The approved Consolidated Plan, APR, and any substantial amendments will be available to the public within 30 days of HUD's approval of the document. Copies of the Consolidated Plan and APR will be available through the City of Moline's website. Copies may be requested from the City of Moline Planning Department.

Upon request, the Consolidated Plan and APR will be made available in a form accessible to persons with disabilities.

Access to Records

Interested parties will be provided access to information and records relating to the Consolidated Plan and any other uses of assistance under the programs covered by this part during the preceding five years. The public will be provided reasonable access to housing assistance records, subject to City and local laws regarding privacy and obligations of confidentiality, during the APR public comment period.

Technical Assistance

City staff will work with organizations and individuals representative of low and moderate income people who are interested in submitting a proposal to obtain funding for an activity. All potential applicants for funding are encouraged to contact City staff in the Community Development Division for technical assistance before completing a proposal form.

Complaints

Substantive written response to every written citizen complaint will be provided within 15 working days of receiving the comment.

City of Moline
Planning & Development Department
Community Development Division
619 16th Street
Moline, IL 61265

or by accessing The City of Moline's website at www.moline.il.us

Council Bill/General Ordinance No.: 3059-2013
Sponsor: _____

AN ORDINANCE

AMENDING Chapter 20, "MOTOR VEHICLES AND TRAFFIC," of the Moline Code of Ordinances, Section 20-5124, "UNAUTHORIZED PERSONS USING PERSONS WITH DISABILITIES PARKING SPACES; A VIOLATION," Appendix 24, "PERSONS WITH DISABILITIES PARKING SPACES," by removing one on-street stall at 848 15th Street.

_____

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ILLINOIS, as follows:

That Chapter 20, "MOTOR VEHICLES AND TRAFFIC," of the Moline Code of Ordinances, Section 20-5124, "UNAUTHORIZED PERSONS USING PERSONS WITH DISABILITIES PARKING SPACES; A VIOLATION," Appendix 24, "PERSONS WITH DISABILITIES PARKING SPACES," is hereby amended by removing one on-street stall at 848 15th Street.

CITY OF MOLINE, ILLINOIS

_____
Mayor

_____
Date

Passed: _____

Approved: _____

Attest: _____
City Clerk

Approved as to form:

_____
City Attorney

Council Bill /General Ordinance No. 3060-2013
Sponsor_____

AN ORDINANCE

MAKING appropriations for corporate purposes for the fiscal year beginning January 1, 2014 and ending December 31, 2014.

_____

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ILLINOIS, as follows:

Section 1. That the following sums, or so much thereof as hereby may be authorized either by law or by ordinance, be and the same are hereby appropriated to pay all necessary expenses and liabilities of the City of Moline, Rock Island County, Illinois for the fiscal year beginning, January 1, 2014 and ending December 31, 2014, such appropriations are hereby made for the following objects and purposes:

Fund	Appropriation	Amount Raised Other Than Taxation	Amount to be Raised by Taxation
General	$42,059,185	$38,832,155	$3,227,030
General Trust	$356,000	$356,000	$0
SFOOR Grant	$83,435	$83,435	$0
Tourism	$2,261,625	$2,261,625	$0
Lead Hazard Grant	$778,470	$778,470	$0
Homebuyer Trust Grant	$209,255	$209,255	$0
NSP2 Grant	$538,825	$538,825	$0
Library	$3,126,475	$354,895	$2,771,580
Park	$4,667,750	$2,475,990	$2,191,760
Motor Fuel Tax	$1,050,000	$1,050,000	$0
CDBG	$833,455	$833,455	$0
Revolving Loan	$280,000	$280,000	$0
TIF #1	$3,091,045	$3,091,045	$0
TIF #2	$215,000	$215,000	$0
TIF #3	$54,790	$54,790	$0
TIF #4	$190,630	$190,630	$0
TIF #5	$483,000	$483,000	$0
TIF #6	$53,500	$53,500	$0
TIF #7	$5,000,000	$5,000,000	$0
Special Service Area #5	$175,435	$30,100	$145,335
Special Service Area #6	$257,225	$0	$257,225
Water	$10,284,920	$10,284,920	$0
Water Pollution Control	$17,131,115	$17,131,115	$0
Stormwater Utility	$1,223,030	$1,223,030	$0

Fire Pension	$5,430,800	$1,951,070	$3,479,730
Reher Art Gallery	$38,765	$38,765	$0
Perpetual Care	$14,025	$14,025	$0
Park/Cemetery Gifts	$66,500	$66,500	$0
Foreign Fire Insurance	$58,090	$58,090	$0
Police Pension	$4,464,980	$1,350,110	$3,114,870
Library Trust Fund	$67,150	$67,150	$0
Health Benefits	$7,720,250	$7,720,250	$0
OPEB Retirement Fund	$500,000	$500,000	$0
Information Technology	$1,131,640	$1,131,640	$0
Public Safety Equipment	$158,265	$158,265	$0
Liability Insurance	$3,765,725	$3,765,725	$0
Fleet Services	$5,081,570	$5,081,570	$0
Sanitation	$2,530,365	$2,530,365	$0
Debt Service	$3,060,850	$3,060,850	$0
2007 Escrow	$108,000	$108,000	$0
Capital Improvement	$7,440,000	$7,440,000	$0
Video Gaming Special Projects	$35,000	$35,000	$0
	$136,076,140	$120,888,610	$15,187,530

Section 2. That this Appropriation Ordinance is adopted pursuant to procedures set forth in the Illinois Municipal Code, 65 ILCS Articles 1 and 8 of Act 5, provided any limitations set forth herein in conflict with this Ordinance shall not be applicable to the Ordinance pursuant to Section 6 of Article VII of the Constitution of the State of Illinois. For the purposes of this ordinance, “taxation” shall mean real property tax levy only.

Section 3. That this Appropriation Ordinance has been enacted only after the City Council gave proper notice of a public hearing at least ten days prior thereto, made the documents upon which the Appropriation Ordinance is based available for public inspection at least ten days prior to said public hearing, and held a public hearing at 6:45 p.m., December 3, 2013, City of Moline, City Hall, 619 16th Street, Moline, Illinois.

Section 4. Furthermore, that the City Clerk is hereby directed to publish in pamphlet form within ten days from the date of passage at least twenty-five (25) copies of the Ordinance and to make available for public inspection said copy in the Office of the City Clerk during normal business hours. Publication in pamphlet form shall not delay the effective date of this Ordinance.

Section 5. That this Ordinance shall be in full force and effect from and after passage; approval; and, if required by law, publication in the manner provided by law.

CITY OF MOLINE, ILLINOIS

_____
Mayor

_____
Date

Passed: _____

Approved: _____

Attest: _____
City Clerk

Approved as to Form:

_____
City Attorney

Council Bill/General Ordinance: 3061-2013
Sponsor: _____

AN ORDINANCE

AMENDING Section 34-3200, "SEWERAGE RATE SYSTEM," of Chapter 34, "WATER AND SEWERS," of the Moline Code of Ordinances by repealing Subsections 34-3200 (b) through (f) and enacting in lieu thereof new Subsections 34-3200 (b) through (f) of Chapter 34 concerning the same subject matter.

WHEREAS, the 2013 Sanitary Sewer Rate Study reviewed the financial needs of Moline's sanitary sewer system and recommended an equitable rate and fee structure that will fully fund operations, maintenance, system replacements and other expenditures; and

WHEREAS, the recommended rate and fee structure allows for timely and predictable rate increases; and

WHEREAS, the recommended rate and fee structure provides sufficient revenue for needed upgrade of Moline's sanitary sewer system infrastructure, associated debt service, adequate reserves for contingencies and unplanned expenses within the WPC Fund, and distributes the sanitary sewer system expenditures equitably among the users of the system.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOLINE, ILLINOIS, as follows:

Section 1. That Subsections 34-3200 (b) through (f), "SEWERAGE RATE SYSTEM," of Chapter 34, "WATER AND SEWERS," of the Moline Code of Ordinances are hereby repealed and new Subsections 34-3200 (b) through (f) of Chapter 34 are hereby enacted in lieu thereof, which Subsections shall read as follows:

"SEC. 34-3200. SEWERAGE RATE SYSTEM.

* * * * * *

(b) Quarterly unit rates for service will be assessed to the City of East Moline, Village of Coal Valley, and the County of Rock Island for waste water discharged to the Rock River Valley Regional Sewerage System on the following basis:

(1) Reserved.

(2) User charges: (treatment plant and transportation sewers operation, maintenance and depreciation).

a. The unit rate shall remain $2.02 per 1,000 gallons, until modified by Council.

b. The fixed charge per quarterly bill shall be charged in accordance with the following schedule:

2014	2015	2016	2017	2018
$24.27	$25.97	$27.79	$29.46	$31.23

(c) Sewerage rates. The quarterly sewerage rates system for Moline contributors shall be as follows:

(1) The schedule of charges for all bills issued after January 1, 2014 to December 31, 2014 shall be: Fixed charge per quarterly bill: $24.27 per connection
Unit rate: $4.99 per 1,000 gallons

(2) The schedule of charges for all bills issued after January 1, 2015 to December 31, 2015 shall be: Fixed charge per quarterly bill: $25.97 per connection
Unit rate: $5.34 per 1,000 gallons

(3) The schedule of charges for all bills issued after January 1, 2016 to December 31, 2016 shall be: Fixed charge per quarterly bill: $27.79 per connection
Unit rate: $5.71 per 1,000 gallons

(4) The schedule of charges for all bills issued after January 1, 2017 to December 31, 2017 shall be: Fixed charge per quarterly bill: $29.46 per connection
Unit rate: $6.05 per 1,000 gallons

(5) The schedule of charges for all bills issued after January 1, 2018 to December 31, 2018 shall be: Fixed charge per quarterly bill: $31.23 per connection
Unit rate: $6.42 per 1,000 gallons

(d) Wastewater Strength Surcharges. Moline contributors that contribute wastewater that exceeds the strength of domestic water, in terms of total suspended solids (TSS) and biological oxygen demand (BOD), shall pay surcharges in accordance with the following schedule, in addition to the established fixed and volume charges:

Surcharge Rate	2014	2015	2016	2017	2018
TSS ($/lb)	$0.14	$0.15	$0.15	$0.17	$0.18
BOD ($/lb)	$0.50	$0.54	$0.54	$0.59	$0.62

(1) The following table establishes the strength class contributor classification system. Each strength class contributor shall be charged the assigned TSS and BOD strength

values, as applied to the contributor's quarterly billable flow:

Strength Class Contributor	BOD (mg/l)	TSS (mg/L)
Bakery	1,000	750
Creamery	7,000	1,600
Grocery Store	1,000	350
Laundry Services	450	550
Restaurant	1,000	550

(2) In the event that a contributor does not agree with the strength class classification, the contributor may request that a point specific sampling program be conducted at their expense. The ongoing sampling program shall be conducted by the public works department, water pollution control division, and all aspects of the sampling program must be approved by the director. The laboratory methods used in analyzing samples of said wastewaters shall be in accordance with federal law, regulations, or guidelines, if any; otherwise, by generally accepted scientific procedures. If sampling results are still not agreeable or the sites are not satisfactory to the director for reasons not limited to but including non-representative sampling points located at the contributing site in question, the two (2) parties shall agree on a qualified third party arbitrator to conduct an independent analysis and to be bound by the results obtained thereby. Cost of arbitration shall be borne by the contributor. Such arbitrator shall be qualified in laboratory analysis. The location and design of sampling sites must be approved by the director. Samples shall be collected in such a manner as to be satisfactory to the director. The laboratory methods used in analyzing samples of said wastewaters shall be in accordance with federal law, regulations, or guideline, if any; otherwise, by generally accepted scientific procedures.

(3) Other Moline contributors, which are not identified in the strength class contributor classification system, shall be subject to the wastewater strength surcharges should laboratory analysis reveal that the contributors wastewater strength exceed the strength of domestic wastewater.

(e) Quarterly unit rates for service will be assessed for wastewater discharged to the sewerage system from the Moline Water Treatment Plant on the following basis:

(1) The schedule of charges for all bills issued after January 1, 2014 to December 31 2014 shall be: Fixed charge per quarterly bill: $24.27 per connection
Volume charge: $0.90 per 1,000 gallons
TSS rate: $0.09 per lb.

(2) The schedule of charges for all bills issued after January 1, 2015 to December 31 2015 shall be: Fixed charge per quarterly bill: $25.97 per connection
Volume charge: $0.90 per 1,000 gallons
TSS rate: $0.09 per lb.

(3) The schedule of charges for all bills issued after January 1, 2016 to December 31 2016 shall be: Fixed charge per quarterly bill: $27.79 per connection
Volume charge: $0.93 per 1,000 gallons
TSS rate: $0.09 per lb

(4) The schedule of charges for all bills issued after January 1, 2017 to December 31 2017 shall be: Fixed charge per quarterly bill: $29.46 per connection
Volume charge: $0.97 per 1,000 gallons
TSS rate: $0.10 per lb.

(5) The schedule of charges for all bills issued after January 1, 2018 until modified by Council shall be: Fixed charge per quarterly bill: $31.23 per connection
Volume charge: $1.01 per 1,000 gallons
TSS rate: $0.10 per lb

(f) In General.

(1) The monthly sewerage charges specified in paragraphs (c) and (d), but not (b), hereof shall be increased by ten percent (10%) for all contributors to the treatment works who are located outside of the corporate limits of the City and who have been granted permission by the City to connect to the treatment works.

(2) Where, in the opinion of the City Council a contributor assumes a substantial portion of the treatment works capacity, a contract may be required between the City and the major user. Such a contract will be governed entirely by the provisions of this section which are applicable, establish a maximum contribution for each waste characteristic (i.e., volume, BOD, suspended solids, etc.), provide for penalties when the maximum is exceeded, and indicate the means of measuring and sampling the wastewater.

(3) The director shall make periodic determination of the concentration of wastes as may be deemed necessary by the director. The location and design of sampling sites must be approved by the director. Samples shall be collected in such a manner as to be satisfactory to the director. In the event that results of analysis of samples by the director do not substantially agree with the analysis performed by the City of East Moline; Village of Coal Valley; or the County of Rock Island, the two (2) parties shall agree on a qualified third party expert to conduct an independent analysis and to be bound by the results obtained thereby. Costs of the independent analysis shall be

borne by the party in error to the greatest degree as determined by the third party expert. The laboratory methods used in analyzing samples of said wastewaters shall be in accordance with federal law, regulations, or guideline, if any; otherwise, by generally accepted scientific procedures.

(4) The City will maintain such records as are necessary to permit an annual review of the adequacy of the user charges to properly reflect the actual operation, maintenance, replacement, depreciation, administrative, and legal costs of the treatment plants and collection system.

Section 2. That this Ordinance shall be in full force and effect from and after passage and, if required, publication in the manner provided for by law.

CITY OF MOLINE, ILLINOIS

_____
Mayor

_____
Date

Passed: _____

Approved: _____

Attest: _____
City Clerk

Approved as to Form:

_____
City Attorney

City of Moline

October 2013
Financial Report

CITY OF MOLINE
SUMMARY OF REVENUE AND EXPENDITURES
AS OF 10/31/13

	BUDGET	YTD ACTUAL	VARIANCE
GENERAL FUND			
Revenues	$42,310,740	$35,510,464	$6,800,276
Expenditures	$42,310,740	$33,985,903	$8,324,837
Difference	$0	$1,524,561	
GENERAL TRUST FUND			
Revenues	$414,600	$450,084	($35,484)
Expenditures	$414,600	$813,261	($398,661)
Difference	$0	($363,177)	
SFOOR GRANT			
Revenues	$132,560	$82,615	$49,945
Expenditures	$132,560	$94,240	$38,320
Difference	$0	($11,625)	
TOURISM FUND			
Revenues	$1,094,100	$870,062	$224,038
Expenditures	$1,094,100	$491,613	$602,487
Difference	$0	$378,450	
NSP2 GRANT			
Revenues	$1,085,750	$151,627	$934,123
Expenditures	$1,085,750	$67,974	$1,017,776
Difference	$0	$83,653	
LIBRARY FUND			
Revenues	$3,001,045	$2,336,918	$664,127
Expenditures	$3,001,045	$2,339,224	$661,821
Difference	$0	($2,306)	
PARK FUND			
Revenues	$3,997,015	$3,070,476	$926,539
Expenditures	$3,997,015	$2,904,245	$1,092,770
Difference	$0	$166,231	
MOTOR FUEL TAX FUND			
Revenues	$2,550,000	$868,318	$1,681,682
Expenditures	$2,550,000	$602,642	$1,947,358
Difference	$0	$265,675	
COMMUNITY DEVELOPMENT			
Revenues	$665,265	$310,122	$355,143
Expenditures	$665,265	$350,620	$314,645
Difference	$0	($40,498)	
REVOLVING LOAN FUND			
Revenues	$238,860	$1,436	$237,424
Expenditures	$238,860	$20	$238,840
Difference	$0	$1,416	

	BUDGET	YTD ACTUAL	VARIANCE
TAX INCREMENTAL FINANCING #1			
Revenues	$3,570,895	$2,367,247	$1,203,648
Expenditures	$3,570,865	$2,641,223	$929,642
Difference	$30	($273,977)	
TAX INCREMENTAL FINANCING #2			
Revenues	$193,350	$173,010	$20,340
Expenditures	$193,350	$171,663	$21,688
Difference	$0	$1,347	
TAX INCREMENTAL FINANCING #3			
Revenues	$54,450	$52,452	$1,998
Expenditures	$54,450	$57,449	($2,999)
Difference	$0	($4,997)	
TAX INCREMENTAL FINANCING #4			
Revenues	$193,425	$143,589	$49,836
Expenditures	$193,425	$187,894	$5,531
Difference	$0	($44,305)	
HOMEBUYER GRANT			
Revenues	$237,170	$147,869	$89,301
Expenditures	$237,170	$123,725	$113,445
Difference	$0	$24,144	
TIF #5 KONE CENTRE			
Revenues	$32,365	$390,966	($358,601)
Expenditures	$32,365	$40,282	($7,917)
Difference	$0	$350,685	
TIF #6 MOLINE PL PHASE II			
Revenues	$53,500	$0	$53,500
Expenditures	$53,500	$495	$53,005
Difference	$0	($495)	
TIF #7 BUSINESS PARK			
Revenues	$5,728,635	$17,296	$5,711,339
Expenditures	$5,728,635	$165,985	$5,562,650
Difference	$0	($148,689)	
TIF #8 SOUTHPARK MALL			
Revenues	$0	$0	($0)
Expenditures	$0	$0	$0
Difference	$0	$0	
TIF #9 Route 150			
Revenues	$0	$0	$0
Expenditures		$0	$0
Difference	$0	$0	
TIF #10 Health Park			
Revenues	$0	$0	$0
Expenditures	$0	$0	$0
Difference	$0	$0	

	BUDGET	YTD ACTUAL	VARIANCE
SPECIAL SERVICE AREA #5			
Revenues	$110,400	$62,123	$48,277
Expenditures	$110,400	$70,681	$39,719
Difference	$0	($8,559)	
SPECIAL SERVICE AREA #6			
Revenues	$225,000	$171,688	$53,312
Expenditures	$225,000	$137,542	$87,458
Difference	$0	$34,145	
WATER FUND			
Revenues	$10,300,945	$7,261,977	$3,038,968
Expenditures	$10,300,945	$7,467,565	$2,833,380
Difference	$0	($205,589)	
WPC FUND			
Revenues	$9,347,690	$6,714,265	$2,633,425
Expenditures	$9,347,690	$5,543,025	$3,804,665
Difference	$0	$1,171,240	
STORMWATER UTILITY			
Revenues	$983,140	$838,982	$144,158
Expenditures	$983,140	$868,321	$114,819
Difference	$0	($29,339)	
FIRE PENSION			
Revenues	$4,329,925	$2,597,515	$8,811
Expenditures	$4,329,925	$3,744,823	$585,102
Difference	$0	($1,147,308)	
REHER ART GALLERY			
Revenues	$33,795	$13,766	$20,029
Expenditures	$33,795	$4,650	$29,145
Difference	$0	$9,116	
PERPETUAL CARE FUND			
Revenues	$14,075	$9,800	$83,516
Expenditures	$14,075	$0	$14,075
Difference	$0	$9,800	
PARK/CEMETERY GIFTS			
Revenues	$26,500	$29,097	($2,597)
Expenditures	$26,500	$5,915	$20,585
Difference	$0	$23,182	
FOREIGN FIRE INS TAX			
Revenues	$31,700	$0	$31,700
Expenditures	$31,700	$28,443	$3,257
Difference	$0	($28,443)	
POLICE PENSION			
Revenues	$4,209,465	$2,596,779	$1,612,686
Expenditures	$4,209,465	$2,786,743	$1,422,722
Difference	$0	($189,964)	

	BUDGET	YTD ACTUAL	VARIANCE
LIBRARY TRUST			
Revenues	$107,200	$55,100	$52,100
Expenditures	$107,200	$156,027	($48,827)
Difference	$0	($100,928)	
HEALTH BENEFIT FUND			
Revenues	$7,564,505	$5,056,814	$2,507,691
Expenditures	$7,564,505	$5,268,928	$2,295,577
Difference	$0	($212,114)	
OPEB RETIREMENT FUND			
Revenues	$500,000	$5,238	$494,762
Expenditures	$500,000	$0	$500,000
Difference	$0	$5,238	
INFORMATION TECHNOLOGY			
Revenues	$1,141,470	$824,661	$316,809
Expenditures	$1,141,470	$980,285	$161,185
Difference	$0	($155,624)	
PUBLIC SAFETY EQUIPMENT			
Revenues	$158,265	$158,266	($1)
Expenditures	$158,265	$0	$158,265
Difference	$0	$158,266	
LIABILITY FUND			
Revenues	$3,439,830	$3,218,801	$221,029
Expenditures	$3,439,830	$1,605,544	$1,834,286
Difference	$0	$1,613,257	
FLEET SERVICES			
Revenues	$4,757,695	$3,792,589	$965,106
Expenditures	$4,757,695	$4,029,552	$728,143
Difference	$0	($236,963)	
SANITATION FUND			
Revenues	$2,443,165	$2,190,151	$253,014
Expenditures	$2,443,165	$1,915,559	$527,606
Difference	$0	$274,592	
DEBT. SERVICE FUND			
Revenues	$7,441,475	$2,061,617	$5,379,858
Expenditures	$7,441,475	$2,115,091	$5,326,384
Difference	$0	($53,474)	
2007 ESCROW ACCOUNT			
Revenues	$420,000	$350,009	$69,991
Expenditures	$420,000	$350,000	$70,000
Difference	$0	$9	
CAPITAL IMPROVEMENT FUND			
Revenues	$7,533,715	$6,180,256	$1,353,459
Expenditures	$7,533,715	$5,165,084	$2,368,631
Difference	$0	$1,015,172	

	BUDGET	YTD ACTUAL	VARIANCE
VIDEO GAMING SPEC PROJ			
Revenues	$135,000	$7,401	$127,599
Expenditures	$135,000	$0	$135,000
Difference	$0	$7,401	
*** TOTALS**			
Revenues	**$130,808,650**	**$90,359,521**	**$40,449,129**
Expenditures	**$130,808,650**	**$87,346,187**	**$43,462,463**
Difference	**$0**	**$3,013,335**	

City of Moline
Major Revenue Projection
Summary Sheet
as of October 31, 2013

Revenues	Year to Date Receipts	**Projections**	Current Budget	**Budget Variance**	Prior Year Actual	% Change Cur Proj/ Prior Yr	Last Month's Projection	% Change Proj This Month/ Last Month
Property Tax	$11,507,467	**$14,684,000**	$14,684,000	**$0**	$14,658,100	0.18%	$14,684,000	0.00%
State Sales Tax	$8,130,328	**$9,711,640**	$9,711,640	**$0**	$9,587,951	1.29%	$9,663,000	0.50%
Water User Fees	$6,415,833	**$7,201,265**	$7,669,705	**($468,440)**	$6,781,013	13.11%	$7,201,265	0.00%
Home Rule Sales Tax	$6,795,295	**$8,107,000**	$8,347,000	**($240,000)**	$8,132,962	2.63%	$8,074,000	0.41%
Sewer User Fees	$5,618,260	**$6,650,000**	$7,012,970	**($362,970)**	$6,236,979	12.44%	$6,641,725	0.12%
Income Tax	$3,656,973	**$4,000,000**	$3,580,000	**$420,000**	$3,539,479	1.14%	$3,930,000	1.78%
Telecommunication Tax	$1,384,880	**$1,650,000**	$1,865,000	**($215,000)**	$1,910,837	-2.40%	$1,700,000	-2.94%
Replacement Tax	$2,267,380	**$2,380,415**	$2,095,415	**$285,000**	$2,155,966	-2.81%	$2,380,415	0.00%
Utility Taxes	$2,595,960	**$3,030,850**	$3,286,850	**($256,000)**	$2,790,928	0.00%	$2,986,850	1.47%
Food/Liquor Tax	$1,724,618	**$2,050,000**	$2,025,000	**$25,000**	$1,918,279	5.56%	$2,050,000	0.00%
Total	**$50,096,994**	**$59,465,170**	**$60,277,580**	**($812,410)**	**$57,712,494**	4.44%	**$59,311,255**	0.26%

NOTE: State of Illinois is two months behind in remitting Income Tax payments.
Food & Beverage Tax increased from 1% to 1.5% as of 1/1/10
Home Rule Sales Tax increased from 1% to 1.25% as of 1/1/10
Utility Tax increased from 3% to 5% as of 1/1/12