

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**13 June 2013**  
**Minutes**

**PRESENT:** Regina Nelson, Kay Peterson, Gary Koeller, Wayne Smith, Dee Runnels, Sara Wynn

**ABSENT:** Scott Bull, Colleen Rafferty, Pat Koranda

**STAFF:** Bryon Lear, Sue Wheatley, Lisa Powell Williams, Christina Conklin, Deborah Shippy, Jan LaRoche

**GUESTS:** Ald. Lori Turner, Alison Fleming, City HR Manager

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**I. BUSINESS MEETING CALL TO ORDER**

President Nelson called the meeting to order at 12:02 p.m. in the Platinum Room of the Moline Public Library.

**II. APPROVAL OF MINUTES**

*Smith moved to approve the minutes from the 9 May 2013 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**III. DIRECTOR'S REPORT**

Lear reported:

- Lear has received the 2014 budget preparation manual and will begin working on next year's budget.
- The 2013 pavers will be planted sometime in June, barring any weather issues. The Library received 16 orders for pavers.
- The Library experienced an internet outage on Wednesday, 5 June for an entire day.
- A new cabinet has been installed at the intersection coming into the Library. Lear will inquire about feasibility of a left turn signal and report back to the Board.
- Lear has ordered all the equipment for the lobby television. Cabling is scheduled with the electrical to follow and then the equipment will be installed.

**IV. BILLS AS OF 31 MAY 2013**

The Trustees reviewed the list of library bills as of 31 May 2013. *The payment of the individual bills, totaling \$51,215.30 was approved and ratified upon the motion of Koeller. The motion was seconded and passed unanimously.*

**V. CORRESPONDENCE**

*Included in Board packet. Thank you notes to the Children's Dept. from several different schools and clubs were available to read.*

**VI. COMMITTEE REPORTS**

**A. Executive (Nelson, Bull, Rafferty)**

*No meeting.*

**B. Building and Grounds (Peterson, Bull, Koeller, Smith)**

*No meeting.*

**C. Policy and Public Relations (Wynn, Koranda, Rafferty, Runnels)**

The committee recommends approval, to the full Board, for the following updated policies:

- **Cell Phone Use Policy** – After discussion, *Koeller moved to accept the Cell Phone Use Policy, with changes. The motion was seconded and approved unanimously.*
- **Disruptive Behavior Policy** – After discussion, *Peterson moved to accept the Disruptive Behavior Policy as presented. The motion was seconded and approved unanimously.*
- **Employee Dress Code Policy** – After discussion, *Runnels moved to adopt the Employee Dress Code Policy, as presented. The motion was seconded and approved unanimously.*
- **Food Policy** – After discussion, *Peterson moved to accept the Food Policy, as presented. The motion was seconded and approved unanimously.*
- **Material Donation/Gift Policy** – After discussion, *Koeller moved to accept the Material Donation/Gift Policy, as presented. The motion was seconded and approved unanimously.*
- **Visitor Policy** – After discussion, *Runnels moved to accept the Visitor Policy as presented. The motion was seconded and approved unanimously.*
- **Wifi Policy** – After discussion, *Runnels moved to accept the Wifi Policy as presented. The motion was seconded and approved unanimously.*

#### **D. Art Committee (Peterson, Koeller, Rafferty, Runnels)**

The committee met on 10 June to discuss the following:

- Zahn presented a program of possible outdoor sculpture examples and a discussion was held regarding the feasibility of further exploration into the subject. Zahn was given the go-ahead by the committee to gather further data and report back to the committee.
- The committee viewed the work of artist, Maeve Erickson, whose work has been on display in the Reher Gallery window cases during the month of June. The committee made a motion to purchase two of Erickson's paintings for a total sum of \$1,000. One will be hung in the Children's Dept. and the other will be exhibited in the niche over the water fountains at the west end of the Reher Gallery.
- The Reher Art brochure has been updated and reviewed.
- The committee discussed Artist Rose Franzen's works.

#### **E. City Council Liaison (Ald. Lori Turner)**

- Turner thanked Smith, Wynn and Koeller for agreeing to serve on the Library Board for another three-year term. The new term expires June 2016.
- Turner informed the Board that on Thursday nights, at Bass Street Landing, there is a summer concert series. The music starts at 7:00 p.m. and bring your lawn chairs.

### **VII. UNFINISHED BUSINESS**

None.

### **VIII. NEW BUSINESS**

Runnels pointed out that in the Huntoon garden there is a tree that looks to be dead on the back half. Lear will call Meyers to have them take a look at the tree and recommend a plan.

### **IX. OTHER**

- Public Comment - None
- Executive Session

**Executive Session**

*The adoption of the following was moved by Wynn, seconded and unanimously approved:*

**RESOLVED** that pursuant to the Open Meetings Act of Illinois, the Board of Directors of the Moline Public Library go into closed session at 12:39 p.m. for the purpose of:

*Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, [5 ILCS120/2 (C) (1)]*

The Directors voted as follows:

Peterson	Yes
Koeller	Yes
Smith	Yes
Runnels	Yes
Wynn	Yes
Nelson	Yes

*The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 1:01 p.m. upon the motion of Wynn, seconded and unanimously approved.*

The Directors voted as follows:

Peterson	Yes
Koeller	Yes
Smith	Yes
Runnels	Yes
Wynn	Yes
Nelson	Yes

No action taken in closed session.

**X. ADJOURNMENT**

There being no further business brought before the Board, the meeting was adjourned at 1:02 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Regina Nelson, President of the Moline Public Library Board of Trustees.