

# MOLINE PUBLIC LIBRARY

## Library Board of Directors

12 January 2012

### Minutes

**PRESENT:** Regina Nelson, Scott Bull, Pat Koranda, Gary Koeller, Kay Peterson, Dee Runnels, Sara Wynn

**ABSENT:** Jen McGee, Colleen Rafferty

**STAFF:** Robert Hafeman, Sue Wheatley, Deborah Shippy, Christina Conklin, Bob Conklin

**GUESTS:** Ald. Lori Turner, Ald. Scott Raes

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#### **I. BUSINESS MEETING CALL TO ORDER**

President Nelson called the meeting to order at 12:00 p.m. in the Platinum Room at the Moline Public Library

#### **II. APPROVAL OF MINUTES**

*Bull moved to approve the minutes from the 10 November 2011 regular Library Board meeting previously distributed by mail to each Trustee. The motion was seconded and passed unanimously.*

#### **III. DIRECTOR'S REPORT**

- Hafeman reported the Library received a donation of \$15,000 from the Carolyn T. "Lee" Blair estate. The donation specified a project or ongoing support that would benefit children. The donation will be used to purchase new furniture in the children's department.
- Hafeman reported the Per Capita instructions state the Library Board must go through a recertification process before 30 June 2012. Hafeman will forward more information to the Board as it becomes available.
- Hafeman invited the Board to attend the Grand Opening ceremony for the WIU campus on Tuesday, 17 January 2012 at 10:00 a.m.

#### **IV. BILLS AS OF 31 DECEMBER 2011**

The Trustees reviewed the list of library bills as of 31 December 2011. *The payment of the individual bills, totaling \$88,336.93 was approved and ratified upon the motion of Koeller. The motion was seconded and passed unanimously.*

#### **V. CORRESPONDENCE**

*Included in Board packet*

#### **VI. COMMITTEE REPORTS**

##### **A. Executive (Nelson, McGee, Rafferty)**

The Executive Committee met on Tuesday, 29 November 2012 to discuss the annual evaluation of Library Director, Hafeman. Runnels moved to accept the evaluation and 2.25% increase recommendation for Robert Hafeman effective 8 October 2011. *The motion was seconded and passed unanimously.*

*Roll call vote as follows –*

<i>Peterson</i>	<i>Yes</i>
<i>Bull</i>	<i>Yes</i>
<i>Koeller</i>	<i>Yes</i>
<i>Runnels</i>	<i>Yes</i>
<i>Koranda</i>	<i>Yes</i>

*Wynn*            *Yes*  
*Nelson*          *Yes*

**B. Building and Grounds (Peterson, Bull, Koeller)**

*No meeting*

**C. Policy and Public Relations (Wynn, McGee, Koranda, Rafferty, Runnels)**

*No meeting*

**D. Art Committee (Peterson, McGee, Runnels)**

- The Art Committee met on 10 January 2012 and approved the purchases of two stylized horse prints by Artist Michael Payne. The prints were purchased for \$385/print. Zahn will take the prints to Mimzi to be framed.
- The Committee decided to not purchase any other Caroline England artwork at this time.
- The Committee approved the purchase of an outdoor sign board for the café. The sign will be built by George Sedlak for a cost of \$975.
- David Zahn, Art Consultant, is in the process of finding a fourth group to take the last display case for an extended period of time. Zahn has booked the Woodturners, Quad City Arts and The-Art-Collective. Each group will have one case beginning in April for agreed upon periods of 3, 6, 9 or 12 months. The Display Case policy will need to be revised before April. Hafeman will set up a meeting with the Policy/PR Committee.

**E. City Council Liaison (Lori Turner)**

Turner reported the Moline Parks Department will host an Indoor Movie Night FUNdraiser on 11 February 2012 at the Coolidge gym. Fire truck craft begins at 4:00 p.m. and the movie, Cars 2, begins at 6:30 p.m. Preregistration is required.

**VII. UNFINISHED BUSINESS**

*None*

**VIII. NEW BUSINESS**

Hafeman acknowledged that the 2011 statistics are down from 2010. This is a combination of many things including overdrive, economy and after moving to RiverShare the service area was drastically reduced.

**IX. OTHER**

*None*

**X. ADJOURNMENT**

There being no further business brought before the Board, the meeting was adjourned at 12:40 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Regina Nelson, President of the Moline Public Library Board of Trustees.