

MOLINE PUBLIC LIBRARY
Library Board of Directors
8 August 2013
Minutes

PRESENT: Regina Nelson, Scott Bull, Kay Peterson, Gary Koeller, Sara Wynn

ABSENT: Colleen Rafferty, Dee Runnels, Wayne Smith

STAFF: Bryon Lear, Sue Wheatley, Lisa Powell Williams, Christina Conklin, Deborah Shippy, Jan LaRoche

GUESTS: Mayor Scott Raes, Alison Fleming/City HR Manager, Dawn Neuses/Dispatch

I. BUSINESS MEETING CALL TO ORDER

President Nelson called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. APPROVAL OF MINUTES

Koeller moved to approve the minutes from the 11 July 2013 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

III. DIRECTOR'S REPORT

Lear reported:

- Lear presented a list of surplus property at the Library for disposal. The list included furniture and technology that has come to the end of its useful life. All the technology will be picked up by Vintage Technology and the furniture will be given to the Friends of the Library to sell. After discussion, *Peterson moved to declare the items surplus and be disposed of in the most cost effective, environmentally friendly process possible. The motion was seconded and passed unanimously.*
- Lear reminded the Board that the Library will be closed on Thursday, 22 August 2013 for an in-service day.
- Lear reported that the cabling and electricity has been completed for the lobby television and we are waiting for ECS to install the television.
- Lear reported that the Library submitted an unbalanced budget for FY2014. The first budget meeting with the City Administrator and City Finance Director is scheduled for 5 September 2013.

IV. BILLS AS OF 31 JULY 2013

The Trustees reviewed the list of library bills as of 31 July 2013. *The payment of the individual bills, totaling \$72,077.06 was approved and ratified upon the motion of Peterson. The motion was seconded and passed unanimously.*

V. CORRESPONDENCE

Included in Board packet.

VI. COMMITTEE REPORTS

A. Executive (Nelson, Bull, Rafferty)

No meeting.

B. Building and Grounds (Peterson, Bull, Koeller, Smith)

No meeting.

C. Policy and Public Relations (Wynn, Rafferty, Runnels)

No meeting.

D. Art Committee (Peterson, Koeller, Rafferty, Runnels)

No meeting.

E. City Council Liaison (Ald. Lori Turner)

No report.

VII. UNFINISHED BUSINESS

- *Koeller moved to appoint Lee Ann Fisher as the Library Director. The motion was seconded and passed unanimously.*
- *Bull moved to end Lear's temporary assignment for taking on the Director's duties. The motion was seconded and passed unanimously.*
- Nelson and Conklin met with Ann Campagna to discuss the \$15,000 bequest made to the Library by her mother, Carolyn Blair, to the Children's Department. After discussion, a plan to purchase items for the Children's Department was approved. Conklin will start ordering the items. A plaque will be placed in the Children's Department to honor the bequest.

VIII. NEW BUSINESS

• **Nominating Committee Appointment (Nelson)**

Nelson appointed the following to serve on the Nominating Committee;

Koeller (Chair)

Peterson

Bull

The Committee will report back during the 12 September Board meeting.

- Nelson reported that Pat Koranda has resigned his position serving the Library Board. Mayor Raes is working to appoint a new Library Board Trustee.
- Mayor Raes reported that the City Engineer has agreed to revisit a left turn signal at 32nd Avenue and 41st Street.

IX. OTHER

- Public Comment – None
- Executive Session - None

X. ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 12:28 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Regina Nelson, President of the Moline Public Library Board of Trustees.