

MINUTES

BOARD OF FIRE AND POLICE COMMISSIONERS

Friday, February 10, 2012

PRESENT

COMMISSIONERS: Scott Lohman, Secretary
Gary Koeller

STAFF: Jerome Patrick, Police Captain
Alison Fleming, HR Manager

- 1. Meeting Called to Order**
Commissioner Lohman called the meeting to order at 4:01 p.m.
- 2. Roll Call of Members**
Commissioners Lohman and Koeller – present.
- 3. Approval of Minutes**
Commissioner Koeller made a motion to approve the minutes of the December 13, 2011 regular meeting, and the December 1, January 24, January 26, and February 1 special minutes; Commissioner Lohman seconded; motion unanimously carried.
- 4. Notice of Intent to Retire**
The board was provided with a copy of Police Lieutenant Michael Roman's letter of intent to retire on April 30, 2012. He will retire with 30 years of service. Commissioner Koeller made a motion to accept Michael Roman's letter of intent to retire effective April 30, 2012; Commissioner Lohman seconded; motion unanimously carried.
- 5. Position Vacancy**
In a letter to the board, Chief Hankins requested that the next most qualified candidate on the current Police Officer Eligibility Register be appointed at this time to fill the vacancy that will occur upon Lieutenant Roman's retirement. Chief Hankins previously sought and received authorization from the City Council to exceed authorized strength in order to enroll the candidate in the next academy session beginning on April 1, 2012. Commissioner Koeller made a motion to approve the hire; Commissioner Lohman seconded; motion unanimously carried. HR Manager Fleming advised the board that the number one candidate on the register, Collin Hennigar, has already completed the pre-employment exams and will be given a start date of March 26, 2012.
- 6. Disqualification Recommendation**
Captain Patrick advised the board that during the background investigations conducted on the top few police officer candidates, it was discovered that the number two candidate had an October 4, 2011 conviction for operating a vehicle while intoxicated. The rules provide for disqualification of a candidate with this type of conviction within five years past. Commissioner Koeller made a motion to disqualify Nathan White from the current Police Officer Eligibility Register; Commissioner Lohman seconded; motion unanimously carried. Mr. White will be notified in writing of the decision and of his right to be heard by the board. (Note: No executive session held.)
- 7. Other:** Within a year, all board members will be required to complete training on the Open Meetings Act. The training will be available online.

HR Manager Fleming advised that there will be several interview sessions scheduled for this year: Police sergeant and lieutenant in April, fire lieutenant and captain in May, firefighter/paramedic in June, and police officer in August.

8. **Public Comment** – None.

9. **Adjournment**

Upon motion by Commissioner Koeller and second by Commissioner Lohman, the meeting was adjourned at 4:10 p.m.

Jody C. Walker, Recording Secretary
Board of Fire & Police Commissioners